

**MINUTES
TRACY CITY PLANNING COMMISSION
WEDNESDAY, SEPTEMBER 11, 2013
7:00 P.M.
CITY OF TRACY COUNCIL CHAMBERS
333 CIVIC CENTER PLAZA**

CALL TO ORDER Chair Ransom called the meeting to order at 7:01p.m.

PLEDGE OF ALLEGIANCE Chair Ransom led the pledge of allegiance

ROLL CALL Roll Call found Chair Ransom, Vice Chair Sangha, Commissioner Johnson, Commissioner Mitracos, and Commissioner Orcutt. Also present were staff members Bill Dean, Assistant Development Services Director, Bill Sartor, Assistant City Attorney, Jolene Jauregui, Recreation Coordinator II and Jan Couturier, Recording Secretary.

MINUTES APPROVAL

Chair Ransom requested a review of the minutes as submitted and asked for comments.

Commissioner Orcutt made a motion to approve all the minutes from July 24, Special Meeting July 30, August 14 and Special Meeting August 14; Vice Chair Sangha seconded; all in favor, none opposed.

DIRECTOR'S REPORT REGARDING THIS AGENDA –

Mr. Dean introduced Jolene Jauregui Recreation Coordinator in the Recreation Division.

ITEMS FROM THE AUDIENCE – None

1. **OLD BUSINESS – None**

2. **NEW BUSINESS**

A. APPOINT A PLANNING COMMISSIONER TO THE SENIOR STEERING COMMITTEE

Chair Ransom requested the staff report. Ms. Jauregui presented the staff report. She advised that during the July 2, 2013 City Council meeting, staff presented to Council an outline of a potential formation of a Senior Advisory Commission and two additional alternatives for consideration. During those discussions Council directed staff to explore the formation of a Senior Steering Committee that would facilitate a series of community conversations with the public. At the August 20, 2013 City Council meeting, Council approved the formation of a Senior Steering Committee to include appointing one Commissioner from each of the following City of Tracy Commissions: Parks and Community Services Commission, Planning Commission, Tracy Arts Commission and Transportation Commission. Additionally three seniors at large from the Tracy community would be appointed by City Council.

The Senior Steering Committee would work together with a facilitator in a community conversation setting, to identify and discuss current and future service needs for seniors

in the Tracy community. This forum would provide the opportunity for seniors and community stakeholders, to identify issues that are of importance to the seniors in the Tracy community. The series of meetings will allow seniors to voice their opinions on issues that impact them directly. Additionally, the City of Tracy would be proactive in planning for the future needs of our local senior population. The Senior Steering Committee will determine the actual dates and times of the forums.

Ms. Jauregui concluded by stating that staff recommended that the Planning Commission appoint a Planning Commissioner to the Senior Steering Committee

Chair Ransom provided a disclaimer and advised that she presently served on the Senior advocacy committee.

Chair Ransom brought it to the commission for input.

Commissioner Orcutt asked about age 55 and work related experience requirement. He added a recommendation that the Commissioners rotate the responsibility. Ms. Jauregui indicated it needed to be one commissioner.

Commissioner Mitracos indicated he could not serve.

Mr. Sartor advised that the age requirement did not apply to the Commissioners.

Chair Ransom asked about the time commitment for this Steering Committee. Ms. Jauregui advised that it would likely run until the end of January, 2014; adding that the commitment would only be for the meetings and a meeting with the consultant once hired.

Commissioner Johnson asked if the point was to have someone from the perspective of each of the Commissions to bring their experience and perspective.

Chair Ransom suggested that the variety of Commissioners serving on the Steering Committee would lend a diversity of perspective and experience to the Steering Committee; adding that the issues facing seniors would require that type of interdisciplinary approach.

Vice Chair Sangha indicated she would volunteer and advised that she already worked with a variety of seniors. Commissioner Mitracos said no. Commissioner Orcutt advised that he would not be available due to schedule conflicts. Commissioner Johnson moved to appoint Commissioner Sangha as the Planning Commission representative to the Senior Steering Committee; Commissioner Orcutt seconded. All in favor; none opposed.

3. ITEMS FROM THE AUDIENCE - None

4. DIRECTOR'S REPORT – Mr. Dean indicated that staff is looking into funding for iPads for the Planning Commission. He added that the City Council passed the Cordes Ranch proposal.

5. ITEMS FROM THE COMMISSION

A. ELECTION OF OFFICERS –

Chair Ransom advised it was time to elect new Chair and Vice Chair. Commissioner Mitracos advised that he would like to see a rotation of Commissioners adding that Commissioner Sangha serve as Chair and Commissioner Orcutt as Vice Chair. A general discussion among the Commissioners followed.

Commissioner Mitracos moved that the Planning Commission appoint Commissioner Sangha as Chair of the Planning Commission, Commissioner Johnson seconded; all in favor none opposed.

Commissioner Mitracos moved that the Planning Commission appoint Commissioner Orcutt as Vice Chair of the Planning Commission, Commissioner Johnson seconded; all in favor none opposed.

Chair Ransom asked if there were any other items from the commission.


Commissioner Orcutt asked about the San Joaquin Planning Commission Agenda county agenda and why it was received. Mr. Dean advised that these are items that are received periodically and passed along to the Commissioners.

Vice Chair Sangha reminded everyone of the 12th anniversary of Sept 11th. She added that she was hosting a cultural event at the Grand Theatre which the City of Tracy was co-sponsoring on October 26, 2013.

6. ADJOURNMENT – Commissioner Orcutt moved to adjourn at 7:26 p.m.



STAFF LIAISON



CHAIR

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