

NOTICE OF REGULAR MEETING

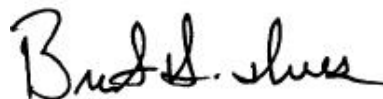
Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **SOUTH COUNTY FIRE AUTHORITY** is hereby called for:

Date/Time: **Tuesday, April 19, 2011, 5:00 p.m.**
(or as soon thereafter as possible)

Location: **Council Chambers, City Hall**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the South County Fire Authority on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140 any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Board Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes
5. APPROVE AMENDMENT NO. 3 TO THE AGREEMENT BETWEEN THE CITY OF TRACY AND THE SOUTH COUNTY FIRE AUTHORITY FOR PROVISION OF FIRE SERVICES TO THE AUTHORITY'S JURISDICTIONAL AREA AND AUTHORIZE THE BOARD CHAIRPERSON TO SIGN THE AMENDMENT
6. ACCEPT AND FILE THE THIRD QUARTER 2010/2011 RESPONSE PERFORMANCE REPORT
7. Items from the Audience
8. Adjournment



Chairperson

Posting Date: April 14, 2011

The City of Tracy is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate, should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the South County Fire Authority regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 333 Civic Center Plaza, Tracy, during normal business hours

January 18, 2011, 5:30 p.m.

Council Chambers, 333 Civic Center Plaza

Web Site: www.ci.tracy.ca.us

1. Call to Order – Chairperson Thoming called the meeting to order at 5:30 p.m.
2. Roll Call - Roll call found Directors Abercrombie, Ives, Reece, and Chairperson Thoming present.
3. Items from the Audience – None
4. Approval of Minutes – It was moved by Vice Chair Ives and seconded by Director Reece to adopt the regular meeting minutes of October 19, 2010. Voice vote found all in favor; passed and so ordered
5. ACCEPTANCE OF THE FINANCIAL REPORT FOR THE SOUTH COUNTY FIRE AUTHORITY FOR THE FISCAL YEAR ENDING JUNE 30, 2010 – Zane Johnston, Finance and Administrative Service Director, provided the staff report. The independent accounting firm of Moss, Levy & Hartzheim, has examined the financial statements of the City of Tracy for the fiscal year ending June 30, 2010. The audit was conducted in accordance with generally accepted auditing standards. It is the opinion of the auditors that the financial statements present fairly the financial position of the City as of June 30, 2010. Since all financial transactions for the South County Fire Authority are contained within the audited records of the City of Tracy (Fund 211), information for the Authority and its member agencies can be prepared with no necessity for another audit of the Authority. (Tracy Rural Fire District financial records are maintained by San Joaquin County and are not covered as part of the City's audit).

For FY 09-10 the total operating expenses of Fire operations was \$15,229,047. Of this amount, \$4,114,865 is the responsibility of Tracy Rural and \$8,841,981 is the responsibility of the City. In addition, Mountain House had a responsibility of \$2,146,362. All entities have paid their FY 09-10 operating charges in full. Tracy Rural paid its exact charge of \$4,114,865 plus \$100,000 as an annual smoothing payment toward its 1999 accumulated leave balances of its former employees. The District has an estimated remaining liability of \$1,140,893 in regards to the 1999 accumulated leave balances. The District will continue to make an annual payment of \$100,000 until the leave balance liability has been retired.

The City and Tracy Rural are in discussions regarding a pre-paid services agreement. A draft has been prepared and will be discussed with subcommittees appointed by each agency in this regard. The purpose of the pre-paid services agreement will be to fix the debt of Tracy Rural as of June 30, 2008, without any further interest being charged. Instead of a debt, this will represent the City's pre-payment of services to the District in order to run the operations of a relocated Station 92. The amount of the June 30, 2008 debt (net of the August 2008 payment toward this amount) is \$5,622,177. In anticipation of the execution of a prepaid service agreement the City has not requested any

additional funds from the District beyond the District's share of operational expenses for FY 08-09 and FY 09-10 as well as the District's annual \$100,000 smoothing payment toward 1999 leave balances. The leave balance liability is not covered by the pre-paid services agreement.

Staff recommended that the South County Fire Authority Board of Directors accept the financial report for the year ended June 30, 2010.

Director Abercrombie asked Mr. Johnston to explain the mutual aid section. Mr. Johnston stated mutual aid funds are reimbursed by the State. Mr. Johnston added when a crew is dispatched to assist with a fire in Southern California, although initially the expense would be paid by the City, the funds are later reimbursed by the State.

Director Abercrombie asked how long it takes for the mutual aid funds to be reimbursed by the State. Mr. Johnston stated that receiving the reimbursement can take up to four months. Dave Bramell, Fire Division Chief, added that in recent years it has taken up to a year. Sometimes it may transcend into the next fiscal year. Division Chief Bramell indicated the department accounts for the delay in reimbursement separately in the budget.

Director Abercrombie asked if a reason for the delay is because of the OES rig. Division Chief Bramell responded that is part of it. The same reimbursement system applies to the OES engine as well as any of our local resources that respond.

Mr. Johnston added that the State does not currently owe the City any funds.

Director Ives asked if there was an eleven year closure schedule for the accumulative leave for the District's former employees. Mr. Johnston responded if the number were fixed, then there would be an eleven year closure for the leave. Mr. Johnston added the number could grow if the hourly rate of the accumulated leave increases by the time the former District employees retire. Mr. Johnston stated the hourly rate that was used for the report was as of January 1, 2011.

Director Ives asked for confirmation that the report reflected sick leave and vacation accrued while the employees were working specifically for the District. Mr. Johnston responded that was correct. The number of hours cannot increase, but the value amount of the hours can increase.

Director Ives asked if the leave shown on the report is still available to the District's former employees. Mr. Johnston responded yes. Mr. Johnston added employees accrue leave from the commencement of employment with the City. The employee may have hours of sick leave, of which a portion is the responsibility of Tracy Rural.

Director Ives asked for confirmation that the cost could go up based on their hourly wage. Mr. Johnston responded yes as it is based upon the value at the time of payment.

Director Abercrombie asked why the employee's hourly rate was not frozen at the time of conversion. Director Abercrombie asked why Rural is responsible for the pay increases that the employee is getting now. Mr. Johnston responded that it was included in the Labor Agreement that when the employee ended employment under

Rural, they would be able to transfer their balance to the new employer. If the employee had 100 hours of vacation on Rural's books, an option would have been for Rural to pay the 100 hours before they became City employees, and begin with the City with a zero balance. Their 100 hours was brought over to the City. Mr. Johnston added that if the employee retires after ten years and is paid off 100 hours, they will get paid off at their ending rate of pay. The 100 hours will always be Rural's responsibility, but when it is paid to the employee, the responsibility to Rural will change over time for the value of that hour.

Director Abercrombie asked why Rural did not pay the accumulated leave cost at the time of transfer. Mr. Johnston responded that Rural probably did not have the available funds at that time.

Chairperson Thoming asked if the oldest hours were used when an employee uses vacation. Mr. Johnston responded vacation leave is harder to track as vacation balances are reduced. Employees that transferred from Rural have more sick leave hours today than they have as a Rural employee. Most of the overall liability is for sick leave.

Director Reece asked if the vacation hours Rural is responsible for will ever change. Mr. Johnston responded that Rural will always pay for the vacation hours accumulated at the time of transfer when the employee retires. Mr. Johnston stated if an employee had 155 hours when they transferred to the City, but only has 100 vacation hours on the books at the time of retirement, then Rural is only charged for the 100 hours.

Director Thoming referred to Mr. Johnston's example and asked if the District gets charged for the 55 hours as the employee uses them. Mr. Johnston responded that the employee would be earning each year as a City employee. When the employee takes an hour off, it goes through the expense route as wages paid as if they were on duty. Mr. Johnston believed an employee can accumulate a maximum of approximately 350 vacation hours.

Division Chief Bramell added that it depended on the years of service.

Director Johnston responded the employee can have between 300 and 400 hours of vacation on the books. The Memorandum of Understanding provides for the employee to sell back a quarter of the accrued vacation to bring the total under the maximum amount allowed.

It was moved by Director Ives and seconded by Director Abercrombie to adopt Resolution 2011-001 accepting the financial report for the SCFA for the FY June 30, 2010. Voice vote found all in favor; passed and so ordered.

6. ACCEPT AND FILE THE SOUTH COUNTY FIRE AUTHORITY SECOND QUARTER 2010/2011 RESPONSE PERFORMANCE REPORT – Dave Bramell, Fire Division Chief, provided the staff report. The department continuously strives to meet its “first-due” response time performance objectives and its goal to assemble an effective response force at working structure fires. There was a total of 1,374 incidents in the South County Fire Authority during the second quarter of fiscal year 2010/2011. When compared to the same quarter last fiscal year, the total call volume for the quarter was down by 3% in the City, 9% in the Tracy Rural Fire Protection District. However, call volume increased

during the second quarter by 6% in the Mountain House Community Services District (MHCS D) and by 21% on area freeways.

The most frequent incident response type across the jurisdiction remains emergency medical service calls. Medical-aid responses comprised 74% of the total call volume for the quarter. The second most frequent incident type was alarms (10%) followed by fires at 7% respectively.

During the second quarter of FY 2010/2011 the department responded to 74% of all emergency calls in the City with in five minutes. This is down 2% from the first quarter. The response performance in the Rural area decreased by 1% from the previous quarter total. The significance of a 1-2% drop in performance will be better assessed when looking at the performance for the fiscal year in its entirety.

Response performance in the MHCS D was down 7% from the first quarter. For quarters 1 and 2 of Fiscal Year 2010/2011 combined; staff arrived at calls within five minutes 47% of the time. As the MHCS D area develops to the north, the department may see a decline in response performance until a second facility is operated in the community. Fire staff has met with MHCS D staff and a future second fire station site has been selected. The timeline for building this facility has not been determined.

During the evaluation period, the department was dispatched to a total of 22 structure fires. Of the 22 fires, only three occupancies experienced significant dollar loss. The dollar loss due to structural fires in the second quarter was \$219,000 in the City and \$18,273 in the Rural. There were no structural fires in the MHCS D during the evaluation period.

The department's performance objective to confine moderate risk structure fires to the room of origin 75% of the time in the City and 25% in the Rural was achieved during the evaluation period. This objective measures operational effectiveness once units arrive on the scene of a working structural fire. For the first two quarters of this fiscal year, the department confined working moderate risk structure fires to the room of origin or less 75% of the time in the City and 100% in the Rural.

Call queuing is measured to determine the number of times simultaneous incidents occur in one fire company's first-due area. The second quarter statistics illustrate the department continues to see an improvement in call queuing in nearly all areas.

Staff recommended that the South County Fire Authority accept the Second Quarter 2010/2011 Response Report

Chairperson Thoming asked if there is a standard percentage for queuing. Division Chief Bramell responded it was difficult to identify. When the queuing levels were being reviewed, staff called other agencies to identify the best industry practices.

Approximately 10 to 12 % seems to be an acceptable range. The queuing at Station 91 was between 19 and 21% before the engine was added. Division Chief Bramell stated the queuing levels in the first and second quarters were below 10%, which is within the acceptable norms for the industry.

Chairperson Thoming asked if Mountain House's five minute response time was total reflex or dispatch. Division Chief Bramell responded it was dispatch.

Director Reece asked if Engine 91 and Truck 91 respond to the same incident based on their call volume. Division Chief Bramell responded that the graph on page 2 of the staff report reflected individual response times for Engine 91 and Truck 91. The graph showed total number of responses so both of those units, as well as other units, may have been dispatched. Division Chief Bramell stated that five units may be sent to a structure fire. That would be five responses. The 1,374 incident types dispatched for FY 2010-2011, reflects the total calls, and 1,965 shown in the responses by company graph, represents those multiple unit responses.

Director Reece asked if the 21% increase on the freeway incidents in the last quarter, is due to weather. Division Chief Bramell stated it can be seasonal. Staff has also noticed that with the widening of Interstate 205, speeds have increased. Prior to the widening, traffic was more congested with less frequency of high speed type accidents.

It was moved by Director Ives and seconded by Director Reeves to accept the South County Fire Authority Second Quarter 2010/2011 Response Performance Report. Voice vote found all in favor; passed and so ordered.

7. ELECTION OF A CHAIRPERSON AND VICE-CHAIRPERSON OF THE SOUTH COUNTY FIRE AUTHORITY BOARD FOR THE 2011 CALENDAR YEAR - Per the Joint Exercise of Powers Agreement of the South County Fire Authority, the governing board shall be administered by a board of Directors consisting of four members. Two members shall be Tracy City Council members and two members shall be Tracy Rural Fire Protection District Board members.

The Board of Directors will elect annually a Chairperson and Vice-Chairperson from its members. The Chairperson and Vice-Chairperson shall rotate from each member agency, and the Chairperson and Vice-Chairperson shall not be appointed from the same member agency.

As the previous election of a Chairperson for the South County Fire Authority Board was conducted during the January 19, 2010, meeting, with the Chairperson being elected from the Tracy Rural Fire Protection District and the Vice-Chairperson being elected from the City of Tracy, the Board must rotate the election and the Chairperson will be elected from the City of Tracy and the Vice-Chairperson will be elected from the Tracy Rural Fire Protection District.

In the event of the disqualification, or permanent inability to serve as the Chairperson during the year, another member from the same agency shall be appointed Chairperson to fulfill the one-year term.

The Chairperson shall sign all contracts on behalf of the Authority and shall perform other duties that may be imposed by the Board of Directors. The Vice-Chairperson shall act, sign contracts, and perform all of the Chairperson's duties in the temporary absence of the Chairperson.

Vice Chairperson Ives was appointed as Chairperson and Director Reece as Vice Chairperson, for the 2011 calendar year. Voice vote found all in favor passed and so ordered

- 8. Items from the Audience - None
- 9. Adjournment – It was moved by Director Abercrombie and seconded by Chairperson Ives to adjourn. Voice vote found all in favor; passed and so ordered. Time: 5:55 p.m.

The above are summary minutes. The above agenda was posted at Tracy City Hall on January 13, 2011.

Chairperson

Attest:

Secretary

SCFA AGENDA ITEM 5

REQUEST

APPROVE AMENDMENT NO. 3 TO THE AGREEMENT BETWEEN THE CITY OF TRACY AND THE SOUTH COUNTY FIRE AUTHORITY FOR PROVISION OF FIRE SERVICES TO THE AUTHORITY'S JURISDICTIONAL AREA AND AUTHORIZE THE BOARD CHAIRPERSON TO SIGN THE AMENDMENT

EXECUTIVE SUMMARY

The City of Tracy and the South County Fire Authority (SCFA) entered into an Agreement for Provision of Fire Services to Authority's Jurisdictional Area (Fire Services Agreement) on September 7, 1999. Amendment No. 3 serves to update language to further define the jurisdictional area of the SCFA, services within said area, public liability and property insurance, and updated noticing.

DISCUSSION

The City of Tracy and the South County Fire Authority entered into an Agreement for Provision of Fire Services to Authority's Jurisdictional Area (Fire Services Agreement) on September 7, 1999. The original agreement has two amendments. The first amendment added the Mountain House Community Services District (MHCS D) to the jurisdictional area of the SCFA. Amendment No. 2 added the Delta Island School north of Tracy to the jurisdictional area of the SCFA.

The proposed Amendment No. 3 incorporates the first two amendments by reference. Proposed Amendment No. 3 will define the jurisdictional area of the SCFA to include the City, Tracy Rural Fire District and MHCS D. Amendment No. 3 will also clarify the responsibility of maintaining public liability and property insurance. This amendment further updates the correct noticing locations for the contractor and the SCFA.

As proposed, Amendment No. 3 will summarize services as defined in "Article II Services" of the Provision of Fire Services to Authority's Jurisdictional Area Agreement. The existing Article II defines in detail the services provided within the jurisdictional area of the SCFA. The existing language presents some challenges in that the performance objectives adopted by the SCFA differ from language in the existing agreement. The proposed language is all encompassing and will provide flexibility should the SCFA adopt or modify performance objectives in the future.

FISCAL IMPACT

There is no fiscal impact related to approving this amendment.

RECOMMENDATION

Staff recommends the Board of Directors approve Amendment No. 3 to the Agreement for the Provision of Fire Services to the Authority's Jurisdictional Area and authorize the Board Chairperson to sign the amendment.

SCFA Agenda Item 5

April 19, 2011

Page 2

Prepared by: David A. Bramell, Fire Division Chief

Reviewed by: Al Nero, Fire Chief

Approved by: Leon Churchill, Jr., Executive Director

Attachment – Amendment No. 3 to Agreement Between the South County Fire Authority and the City of Tracy for the Provision of Fire Services to the Authority's Jurisdictional Area

**AMENDMENT NO. 3 TO
AGREEMENT BETWEEN SOUTH COUNTY FIRE AUTHORITY
AND THE CITY OF TRACY
FOR PROVISION OF FIRE SERVICES
TO AUTHORITY'S JURISDICTIONAL AREA**

This Amendment No. 3 ("Amendment No. 3") to the Provision of Fire Services Agreement ("Fire Services Agreement") is made and entered into by and between the City of Tracy, a municipal corporation ("City") and the South County Fire Authority, a joint powers authority ("Authority").

RECITALS

WHEREAS, The City and the South County Fire Authority entered into an Agreement for Provision of Fire Services to Authority's Jurisdictional Area ("Fire Services Agreement") on September 7, 1999; and

WHEREAS, The City and the Tracy Rural Fire Protection District entered into a Joint Exercise of Powers Agreement ("JPA") on September 7, 1999, which created the South County Fire Authority; and

WHEREAS, In 2002 the City and the Authority amended the Fire Services Agreement in conjunction Amendment No. 1 to the JPA ("Fire Services Agreement Amendment No. 1"); and

WHEREAS, In 2003 the City and the Authority amended the Fire Services Agreement in conjunction Amendment No. 2 to the JPA (hereinafter "Fire Services Agreement Amendment No. 2"); and

WHEREAS, Amendment No. 3 to the JPA, which provides for supplemental services, was executed by the City, District and Authority, in December 2008; and

WHEREAS, the parties wish to further amend the Fire Services Agreement to set forth revised staffing, funding, and debt obligations.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

- 1. Incorporation By Reference.** This Amendment No. 3 to the Fire Services Agreement hereby incorporates by reference all terms and conditions set forth in the Fire Services Agreement unless specifically modified by this Amendment No. 3. Amendment No. 1 and Amendment No. 2, and the supplemental services described in JPA Amendment No. 3, are hereby superseded in their entirety. All terms and conditions set forth in the Fire Services Agreement which are not specifically modified by Amendment No. 3 shall remain in full force and effect. The parties agree to the definitions and the substance of the Recitals above.

2. Terms of Amendment No. 3.

A. Section 1.5, "Jurisdictional Area", of the Fire Services Agreement is amended to read as follows:

"Jurisdictional Area" means and includes the area within the corporate limits of the City of Tracy and the area within the limits of the Tracy Rural Fire Protection District, the Mountain House Community Services District, and Delta Island School, as such limits now exist or may hereafter exist and not within the jurisdictional area of any other fire protection district."

B. Article II, "Services", is superseded in its entirety and replaced with the following:

"Contractor shall provide the full range of fire services within the jurisdictional area of the Authority including fire administration, fire prevention, as well as fire training and safety. These services shall be enumerated in the annual budget and shall be consistent with standards of coverage adopted by the Authority."

C. Section 4.3, "Administrative Office" is revised to read as follows:

"Contractor's administrative offices shall be located at 835 Central Avenue, Tracy, California."

D. Section 5.4, "Public Liability and Property Insurance", is amended to read as follows:

"Contractor shall maintain public liability and property damage insurance insuring all liability of Contractor and its authorized representatives arising out of and in connection with the provision of services by Contractor under this Agreement, including the use and/or occupancy of City or District owned real or personal property. Contractor may self-insure to provide coverage. Maintenance of the insurance required under the JPA shall satisfy the provisions of this Agreement."

E. Section 6.6, "Notices", is amended to read as follows:

**"To Contractor: City Manager
 City of Tracy
 333 Civic Center Plaza
 Tracy, CA 95376**

**Amendment No. 3 to Agreement for Provision of Fire Services
City of Tracy and Fire Authority
Page 3 of 4**

**With copy to: Fire Chief
 Fire Administration
 835 Central Avenue
 Tracy, CA 95376**

**To Authority: City Manager
 City of Tracy
 333 Civic Center Plaza
 Tracy, CA 95376”**

- 3. Modifications.** This Amendment No. 3 may not be modified orally or in any manner other than by an agreement in writing signed by both parties, in accordance with the requirements of the Fire Services Agreement.
- 4. Severability.** In the event any term of this Amendment No. 3 are held invalid by a court of competent jurisdiction, Amendment No. 3 shall be construed as not containing that term, and the remainder of Amendment No. 3 shall remain in full force and effect.
- 5. Signatures.** The individuals executing this Amendment No. 3 represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Amendment No. 3 on behalf of the respective legal entities and the City. This Amendment No. 3 shall inure to the benefit of and be binding upon the parties thereto and their respective successors and assigns.

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SIGNATURE PAGE FOLLOWS

**Amendment No. 3 to Agreement for Provision of Fire Services
City of Tracy and Fire Authority
Page 4 of 4**

IN WITNESS WHEREOF the parties do hereby agree to the full performance of the terms set forth herein.

CITY OF TRACY

SOUTH COUNTY FIRE AUTHORITY

By: _____

Brent H. Ives

Title: Mayor

Date: _____

By: _____

Brent H. Ives

Title: Board Chairperson
South County Fire Authority

Date: _____

Attest:

By: _____

Sandra Edwards

Title: City Clerk

Date: _____

Approved as to form

By: _____

Bill Sartor

Title: Assistant City Attorney

Date: _____

SCFA RESOLUTION _____

APPROVING AMENDMENT NO. 3 TO THE AGREEMENT BETWEEN THE CITY OF TRACY AND THE SOUTH COUNTY FIRE AUTHORITY FOR PROVISION OF FIRE SERVICES TO THE AUTHORITY'S JURISDICTIONAL AREA AND AUTHORIZING THE CHAIRPERSON TO SIGN THE AMENDMENT

WHEREAS, The City and the South County Fire Authority entered into an Agreement for Provision of Fire Services to Authority's Jurisdictional Area ("Fire Services Agreement) on September 7, 1999; and

WHEREAS, In 2002 the City and the Authority amended the Fire Services Agreement in conjunction Amendment No. 1 to the JPA ("Fire Services Agreement Amendment No. 1");and

WHEREAS, In 2003 the City and the Authority amended the Fire Services Agreement in conjunction Amendment No. 2 to the JPA ("Fire Services Agreement Amendment No. 2"); and

WHEREAS, the parties wish to further amend the Fire Services Agreement to define the jurisdictional area, services, noticing, and public liability and property insurance.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Directors of the South County Fire Authority approves Amendment No. 3 to the Agreement for Provision of Fire Services to the Authority's Jurisdictional Area and authorizes the Chairperson to sign the amendment.

* * * * *

The foregoing Resolution _____ was adopted by the South County Fire Authority on the _____ day of _____, 2011 by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Chairperson

ATTEST:

Board Secretary

SCFA AGENDA ITEM 6

REQUEST

ACCEPT AND FILE THE THIRD QUARTER 2010/2011 RESPONSE PERFORMANCE REPORT

EXECUTIVE SUMMARY

The following report presents the fire department's response performance for the third quarter of FY 2010/2011 compared to established objectives and prior response history.

DISCUSSION

The department continuously strives to meet its "first-due" response time performance objectives and its goal to assemble an effective response force at working structure fires.

There were a total of 1,276 incidents in the South County Fire Authority during the third quarter of fiscal year 2010/2011. When compared to the same quarter last fiscal year, the total call volume for the quarter was down by 8.9% in the City, 4% in the Tracy Rural Fire Protection District (TRFD) and 20% in the Mountain House Community Services District (MHCS D). However, call volume has gone up by 34% on area freeways.

The most frequent incident response type across the jurisdiction remains emergency medical service calls. Medical-aid responses comprised 73% of the total call volume for the quarter. The second most frequent incident type was alarms (8%) followed by fires at 7% respectively.

During the third quarter of FY 2010/2011 the department responded to 74% of all emergency calls in the City within 5 minutes. This is the same as the second quarter but down 2% from the first quarter. The response performance in the Rural area was 85% in the quarter, an increase of 3% from the previous quarter total.

Response performance in the MHCS D was up 6% from the second quarter. For the first three quarters of Fiscal Year 2010/2011 combined, we arrived at calls within 5 minutes 47% of the time. Last quarter it was stated that as the MHCS D area develops to the north, the department may see a decline in response performance until a second facility is operated in the community.

During the evaluation period, the department was dispatched to a total of forty structure fires. The most significant dollar loss fire was \$10,500 and occurred in the Rural area. There were 11 working structural fires in the City during the third quarter. However, the total dollar loss from structural fires in the City was \$33,740 with no single fire loss greater than \$6,000. There was one mattress fire in the MHCS D during the evaluation period.

The department's performance objective to confine moderate risk structure fires to the room of origin 75% of the time in the City and 25% in the Rural was achieved during the evaluation period. This objective measures operational effectiveness once units arrive on the scene of a working structural fire. For the first three quarters of this fiscal year, the department confined working moderate risk structure fires to the room of origin or less 88% of the time in the City and 100% in the Rural.

Call queuing is measured to determine the number of times simultaneous incidents occur in one fire company's first-due area. The third quarter statistics illustrate the department continues to see an improvement in call queuing in nearly all areas.

Currently the response performance presented by staff includes only the time segments of turnout time and travel time. This is done to present comparative data relative to system changes made in 2008 as a result of the Standards of Response Coverage Study.

In 2008 the South County Fire Authority modified its first-due objectives to include the total response time. In the Tracy Rural area the total response time objective included a one minute-thirty second alarm handling time, a one minute turnout time and a seven minute-thirty second travel time (total response time 10:00). In the City the total response time objective was a one minute-thirty second alarm handling time, a one minute turnout time and a four minute travel time (total response time 6:30).

The department continues to evaluate best practices for analyzing and presenting response data. The fire service continues to seek appropriate benchmarks for all components of emergency response. Future response reports will reflect the most recently adopted performance objectives of the Authority. This will include each segment of response performance including alarm handling time from the secondary public safety answering point (PSAP), turnout time, and travel time.

FISCAL IMPACT

There is no financial impact in accepting this report.

RECOMMENDATION

Staff recommends that the South County Fire Authority accept and file the Third Quarter 2010/2011 Response Report

Prepared by: Steve Hanlon, Fire Captain

Reviewed by: David A. Bramell, Fire Division Chief

Approved by: Al Nero, Fire Chief

Attachments: South County Fire Authority Third Quarter - Fiscal Year 2010/2011 Response Report

South County Fire Authority

Third Quarter

Fiscal Year 2010/2011

Response Report



Compiled by Fire Captain Steve Hanlon

South County Fire Authority Quarterly Response Performance Report

Third Quarter - Fiscal Year 2010/2011 (January 1, 2011 through March 31, 2011)

This report reflects incident responses for all jurisdictions of the South County Fire Authority during the third quarter of Fiscal Year 2010/2011. It includes fire department response for the City of Tracy, the Tracy Rural Fire Protection District, and the town of Mountain House.

Tables and charts display the numbers of incidents occurring in each jurisdiction of the South County Fire Authority, responses per company, the total number of incident for the past year, response performance, and a summary of the major fires that have occurred to date during the third quarter of Fiscal Year 2010/2011.

Incidents by Type – Third Quarter FY 2010-2011

The following table displays the percentage of incident types dispatched in each jurisdiction of the South County Fire Authority during the third quarter of Fiscal Year 2010/2011.

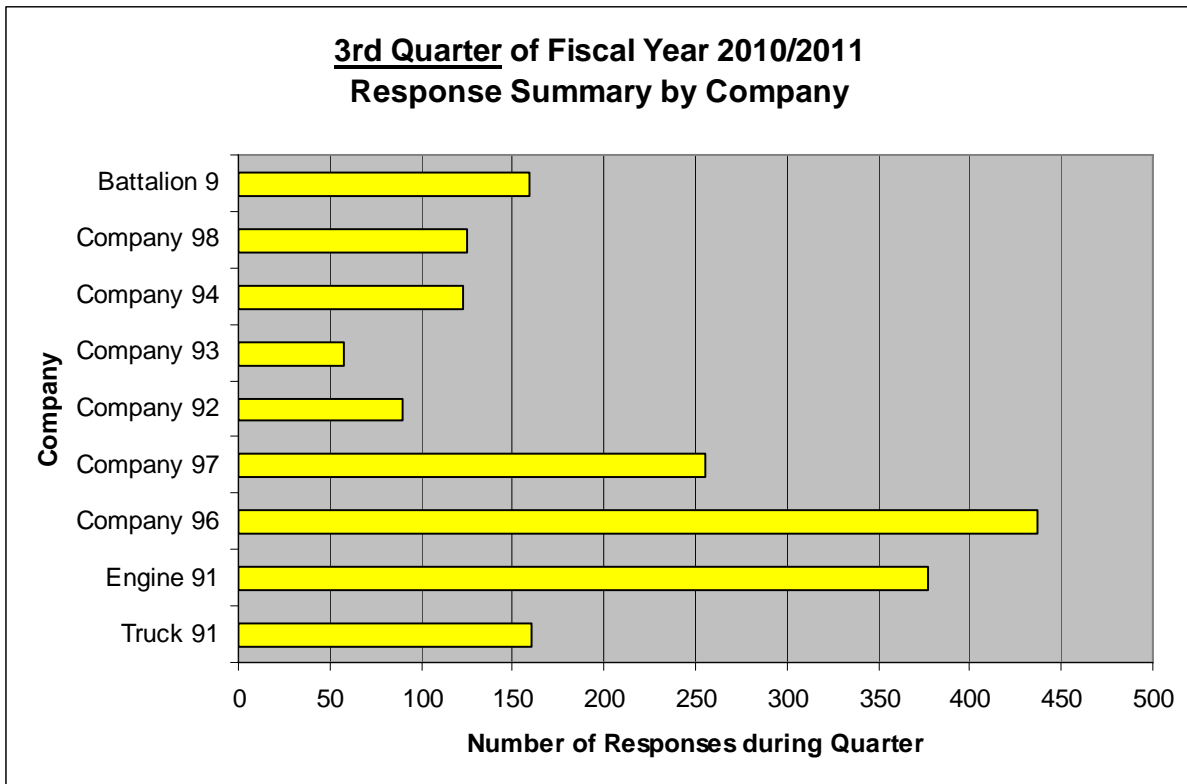
<u>Call Type</u>	<u>City</u>	<u>Rural</u>	<u>Mt. House</u>	<u>Freeway</u>	<u>Other</u>	<u>TOTALS</u>
Fires	5.4%	8.4%	4%	23%	24%	7%
EMS/Rescue	75.0%	70.1%	76%	59%	68%	73%
Hazardous Condition	3.8%	9.0%	3%	10%	0%	5%
Service	6.1%	4.2%	15%	6%	3%	6%
Alarm	9.4%	7.2%	1%	0%	5%	8%
Other	0.3%	1.2%	0%	1%	0%	0%
TOTALS	924	167	68	81	38	1278
Percentage of Total	72%	13%	5%	6%	3%	

Responses by Company of the South County Fire Authority

This table shows the number of responses that each fire unit was attached to during the third quarter of fiscal year 2010/2011. These responses incorporate multiple units that have responded to a single incident.

<u>Company</u>	<u>City</u>	<u>Rural</u>	<u>Mt. House</u>	<u>Freeway</u>	<u>Other</u>	<u>TOTALS</u>
Truck 91	139	15	1	5	0	160
Engine 91	317	28	5	25	2	377
Company 96	358	24	2	51	2	437
Company 97	205	39	1	10	0	255
Company 92	44	24	0	18	4	90
Company 93	12	33	0	9	4	58
Company 94	34	49	6	17	17	123
Company 98	25	16	66	8	10	125
Battalion 9	73	34	4	46	2	159
TOTALS	1207	262	85	189	41	1784
Percentage of Total	68%	15%	5%	11%	2%	100%

The chart below displays the number of responses per company during the third quarter of Fiscal Year 2010/2011. The data for this bar chart is from the table above.



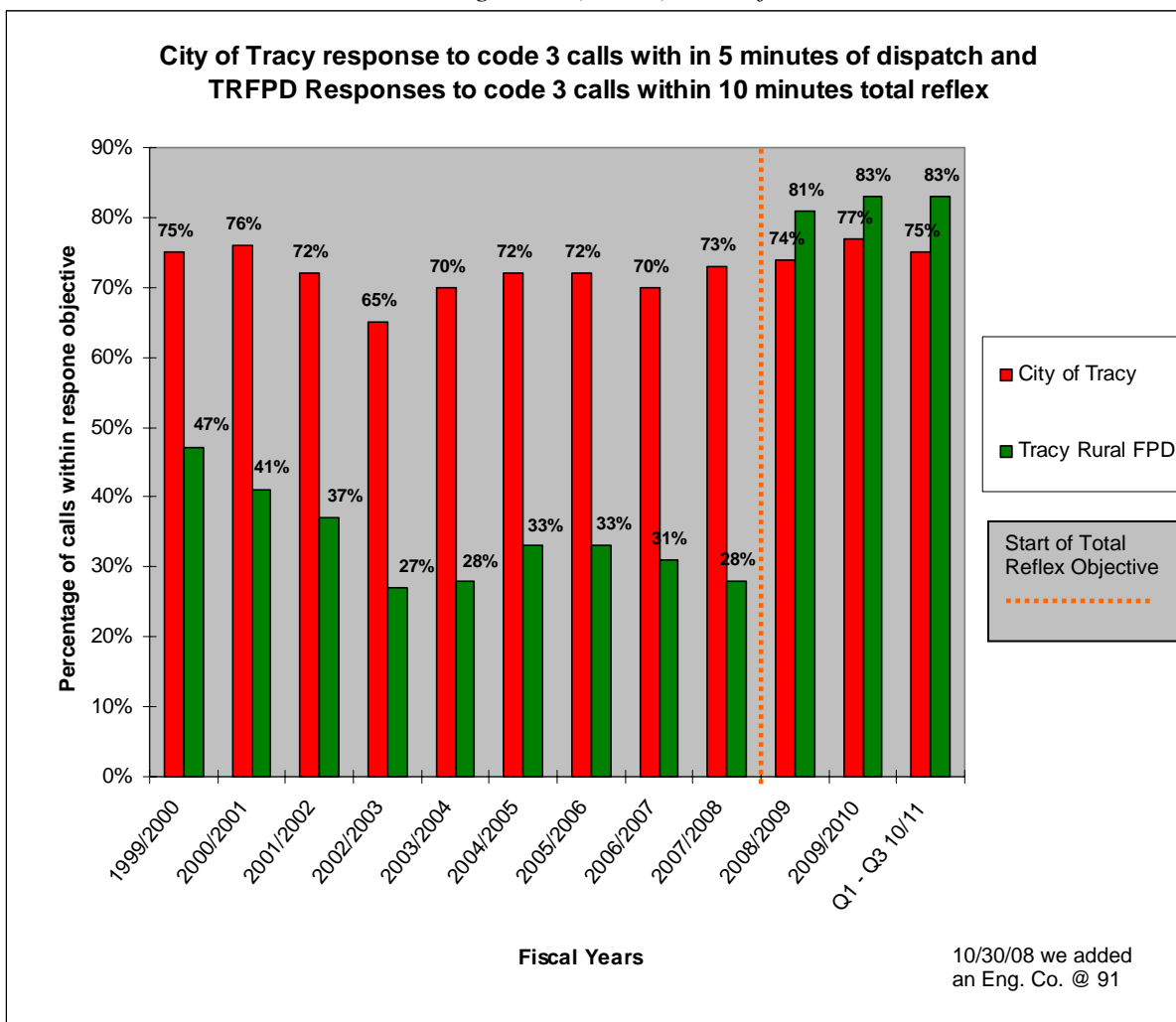
Response Performance

The following charts display the Fire Department’s ability to meet response objectives for each of the past eleven fiscal years and the first three quarters of Fiscal Year 2010/2011.

In April 2008 the South County Fire Authority modified its “first-due” response objectives. The following are the “first-due” response objectives for the City of Tracy and the Tracy Rural Fire Protection District:

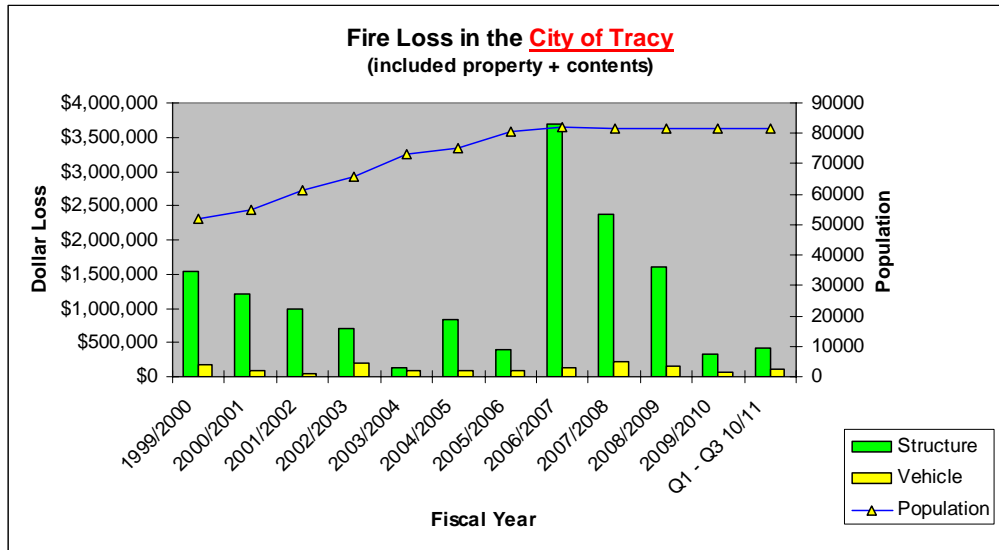
City of Tracy: *“The first-due unit shall, at critical emergencies, respond within 6.5 minutes of the time the call is received at the primary Public Safety Answering Point (PSAP) 90% of the time, in the City.”*

Tracy Rural FPD: *“The first-due unit shall, at critical emergencies, respond within 10 minutes of the time the call is received at the primary Public Safety Answering Point (PSAP) 90% of the time, in the Rural.”*

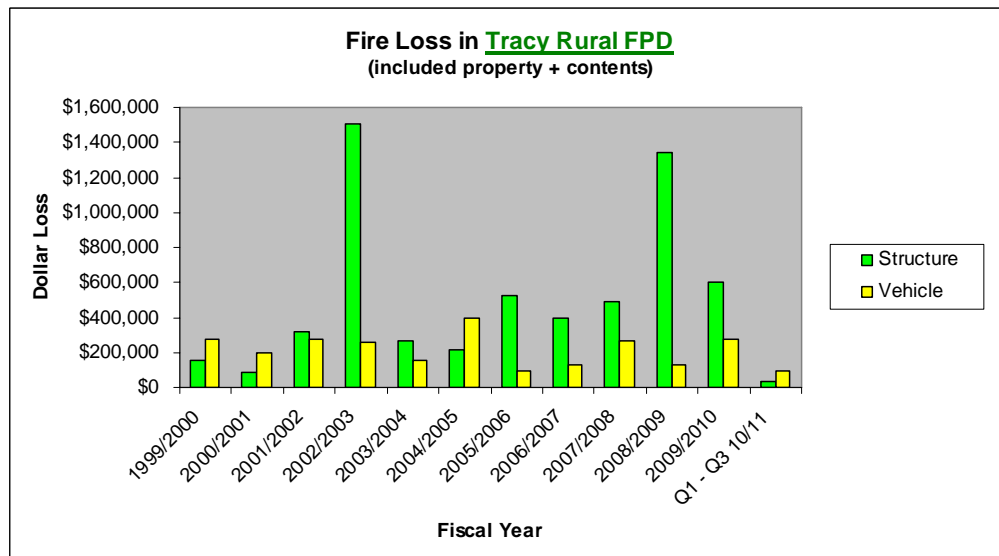


Structure Fire Dollar Loss

During the third quarter of Fiscal Year 2010/2011 the Fire Department was dispatched to thirty-seven structure fires within the City Limits of Tracy with a total dollar loss of \$33,740. Eleven of those dispatches turned out to be fires with no single structure fire having a loss greater than \$6,000. Three were kitchen fires, one was a chimney fire that escaped the flu and got into the attic, one was a garage fire that was started by hot ashes, one was a bathroom fire in the residence at Extra Space Storage, and one was an abandoned building at the corner of C St. and 3rd St. An extension cord to a portable heater started a small fire in a residence at 114 N. C St. Additionally, small fires at Tracy Ball Park, Monte Vista Middle School, and in an industrial building on Larch Road were either out on arrival or quickly extinguished.



The Fire Department was dispatched to three structure fires in the Tracy Rural Fire Protection District during the third quarter of Fiscal Year 2010/2011. Only one turned out to be a working fire which was located at 7170 W. Linne Rd. It was caused by a wood burning stove that radiated to a wall and caused \$10,500 in damage.



Structure Loss

The following table lists the most significant dollar loss structure fires that occurred during the third quarter of fiscal year 2010/2011. This list includes only fires with over \$10,000 in combined property and content loss.

City of Tracy Structure Fire Loss

Tracy Rural FPD Structure Fire Loss

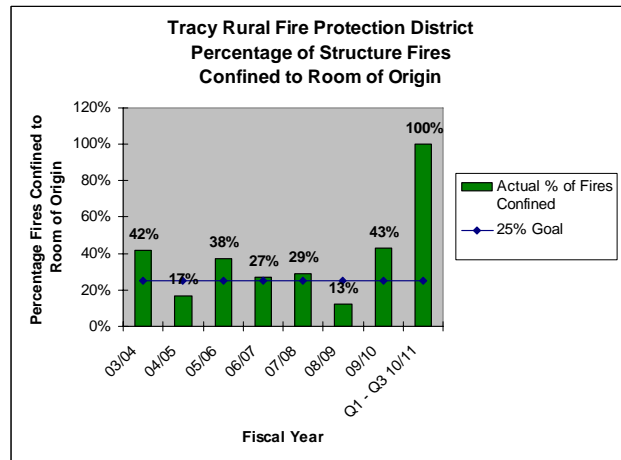
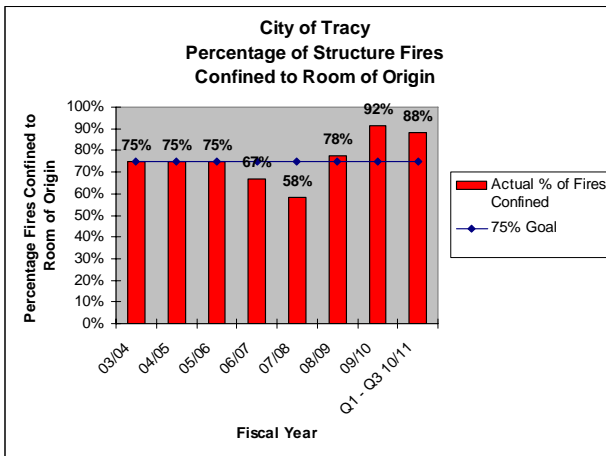
Date	Address	Dollar Loss	Date	Address	Dollar Loss
	No Fires over \$10K in loss - Q3		2/19/2011	7170 W. Linne Rd.	\$10,500

“Moderate Risk” Structure Fires Confined to Room of Origin

The majority of structure fires in the South County Fire Authority occur in residential structures. When an effective response force can be assembled to safely mitigate these types of fires, the outcome is usually positive. The following are the South County Fire Authority Moderate risk structure fire objectives:

- To confine “moderate risk” structure fires to the room of origin or less 75% of the time in the City.
- To confine “moderate risk” structure fires to the room of origin or less 25% of the time in the District.

The following charts display the percentage of structure fires confined to the room of origin or less since Fiscal Year 2003/2004.



Queuing

Queuing is a term used to describe the occurrence of simultaneous calls in one fire company's first-due area. When simultaneous calls are dispatched in one company's first-due area, a response from another company is required. This pulls resources from another area thus creating a void in the service delivery system and potentially creating a delay in response. A certain level of queuing is anticipated for fire department units relative to a static response system. In 2006/2007 Station 91's first-due area has had the most obvious queuing issue; at the close of Fiscal Year 2006/2007 17% of Station 91's calls were handled by other companies.

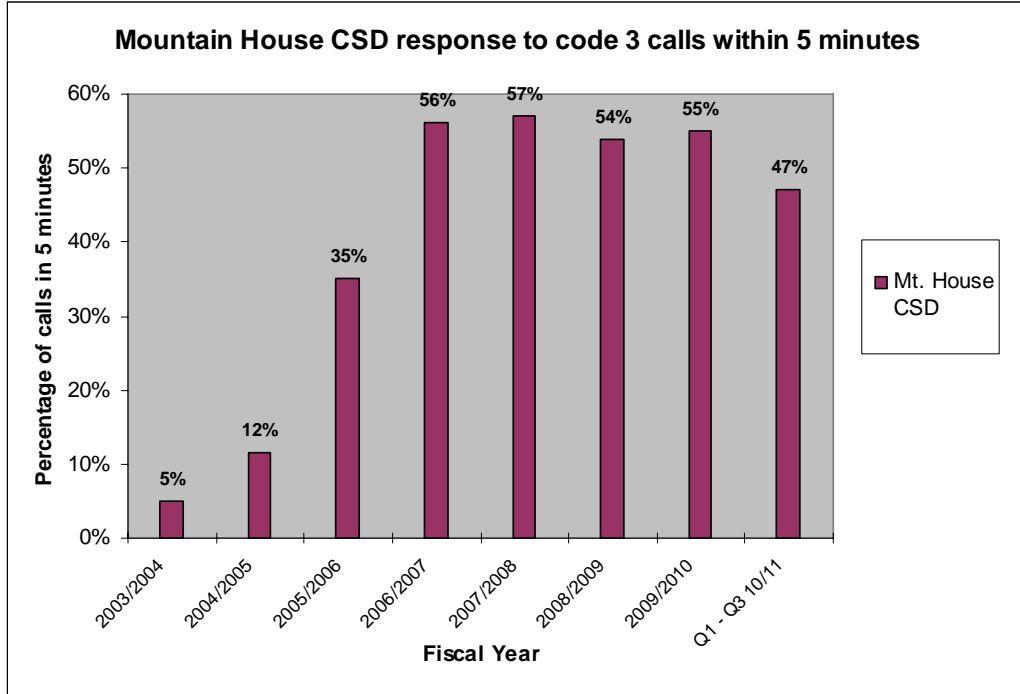
Queuing has improved since an additional company was housed at Station 91 on October 30, 2008. The following table displays the queuing percentages in each fire station's response area since Fiscal Year 2006/2007.

South County Fire Authority Queuing

Station Response Area	% of incidents handled by non-first due 2006/2007 (from SOC report)	% of incidents handled by non-first due FY 2008/2009	% of incidents handled by non-first due FY 2009/2010	% of incidents handled by non-first due <u>Q-1 - Q-3</u> FY 2010/2011
91	17%	8%	8%	5%
92	9%	10%	8%	2%
93	6%	6%	3%	2%
94	14%	15%	9%	4%
96	11%	10%	8%	7%
97	10%	9%	6%	6%
98	13%	5%	3%	3%

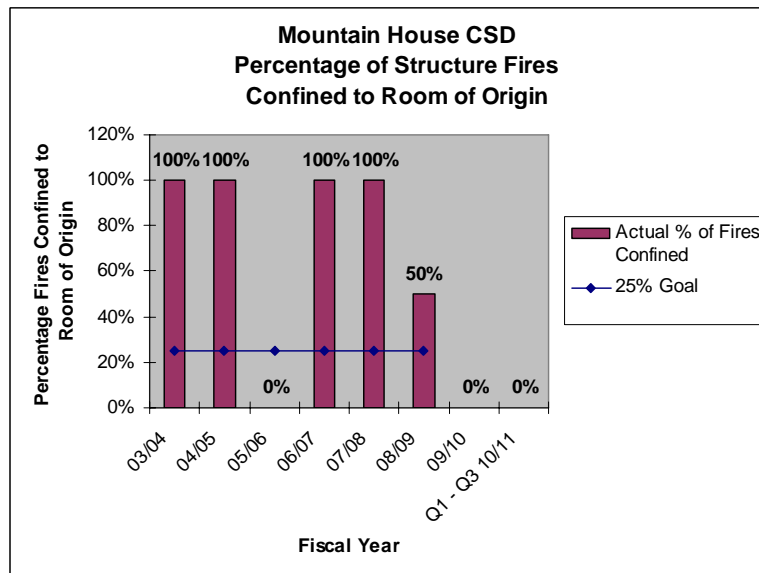
Mountain House Community Services District Response Performance

The charts below display the Mountain House Community Services District response performance and the percentage of “moderate risk structure fires confined to the room of origin or less since the 2003/2004 Fiscal Year.



“Moderate Risk” Structure Fires Confined to Room of Origin

There was only moderate risk structure fire in the Mountain House Community Services District during FY 09/10 which extended beyond the room of origin. There was one mattress fire out upon arrival of the fire department during the first three quarters of FY 10/11.



Total Number of Incidents per Fiscal Year (2001/2002 through 2009/2010)

This chart shows the total number of incidents per fiscal year by jurisdiction in the South County Fire Authority since fiscal year 2001/2002.

