

March 2, 2014

City of Tracy City Council  
333 Civic Center Plaza  
Tracy, CA 95376

**By Hand-delivery and electronic mail**

Dear Sirs,

I write to express my concern regarding potential violations of the California Penal Code by City Manager Leon Churchill and to request that, during the closed-session City Council meeting on March 4, 2014, the Council vote to refer the matters outlined below to the San Joaquin Co. District Attorney for (re-) evaluation.

**Misappropriation of Public Property**

In August of 2012, District Attorney James Willet communicated his opinion (Attachment A) that Mr. Churchill had not violated the Penal Code though the illicit personal use of his City credit card. This opinion was based on materials supplied to his office by City Attorney Daniel Sodergren and Mayor Brent Ives, which consisted of the independent audit report from Moss, Levy, and Hartzheim LLP as well as various credit card statements. Notably absent from these materials were City Policy documents that explicitly prohibited personal use of the City's credit cards – Resolution 2007-057 (Attachment B) and the City's 1996 Policy on credit card use (Attachment C).

Having no knowledge of these policies, Mr. Willet argued that establishing a "receivable account" by the finance department manifested an "authorizing law," that provided Mr. Churchill with legal authority to make personal charges. **However, the authorizing law in effect, established by City Council resolution, clearly denies any such authority.** Accordingly, Mr. Churchill has committed a felony violation of (PC) § 424 (a) (1), which prohibits:

*"[w]ithout authority of law, [appropriation of public monies] to his or her own use."*

By setting up a receivable account, City finance department personnel did not "authorize" Mr. Churchill's actions, but rather aided and abetted the commission of a felony.

I am deeply disturbed by the failure of Mr. Sodergren and Mr. Ives to transmit the relevant policies in effect to the DA's office. Both of these individuals surely had direct knowledge of these policies, or should have had such knowledge if they were not negligent in their duties.

I am further disturbed by the DA's failure to consider PC § 504, which states:

*"Every officer of this state, or of any [...] city, [...] who fraudulently appropriates to any use or purpose not in the due and lawful execution of that person's trust, any property in his or her possession or under his or her control by virtue of that trust, [...] is guilty of embezzlement."*

Each element of the crime of embezzlement is satisfied here: property (city monies) was entrusted to Mr. Churchill; a relationship of trust existed between the City and Mr. Churchill; Mr. Churchill used that property for his own benefit; and Mr. Churchill intended to remove said property for an extended a period of time, thereby depriving the City of its use.

Note finally that Mr. Churchill's "intent" to repay the monies, if such intent existed, is no defense:

*"The offense of embezzlement is complete when the agent or trustee diverts the trust money from the trust purpose; his intent to restore the money at some later time is of no avail."*

[People v. Parker, 235 Cal.App.2d 109]

#### **Failure to Investigate Police Complaints / False Writings**

This recent incident is by no means the only apparent violation of law by Mr. Churchill. I have previously communicated my concerns regarding Mr. Churchill's involvement in the investigation of a police complaint against Tracy Police Chief Gary Hampton (Attachment D). Mr. Churchill has a documented history of producing false writings regarding his investigation of former Chief Thiessen in a criminal violation of Government Code § 6203 (a), and of failing to comply with City Policy governing such investigations in a criminal violation of PC § 832.5. The City has made no response to this communication.

Moreover, Mr. Churchill has explicitly refused, in writing (Attachment E), to see that formal police complaints were investigated and responded to (see Attachment F), in an unambiguous violation of PC § 832.5 which requires that complaints against peace officers be investigated:

*"[A]ccusations of misconduct against a peace officer have substantial secondary effects—they trigger mandatory investigation and record retention requirements."* [People v. Stanistreet, 29 Cal.4th 497, 509]

Moreover, if an investigation had been performed, this refusal would have violated PC § 832.7:

*"The department or agency shall provide written notification to the complaining party of the disposition of the complaint within 30 days of the disposition."*

Documents released in accordance with the California Public Records Act indicate that the City has made no previous effort to assess the criminality of these actions despite numerous communications.

#### **Request for Resolution**

In light of the multiple potential violations of California law cited above, I am requesting that complete documentation related to these allegations be supplied to the District Attorney, along with a request to assess Mr. Churchill's credit card use and his actions with regard to the investigation of police complaints for violations of the California Penal Code, Government Code, and all other applicable codes and standards.

This action is fundamentally required by your fiduciary duty to the Citizens of Tracy and by your oath of office.

Sincerely,



Paul Miles

Tracy

Cc: San Joaquin County District Attorney  
California Attorney General's Office  
Central San Joaquin Valley Risk Management Authority  
South San Joaquin Co. Risk Management Authority  
Assembly member Susan Eggman  
California State Senator Cathleen Galgiani  
US Representative Jeff Denman  
San Joaquin Co. Board of Supervisors  
San Joaquin County Council of Governments  
League of California Cities  
Media Distribution

March 4, 2014

Good evening Mr. Mayor, Council Members, and Staff.

My name is Lisa Di Pasquale and I reside at 330 South C Street. These are my neighbors.

Before I address our neighborhood issues I would like to thank Council Member Young for sponsoring me tonight. I would also like to thank Leon Churchill, Kul Sharma, David Ferguson, Hayward Lewis and Ana Contreras for all the time they have given me and for the care they have demonstrated. Thank you!

Our neighborhood is an attractive nuisance. It has been a magnet for people wishing to use our area as a dumping ground for unwanted mattresses, sofas, shopping carts, trash, and other personal belongings, including graffiti. I can't say I blame them. The neighborhood looks like the city and residents don't care about it. More importantly, it is an unsafe neighborhood for our city's children travelling to and from school due to the lack of sidewalks. As it stands now, the children that attend the 3 neighborhood schools are forced to walk, bike, and ride skateboards in the street during the rainy season, because of the lack of sidewalks and multitude of puddles that accumulate along the undeveloped areas of our streets.

In order to make our neighborhood a safer place for our children and a more enjoyable place to live, we wish to formally request that council closely examine and consider all options available to secure the funds needed to install sidewalks around the parcels located on Mt. Diablo, South C

Street, and Mt. Oso Avenue.

I understand that the city does not currently have any "beautification ordinances". I request council reconsider this lack of ordinance. I can understand the city not requiring a homeowner to beautify one's property if the owner actually resides in the home, but I cannot understand how the city would allow someone to keep a structure for years and years, and in some cases decades, that is unoccupied, boarded up, has no value, and devalues the rest of the neighboring properties.

As complaints are received by neighboring citizens of the delapidated property, I am suggesting that city staff make contact with the property owner. Maybe they have no intention of beautifying their property because of a lack of interest. Maybe it has become a financial burden due to a personal hardship. Maybe they no longer have the physical ability to look after and maintain their property. Maybe it was received as part of an inheritance and the beneficiary has no interest in the property, cannot afford the upkeep, but keeps it for sentimental reasons. Is this fair to the neighbors that take care of their properties and invest money to maintain and improve their properties just to have their property values lessened or undesirable during a sale due to the condition of neighboring property? I don't think so!

I am sure there are cities in America, similar to Tracy, that have such policies and ordinances. Why can't we take a close look at what they are doing, how they enforce such policies, and follow suit? The residents of the City of Tracy deserve this type of ordinance; one that is fair for everyone concerned.

Let's identify the delapidated properties around town and

devise a timeline for beautification that is fair for everyone; the property owner and neighboring property owners. I urge council to take a close look at implementing an ordinance in situations like the property located at 90 W. Mt Diablo. This home has been boarded up and vacant for nearly 3 decades and is the ultimate eyesore!

I respectfully request that the above-mentioned items be put on future agenda so that council can carefully consider changes to policies regarding abandoned buildings and homes and the request to install sidewalks in our neighborhood. Thank you!

**TRACY CITY COUNCIL RESOLUTION  
2007-075**



Resolution No. 2007-075

REVISING THE POLICY AND PROCEDURES  
FOR TRAVEL AND EXPENSES REIMBURSEMENT  
FOR ELECTED AND APPOINTED OFFICIALS

WHEREAS, the City Council finds that it is in the best interests of the City that elected and appointed officials remain informed and trained in activities, developments and professional trends affecting the affairs of the City and that attendance at institutes, hearings, meetings, conferences, or other gatherings is of value to the City and its citizens; and

WHEREAS, appointed officials include Planning Commission, Parks and Recreation Commission members, and other non-employee members of boards, commissions, and committees; and

WHEREAS, the City of Tracy takes its stewardship over the use of its limited public resources seriously; and

WHEREAS, public resources should only be used when there is a substantial benefit to the City; and

WHEREAS, such benefits include:

- a. The opportunity to discuss the community's concerns with state and federal officials;
- b. Participating in regional, state and national organizations whose activities affect the City;
- c. Attending educational seminars designed to improve officials' skill and information levels; and
- d. Promoting public service and morale by recognizing such service; and

WHEREAS, a) legislative and other regional, state and federal agency business is frequently conducted over meals; b) sharing a meal with regional, state and federal officials is frequently the best opportunity for a more extensive, focused and uninterrupted communication about the City's policy concerns; and c) each meal expenditure must comply with the limits and reporting requirements of local, state and federal law; and

WHEREAS, this Policy provides guidance to elected and appointed officials on the use and expenditure of City resources, as well as the standards against which those expenditures will be measured; and

WHEREAS, Government Code section 36514.5 allows council members to be reimbursed for actual and necessary expenses incurred in the performance of their official duties; and

WHEREAS, On April 17, 2007, Council revised the policy to include a remedy for non-compliance by Board and Commission members; and

WHEREAS, this Policy satisfies the requirements of Government Code sections 53232.2 and 53233.3



NOW, THEREFORE, the Tracy City Council does resolve, declare, determine and order as follows:

SECTION 1: Resolution No. 2007-023 is hereby repealed. The Travel and Expenses Reimbursement Policy and Procedures for Elected and Appointed Officials in the City of Tracy, attached hereto as Exhibit "A", is hereby adopted.

SECTION 2: This resolution shall take effect immediately upon adoption.

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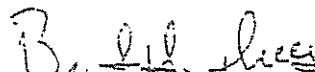
The foregoing Resolution 2007-075 was passed and adopted by the Tracy City Council on the 17th day of April, 2007, by the following vote:

AYES: COUNCIL MEMBERS: SUNDBERG, TOLBERT, TUCKER, IVES

NOES: COUNCIL MEMBERS: NONE

ABSENT: COUNCIL MEMBERS: ABERCROMBIE

ABSTAIN: COUNCIL MEMBERS: NONE

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

EXHIBIT "A" TO RESOLUTION NO. 2007-075

POLICY FOR REIMBURSEMENT  
FOR TRAVEL AND EXPENSES  
FOR ELECTED AND APPOINTED OFFICIALS

The City Council of the City of Tracy believes that it is important that elected and appointed officials (including Planning Commissioners, Parks and Recreation Commissioners, and other volunteer members of boards, commissions, and committees) remain informed and trained in issues affecting the affairs of the City and that attendance at institutes, hearings, meetings, conferences, or other gatherings is of value to the City and its citizens. The benefits include:

- a. The opportunity to discuss the community's concerns with state and federal officials;
- b. Participation in regional, state and national organizations whose activities affect the City;
- c. Attending educational seminars improve officials' skill and information levels; and
- d. Promoting public service and morale by recognizing such service.

In order to promote these endeavors, to protect public resources and foster public trust in the use of those resources, as well as comply with state law requirements regarding reimbursement of expenses, the City Council hereby sets forth the travel and expense reimbursement policies for the City of Tracy.

All anticipated conferences, conventions and professional meetings shall be budgeted for in the current operating budget. As the trip is being paid for with public funds, it shall be the responsibility of the official undertaking the trip to make every effort to attend the entire conference and/or as many sessions as possible.

All elected officials and appointed officials (including the City Manager and City Attorney) who receive compensation for their service or reimbursement for their expenses shall comply with this Policy. This shall include Planning Commissioners, Parks and Community Services Commissioners, and Cultural Arts Commissioners.

**A. AUTHORIZED EXPENSES**

City funds, equipment, supplies (including letterhead), titles, and staff time must only be used for authorized City business. Expenses incurred in connection with the following types of activities generally constitute authorized expenses, as long as the other requirements of this Policy are met:

1. Communicating with representatives of regional, state and national government on City adopted policy positions;
2. Attending educational seminars designed to improve officials' skill and information levels;
3. Participating in regional, state and national organizations whose activities affect the city's interests;

4. Recognizing service to the City (for example, thanking a longtime employee with a retirement gift or celebration of nominal value and cost);

5. Attending City events;

6. Implementing a City-approved strategy for attracting or retaining businesses to the City, which will typically involve at least one staff member;

7. Meetings such as those listed above for which a meeting stipend is expressly authorized under this Policy, and

8. City council members may be reimbursed for Internet and/or Cable TV expenses related to, and used in connection with, their official duties.

All other expenditures require prior approval by the City Council.

Expenses for international and out-of-state travel, other than the annual "One-Voice" trip to Washington D.C. coordinated through the San Joaquin County Council of Governments, require prior City Council approval.

For the purposes of this Policy, if the City pays directly for the expenses it is not considered a reimbursement (e.g. conference fees).

#### **B. EXPENSES NOT ELIGIBLE FOR REIMBURSEMENT**

Examples of personal expenses that the City will not reimburse include, but are not limited to:

1. The personal portion of any trip;

2. Political or charitable contributions or events;

3. Family expenses, including partner's expenses, when accompanying official on agency-related business<sup>1</sup>, as well as children- or pet-related expenses;

4. Entertainment expenses, including theater, movies (either in-room or at the theater), sporting events (including gym, massage and/or golf related expenses), or other cultural events;

5. Alcohol/personal bar expenses;

6. Non-mileage personal automobile expenses, including repairs, traffic citations, insurance or gasoline; and

7. Personal losses incurred while on City business.

8. Any questions regarding the propriety of a particular type of expense should be resolved by the approving authority before the expense is incurred

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<sup>1</sup> If trip arrangements are made, as a convenience, for spouse or family members, reimbursement to the City for any advanced expenses must be received by the City prior to the trip

### C. COMPENSATION FOR ATTENDANCE AT MEETINGS

Compensation for meeting attendance, for elected and appointed members of city boards and commissions, shall be as follows:

1. City Council members' salaries shall be set and enacted as mandated by the California Government Code.
2. Compensation for meeting attendance for members of the Planning Commission, Parks and Community Services Commission, and the Community Cultural Arts Commission, shall be established by resolution of the City Council.

### D. TRANSPORTATION

When attending conferences or meetings that are of such distance that it is more economical to take commercial transportation, if an official proposes to drive his/her car in those cases, commercial air fare will be paid and not automobile mileage. Government and group rates must be used when available.

1. Airfare. Airfares that are reasonable and economical shall be eligible for reimbursement.
2. Automobile. Automobile mileage is reimbursed at Internal Revenue Service ("IRS") rates in effect at the time of travel. These rates are designed to compensate the driver for gasoline, insurance, maintenance, and other expenses associated with operating the vehicle. This amount does not include bridge and road tolls, which are also reimbursable.
3. Car Rental. Rental rates that are reasonable and economical shall be eligible for reimbursement.
4. Taxis/Shuttles. Taxis or shuttles fares may be reimbursed, including a fifteen (15%) percent gratuity per fare, when the cost of such fares is equal or less than the cost of car rentals, gasoline and parking combined, or when such transportation is necessary for time-efficiency.

### E. LODGING

Lodging expenses will be reimbursed, or paid for, when travel on official city business reasonably requires an overnight stay. If such lodging is in connection with a conference lodging expenses must not exceed the group rate published by the conference sponsor for the meeting in question if such rates are available at the time of booking. Travelers must request government rates, when available. If the group rate is not available, reimbursement at the IRS rate in effect at the time of travel shall apply (IRS Publication 463).

### F. MEALS

A local expense reimbursement policy identifying a "per diem" of reasonable rates for meals is not adopted. Receipts for expenses for meals shall be required. Actual expenses shall be reimbursed subject to the maximum per diem for the meal as set by the IRS rate in effect at the time of travel. (See Cal. Gov't Code §53232.2(a) and Publication 1542 at [www.irs.gov](http://www.irs.gov) or [www.policeworks.gov/perdiem](http://www.policeworks.gov/perdiem).) The City will not pay for alcohol/personal bar expenses.

## G. MISCELLANEOUS EXPENSES

Officials will be reimbursed for actual telephone, fax, and parking expenses incurred on City business. Telephone bills should identify which calls were made on City business.

## H. CASH ADVANCE POLICY

From time to time, it may be necessary for an official to request a cash advance to cover anticipated expenses while traveling or doing business on the City's behalf. Such request for an advance should be submitted to the City Manager ten (10) working days prior to the need for the advance with the following information:

1. The purpose of the expenditure(s);
2. The benefits of such expenditure to the residents of City;
3. The anticipated amount of the expenditure(s) (for example, hotel rates, meal costs, and transportation expenses); and
4. The dates of the expenditure(s).

Any unused advance must be returned to the City within five (5) working days of the official's return, along with an expense report and receipts documenting how the advance was used. In the event the City Manager is uncertain as to whether a request complies with this Policy, such individual must seek resolution from the City Council.

## I. CREDIT CARD USE POLICY

City does not issue credit cards to individual office holders but does have an agency credit card for selected City expenses. City office holders may use the city's credit card for such purposes as airline tickets and hotel reservations by following the same procedures for cash advances. Receipts documenting expenses incurred on the City credit card and compliance with this Policy must be submitted within five (5) working days of use. Except as allowed under Section B(3), city credit cards may not be used for personal expenses, even if the official subsequently reimburses the City.

## J. EXPENSE REPORT CONTENT AND SUBMISSION DEADLINES

All cash advance expenditures, credit card expenses and expense reimbursement requests must be submitted on an expense report form provided by the city. This form shall include the following advisory:

"All expenses reported on this form must comply with the city's policies relating to expenses and use of public resources. The information submitted on this form is a public record. Penalties for misusing public resources and violating the city's policies include loss of reimbursement privileges, restitution, civil and criminal penalties as well as additional income tax liability."

Expense reports must document that the expense in question met the requirements of this Policy. Officials must submit their expense reports within thirty (30) calendar days of an

expense being incurred, accompanied by receipts documenting each expense. Restaurant receipts, in addition to any credit card receipts, are also part of the necessary documentation.

Inability to provide such documentation in a timely fashion may result in the expense being borne by the official.

In the event the official does not attend the trip and non-refundable expenses have been incurred for registration, lodging and/or travel, the non-attending official shall submit a written explanation of the reasons for non-attendance to the City Manager. The City Manager shall determine if the public funds advanced must be reimbursed to the City. Any decision of the City Manager may be appealed to the City Council.

All expenses are subject to verification that they comply with this Policy.

**K. REPORTS TO CITY COUNCIL, BOARD OR COMMISSION**

At the next regular City Council (or Board or Commission) meeting, each official shall make a brief report (written or oral) on meetings attended at City expense. If multiple officials attended, a joint report may be made.

**L. COMPLIANCE WITH LAWS; VIOLATION**

City officials should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All agency expenditures are public records subject to disclosure under the Public Records Act and other applicable laws. Use of public resources or falsifying expense reports in violation of this Policy may result in any or all of the following: 1) loss of reimbursement privileges, 2) a demand for restitution to the City, 3) the agency's reporting the expenses as income to the elected official to state and federal tax authorities, 4) civil penalties of up to \$1,000 per day and three times the value of the resources used, and 5) prosecution for misuse of public resources.

Failure of an appointed Board or Commission member, after forty-five (45) days written notice, to complete the training required by AB1234 and this Policy shall result in the automatic removal of the member from their Board or Commission position.



**MAYOR IVES MILEAGE EXPENSE  
REIMBURSEMENT REQUEST DATED  
JUNE 16, 2010**



## Sharon Davis

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From: Brent Ives [brent@bhiconsulting.com]  
Sent: Wednesday, June 16, 2010 10:30 PM  
To: Sharon Davis  
Subject: Brent's miles since January

> Sharon please see below (sure adds up fast!):  
>  
> This goes from Jan 1, 2010 through May 31, 2010. They are for COG,  
Partnership and other misc meetings in Stockton and Tracy:  
>  
> January  
> 4 round trips to Stockton from Liv., (62 mi. r/t) - 240 miles  
> 5 trips to Tracy and back from Liv. (46mi.r/t) - 230 miles  
> 5 trips, Tracy to Stockton (36 mi.r/t) - 180 miles  
>  
> February  
> 3 r/t trips to Stockton from Liv. (62 mi. r/t) - 186 miles  
> 5 r/t to Tracy and back from Liv. (46mi.r/t) - 230 miles  
> 5 trips, Tracy to Stockton (36 mi. r/t) - 180 miles  
>  
> March  
> 3 r/t trips to Stockton from Liv. (62 mi. r/t) - 186 miles  
> 5 r/t to Tracy and back from Liv. (46mi.r/t) - 230 miles  
> 4 r/t Tracy to Stktn. (36 mi. r/t) - 144 miles  
  
> April -  
> 4 round trips to Stockton from Liv., (62 mi. r/t) - 240 miles  
> 5 trips to Tracy and back from Liv. (46mi.r/t) - 230 miles  
> 5 trips, Tracy to Stockton (36 mi.r/t) - 180 miles  
  
> May -  
> 3 r/t trips to Stockton from Liv. (62 mi. r/t) - 186 miles  
> 5 r/t to Tracy and back from Liv. (46mi.r/t) - 230 miles  
> 5 trips, Tracy to Stockton (36 mi. r/t) - 180 miles  
>  
>  
> Total -  
> - 3052 miles  
>  
> Thanks - -Brent

VLIC TR NO 01660

CHECK DATE 06/23/2010 CR. NO 9633

INVOICE NO.	INVOICE DATE	DESCRIPTION	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
5/17/10	06/10/10	Out-of-County Trav	1526.00	0.00	1526.00
*HC* BRENT H. IVES			1526.00	0.00	1526.00

CHECK IS VOID IF ANY OF THE FOLLOWING SECURITY FEATURES ARE ABSENT: ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER



CITY OF TRACY  
333 Civic Center Plaza  
Tracy, CA 95376  
(209) 831-6800

WELLS FARGO BANK, N.A.  
California  
www.wellsfargo.com  
11-24/1210

CHECK DATE	CHECK NO.
06/23/2010	9633

AMOUNT
*****1,526.00

Think Inside the Triangle!

PAY ONE THOUSAND FIVE HUNDRED TWENTY SIX DOLLARS AND 00 CENTS

TO THE ORDER OF BRENT H. IVES  
TRACY, CA 95304



*Brent H. Ives*

AUTHORIZED SIGNATURE

*Fred N. Johnson*

AUTHORIZED SIGNATURE

CITY OF TRACY  
VOUCHER REQUEST

Date Initiated: 6/17/2010

PAY TO

Prepared by: S Davis

Brent H Ives  
2  
Tracy, CA 95304

Vendor #: 01660

Date Due: \_\_\_\_\_

Interim: \_\_\_\_\_

Special Instructions: Please give check to Sharon Davis in CMO

FOR THE PAYMENT OF: Mileage Reimbursement for January 1, 2010 - May 31, 2010  
(See Attached Breakdown)

Description =====	Account Numbers =====	\$ Amount =====
3,052 miles	125-58110-226-00000	\$ 1,526.00
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
Total		\$ 1526.00 =====

Approvals  
 Department: Sharon Davis Date: 6/17/10  
 Finance: \_\_\_\_\_ Date: \_\_\_\_\_  
 If \$10,000 or more  
 City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

DATE PAID: \_\_\_\_\_ CHECK #: \_\_\_\_\_

**MAYOR IVES MILEAGE EXPENSE  
REIMBURSEMENT REQUEST DATED  
OCTOBER 21, 2010**

Sharon Davis

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From: Brent Ives [brent@bhiconsulting.com]  
Sent: Thursday, October 21, 2010 2:41 PM  
To: Sharon Davis  
Subject: Re: Mileage Reimbursement Info.

Sharon - here is the mileage claim report for June through September 2010:

June

3 round trips(r/t) to Stockton from Livermore (62 mi r/t) - 186 mi.  
5 round trips to Tracy from Livermore (46 mi r/t) - 230 mi.  
5 r/t from Tracy to Stockton (36 mi r/t) - 180 mi.

July

2 round trips(r/t) to Stockton from Livermore (62 mi r/t) - 124 mi.  
3 round trips to Tracy from Livermore (46 mi r/t) - 138 mi.  
7 r/t from Tracy to Stockton (36 mi r/t) - 252 mi.

Aug

3 round trips(r/t) to Stockton from Livermore (62 mi r/t) - 186 mi.  
5 round trips to Tracy from Livermore (46 mi r/t) - 230 mi.  
6 r/t from Tracy to Stockton (36 mi r/t) - 216 mi.

Sept.

3 round trips(r/t) to Stockton from Livermore (62 mi r/t) - 186 mi.  
3 round trips to Tracy from Livermore (46 mi r/t) - 138 mi.  
6 r/t from Tracy to Stockton (36 mi r/t) - 216 mi.

Total - 2282 miles

Thanks - -Brent

PS - anything from Baskin-Robbins?

On Oct 5, 2010, at 8:51 AM, Sharon Davis wrote:

fyi

Sharon Davis, Executive Assistant to the City Manager  
City of Tracy - 333 Civic Center Plaza - Tracy, CA 95376  
Phone (209) 831-6115 FAX (209) 831-6120

10/21/2010

VENDOR NO 01660

CHECK DATE 10/27/2010 CK. NO 12820

INVOICE NO.	INVOICE DATE	DESCRIPTION	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
10/2010	10/25/10	Local Mileage	1141.00	0.00	1141.00
*HC* BRENT H. IVES			1141.00	0.00	1141.00

CHECK IS VOID IF ANY OF THE FOLLOWING SECURITY FEATURES ARE ABSENT: ORIGIN DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER.



CITY OF TRACY  
333 Civic Center Plaza  
Tracy, CA 95376  
(209) 831-6800

WELLS FARGO BANK, N.A.  
California  
www.wellsfargo.com  
11-24/1210

CHECK DATE	CHECK NO.
10/27/2010	12820

AMOUNT
*****1,141.00

PAY ONE THOUSAND ONE HUNDRED FORTY ONE DOLLARS AND 00 CENTS

TO THE ORDER OF BRENT H. IVES  
TRACY, CA 95304



*Brent H. Ives*  
AUTHORIZED SIGNATURE  
*Eric A. Johnson*  
AUTHORIZED SIGNATURE

CITY OF TRACY  
VOUCHER REQUEST

Date Initiated: 10/25/2010

PAY TO:

Prepared by: S. Davis

Brent H Ives

Vendor #: \_\_\_\_\_

Tracy, CA 95304

Date Due: \_\_\_\_\_

Interim: \_\_\_\_\_

Special Instructions: Please give check to Sharon Davis in CMO

FOR THE PAYMENT OF: Mileage Reimbursement for June 1, 2010 to September 30, 2010  
(See Attached Breakdown)

Description =====	Account Numbers =====	\$ Amount =====
<u>2,282 miles</u>	<u>125-58110-226-00000</u>	<u>\$ 1,141.00</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
	<u>Total</u>	<u>\$ 1141.00</u> =====

Approvals:

Department \_\_\_\_\_ Date: \_\_\_\_\_

Finance \_\_\_\_\_ Date: \_\_\_\_\_

If \$10,000 or more:

City Manager \_\_\_\_\_ Date: \_\_\_\_\_

DATE PAID \_\_\_\_\_ CHECK #: \_\_\_\_\_

10/25/10 All to Sharon



**MAYOR IVES MILEAGE EXPENSE  
REIMBURSEMENT REQUEST DATED  
FEBRUARY 9, 2011**

Sharon Davis

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From: Brent Ives  
Sent: Wednesday, February 09, 2011 7:34 PM  
To: Sharon Davis  
Subject: Mileage claim from Oct. 2010 through January 2011

Sharon - -please find the mileage claim for me for Oct. 2010 through January 2011

October 2010

3 round trips (r/t) to Stockton from Livermore (62 mi r/t)- 186 mi.  
5 r/t to Tracy from Livermore (46 mi r/t)- 230 mi.  
5 r/t to Stockton from Tracy - (36 mi r/t) - 180 mi

November 2010

3 r/t to Stockton from Livermore - 186 mi.  
2 r/t to Tracy from Livermore - 92 mi.  
6 r/t to Stockton from Tracy - 216 mi.

December 2010

1 r/t to Stockton from Livermore - 62 mi.  
5 r/t to Tracy from Livermore - 230 mi.  
6 r/t to Stockton from Tracy - 216 mi.

January 2011

1 r/t from Tracy to Sacramento (124 mi r/t) - 124 mi.  
3 r/t to Stockton from Livermore (62 mi r/t)- 186 mi.  
1 r/t to Tracy from Livermore - 46 mi.  
6 r/t to Stockton from Tracy - 216 mi

Total miles - 2170 miles

Thanks

**Brent Ives**  
BHI Management Consulting  
[BHIconsulting.com](http://BHIconsulting.com)



On Feb 9, 2011, at 3:12 PM, Sharon Davis wrote:

Attached is the latest which covered the period 6/1/10 - 9/30/10.

2/10/2011

OR NO. 01660

CHECK DATE 02/16/2011 CK. NO 15463

INVOICE NO.	INVOICE DATE	DESCRIPTION	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
11	02/10/11	Mileage Reimburse.	1090.72	0.00	1090.72
* BRENT H. IVES			1090.72	0.00	1090.72

CHECK IS VOID IF ANY OF THE FOLLOWING SECURITY FEATURES ARE ABSENT OR ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER



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California  
www.wellsfargo.com  
11-24/1210

CHECK DATE	CHECK NO.
02/16/2011	15463

AMOUNT
*****1,090.72

Link Inside the Transfer

Y ONE THOUSAND NINETY DOLLARS AND 72 CENTS

THE  
IER  
BRENT H. IVES  
TRACY, CA 95304



*Brent H. Ives*

AUTHORIZED SIGNATURE

*Jan N. Johnston*

AUTHORIZED SIGNATURE

PRINTED IN THE U.S.A. DISCONTINUE WITH REUSE



SECURITY FEATURES INCLUDED, DETAILS ON BACK.



SEE BACK FOR FURTHER WATERMARK

CITY OF TRACY  
VOUCHER REQUEST

Date Initiated: 2/10/2011

PAY TO:

Prepared by: S. Davis

Brent H. Ives

Vendor #: \_\_\_\_\_

Tracy, CA 95304

Date Due: \_\_\_\_\_

Interim: \_\_\_\_\_

Special Instructions: Please give check to Sharon Davis in CMO

FOR THE PAYMENT OF: Mileage Reimbursement for October 2010 - January 2011  
(See Attached Breakdown)

Description =====	Account Numbers =====	\$ Amount =====
<u>1,598 x .50</u>	<u>125-58110-226-00000</u>	<u>\$ 799.00</u>
<u>572 x .51</u>	<u>125-58110-226-00000</u>	<u>\$ 291.72</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
	Total	<u>\$ 1090.72</u> =====

Approvals:  
Department: Sharon Davis

Date: 2/10/11

Finance: \_\_\_\_\_

Date: \_\_\_\_\_

If \$10,000 or more:

City Manager: \_\_\_\_\_

Date: \_\_\_\_\_

DATE PAID: \_\_\_\_\_

CHECK #: \_\_\_\_\_



**MAYOR IVES MILEAGE EXPENSE  
REIMBURSEMENT REQUEST DATED  
AUGUST 2, 2011**

Sharon Davis

---

From: Brent Ives  
Sent: Tuesday, August 02, 2011 7:30 AM  
To: Sharon Davis  
Subject: Mileage report from Brent (February-July 2011)

Hi Sharon - here is my mileage claim from February through July 2011

February 2011

3 round trips (r/t) to Stockton from Livermore (62 mi r/t)- 186 mi.  
4 r/t to Tracy from Livermore (46 mi r/t)- 184 mi.  
5 r/t to Stockton from Tracy - (36 mi r/t) - 180 mi

March 2011

3 round trips (r/t) to Stockton from Livermore (62 mi r/t)- 186 mi.  
5 r/t to Tracy from Livermore (46 mi r/t)- 230 mi.  
5 r/t to Stockton from Tracy - (36 mi r/t) - 180 mi

April 2011

3 r/t to Stockton from Livermore - 186 mi.  
2 r/t to Tracy from Livermore - 92 mi.  
6 r/t to Stockton from Tracy - 216 mi.

May 2011

8 r/t to Stockton from Tracy - 288 mi.

June 2011

1 r/t from Tracy to Sacramento (124 mi r/t) - 124 mi.  
6 r/t to Stockton from Tracy - 216 mi

July 2011

8 r/t to Stockton from Tracy - 288 mi

Total miles - 2556 miles

**Brent Ives**  
BHI Management Consulting  
[BHIconsulting.com](http://BHIconsulting.com)



CITY OF TRACY  
VOUCHER REQUEST

Date Initiated: 8/2/2011

PAY TO:

Prepared by: S. Davis

Brent H. Ives  
2  
Tracy, CA 95304

Vendor #: 01660

Date Due: \_\_\_\_\_

Interim: \_\_\_\_\_

Special Instructions: Please give check to Sharon Davis in CMO

FOR THE PAYMENT OF: Mileage Reimbursement for February 2011 - July 2011  
(See Attached Breakdown)

Description	Account Numbers	\$ Amount
<u>2,268 x 51</u>	<u>125-58110-226-00000</u>	<u>\$ 1,156.68</u>
<u>288 x 55.5</u>	<u>125-58110-226-00000</u>	<u>\$ 159.84</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
Total		<u>\$ 1316.52</u>

Approvals:

Department: Sharon Davis

Date: 8/2/11

Finance: \_\_\_\_\_

Date: \_\_\_\_\_

If \$10,000 or more:

City Manager: \_\_\_\_\_

Date: \_\_\_\_\_

DATE PAID: \_\_\_\_\_

CHECK #: \_\_\_\_\_

8/4/11 sent to Finance



01680

CHECK DATE 08/10/2011 CK. NO 19934

INVOICE NO.	INVOICE DATE	DESCRIPTION	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
711	08/02/11	Mileage Reimburseem	1316.52	0.00	1316.52
HC* BRENT H. IVES			1316.52	0.00	1316.52

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CHECK DATE	CHECK NO.
08/10/2011	19934

AMOUNT
*****1,316.52

Think Inside the Triangle®

AY ONE THOUSAND THREE HUNDRED SIXTEEN DOLLARS AND 52 CENTS

BRENT H. IVES  
TRACY, CA 95304



*Brent H. Ives*  
AUTHORIZED SIGNATURE  
*Jan N. Johnston*  
AUTHORIZED SIGNATURE

**MAYOR IVES MILEAGE EXPENSE  
REIMBURSEMENT REQUEST DATED  
MARCH 20, 2012**

## Sharon Davis

---

From: Brent Ives  
Sent: Tuesday, March 20, 2012 4:12 PM  
To: Sharon Davis  
Subject: Mileage from August 2011 to March 1, 2012

Hi Sharon - here is my mileage claim from August 2011 through March 2012

September 2011

6 r/t to Stockton from Tracy - (36 mi r/t) - 216 mi

October 2011

5 r/t to Stockton from Tracy - (36 mi r/t) - 180 mi

November 2011

6 r/t to Stockton from Tracy - 216 mi.

January 2012

3 r/t to Stockton from Tracy - 108 mi.

February 2012

1 r/t from Tracy to Sacramento (124 mi r/t) - 124 mi.

6 r/t to Stockton from Tracy - 216 mi

March 2012

8 r/t to Stockton from Tracy - 288 mi

Total miles - 1348 miles

**Brent Ives**

BHI Management Consulting

[BHIconsulting.com](http://BHIconsulting.com)



001 NO. \* 01660

CHECK DATE 03/28/2012 CR NO 25488

INVOICE NO.	INVOICE DATE	DESCRIPTION	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
720	03/20/12	Mileage Reimb. 9/1	748.14	0.00	748.14
C* BRENT H. IVES			748.14	0.00	748.14

CHECK IS VOID IF ANY OF THE FOLLOWING SECURITY FEATURES ARE ABSENT OR ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER



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Tracy, CA 95376  
(209) 831-6800

WELLS FARGO BANK, N.A.  
California  
www.wellsfargo.com  
11-24/1210

CHECK DATE	CHECK NO.
03/28/2012	25488

AMOUNT
*****748.14

Think Inside the Triangle

SEVEN HUNDRED FORTY EIGHT DOLLARS AND 14 CENTS

BRENT H. IVES  
TRACY, CA 95304



*Brent H. Ives*  
AUTHORIZED SIGNATURE  
*John N. Johnson*  
AUTHORIZED SIGNATURE

CITY OF TRACY  
VOUCHER REQUEST

Date Initiated: 3/20/2012


PAY TO:  
Brent H. Ives  
2  
Tracy, CA 95304

Prepared by: S. Davis  
Vendor #: \_\_\_\_\_  
Date Due: \_\_\_\_\_  
Interim: \_\_\_\_\_

Special Instructions: Please give check to Sharon Davis in CMO

FOR THE PAYMENT OF: Mileage Reimbursement for September 2011 - March 2012  
(See Attached Breakdown)

Description	Account Numbers	\$ Amount
<u>1,348 x 55.5</u>	<u>125-58110-226-00000</u>	<u>\$ 748.14</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
_____	_____	<u>\$</u>
Total		<u>\$ 748.14</u>

Approvals:  
 Department:  Date: 3/22/12  
 Finance: \_\_\_\_\_ Date: \_\_\_\_\_  
 If \$10,000 or more:  
 City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

DATE PAID: \_\_\_\_\_ CHECK #: \_\_\_\_\_