

April 1, 2014, 6:15 p.m.

City Council Chambers, 333 Civic Center Plaza

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1. Call to Order – Vice Chair Rickman called the meeting to order at 6:15 p.m.
2. Roll call found Directors Ahmad, Maciel, Smith, and Vice Chair Rickman present; Chair Thoming absent.
3. ITEMS FROM THE AUDIENCE – None.
4. REQUEST TO AUTHORIZE, EFFECTIVE MARCH 31, 2014, THE CHAIR OF THE SOUTH COUNTY FIRE AUTHORITY BOARD, TO SIGN A LETTER IN RESPONSE TO THE MARCH 28, 2014 LETTER FROM SAN JOAQUIN COUNTY EMERGENCY MEDICAL SERVICES ADMINISTRATOR DAN BURCH, TO TEMPORARILY EXTEND THE ADVANCED LIFE SUPPORT AGREEMENT – Fire Chief Ai Nero provided the staff report. Fire Chief Nero stated on March 28, 2014, the SCFA Fire Chief received a letter from Mr. Dan Burch stating that the Emergency Medical Services (EMS) Agency provisionally authorizes the South County Fire Authority (SCFA) to provide Advanced Life Support (ALS) services after April 1, 2014, if SCFA agreed to specific terms and conditions. Additionally, EMS Agency requested that SCFA submit a letter in writing signed by the Chairperson of its Board of Directors accepting the terms and conditions set forth in the letter.

The March 31, 2014, letter sent from SCFA Chairman, Jim Thoming, in response to the March 28, 2014, letter from Mr. Dan Burch accepted the terms and conditions outlined by the EMS Agency to receive provisional authorization to continue to provide ALS services until such time as a limited five month agreement with the EMS Agency could be negotiated

Staff recommended that the SCFA authorize the Chair of the South County Fire Authority Board, to sign a letter in response to the March 28, 2014, letter from San Joaquin County Emergency Medical Services Administrator Dan Burch to temporarily extend the Advanced Life Support Agreement.

Director Ahmad voiced concerns regarding the timing outlined on page four of Dan Burch's response regarding the ePCR "...shall be accurately completed and transmitted to the receiving hospital within 30 minutes..." Chief Nero stated they would be discussing all issues with Mr. Burch and the County Administrator to get clarity.

Director Smith asked who would be meeting with Mr. Burch and the County Administrator. Maria Hurtado, Interim City Manager, stated she and Chief Nero would be meeting with the County Administrator and the Chief Administrator to get clarity and set a date to begin negotiations.

Director Smith voiced concern that none of the individuals meeting with the County had the medical back ground which would qualify them to negotiate. Ms. Hurtado stated the Division Chiefs would be available.

Vice Chair Rickman opened the public comment portion of the meeting. There was no one wishing to speak on the item.

It was moved by Director Maciel and seconded by Director Ahmad to authorize, effective March 31, 2014, the Chair of the South County Fire Authority Board, to sign a letter in response to the March 28, 2014, letter from San Joaquin County Emergency Medical Services Administrator Dan Burch to temporarily extend the Advanced Life Support Agreement. Voice vote found Directors Ahmad, Maciel, Smith and Vice Chair Rickman in favor; Chair Thoming absent.

5. AUTHORIZE THE FIRE CHIEF TO NEGOTIATE A SHORT TERM AGREEMENT WITH THE SAN JOAQUIN COUNTY EMERGENCY MEDICAL SERVICES (EMS) TO PROVIDE ADVANCED LIFE SUPPORT SERVICES PURSUANT TO SPECIFIED EMS TERMS AND CONDITIONS AND AUTHORIZE THE CHAIRMAN TO SIGN THE AGREEMENT – Fire Chief Nero provided the staff report. Fire Chief Nero stated on March 28, 2014, the SCFA Fire Chief received a letter from Mr. Dan Burch stating that the Emergency Medical Services (EMS) Agency provisionally authorizes SCFA to provide ALS services after April 1, 2014, if SCFA agreed to specific terms and conditions.

The specific terms and conditions include the following:

1. SCFA shall implement either a compliant ePCR platform, or paper PCR using criteria supplied by the EMS Agency no later than Thursday, April 24, 2014, as described below:

- a. **ePCR Option:** A satisfactory ePCR shall be capable of producing a printed PCR that has no missing fields or inaccurate information, including procedure times, and accurately and completely describes the prehospital patient care provided by SCFA.

- b. **Paper PCR Option:** If a paper PCR is selected, SCFA shall adhere to the paper PCR requirements of the EMS Agency, and shall enter data from these paper PCRs into an EMS database system provided by the EMS Agency.

2. SCFA shall in good faith negotiate by no later than April 14, 2014, a limited five month agreement with the EMS Agency that includes defined performance benchmarks such as SCFA staff's stated commitment to implement replacement ePCR software by July 1, 2014. This ePCR software shall be National EMS Information System (NEMIS) compliant and HL7 compatible, and approved by the EMS Agency for patient documentation on all patient contacts. The ePCR shall be accurately completed and transmitted to the receiving hospital within 30 minutes of transferring patient care to the transporting ambulance using a secure connection. The ePCR system shall allow for the timely transmission of required data elements to the EMS Agency in a digital format that allows direct import into the EMS Agency's database in order to allow full countywide integration of ePCR and CAD data. The ePCR system must be capable of capturing and accurately reporting the California EMS Authority's Core Measures.

3. SCFA shall comply with all EMS Agency policies and procedures, voluntarily and in good faith keep the EMS Agency informed of SCFA's ability to adhere to EMS Agency policies and procedures and its performance in the EMS system.

Given the short time frame provided by the EMS Agency, staff requests authorization to negotiate a short term agreement with the EMS Agency in order to provide ALS Services.

Staff recommended that the SCFA Board authorize the Fire Chief to negotiate a short term agreement with the San Joaquin County Emergency Medical Services (EMS) to provide advanced life support services pursuant to specified EMS terms and conditions and authorize the Chairman to sign the agreement.

Director Smith stated in the future the proper protocol should be followed regarding signatures.

Vice Chair Rickman opened the public comment portion of the meeting. There was no one wishing to speak on the item.

It was moved by Director Ahmad and seconded by Director Smith to authorize the Fire Chief to negotiate a short term agreement with the San Joaquin County Emergency Medical Services (EMS) to provide advanced life support services pursuant to specified EMS terms and conditions and authorize the Chairman to sign the agreement.

6. ADJOURNMENT

It was moved by Director Maciel and seconded by Director Ahmad to adjourn. Voice vote found all in favor; passed and so ordered. Time: 6:37 p.m.

The above agenda was posted at the Tracy City Hall on March 31, 2014. The above are summary minutes. A recording is available at the office of the City Clerk.

Chairperson

Secretary