

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **SOUTH COUNTY FIRE AUTHORITY** is hereby called for:

Date/Time: **Tuesday, January 20, 2015, 6:30 p.m.**
(or as soon thereafter as possible)

Location: **Council Chambers**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the South County Fire Authority on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140 any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Board Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes
5. APPROVE AGREEMENT BETWEEN THE SOUTH COUNTY FIRE AUTHORITY, THE CITY OF TRACY AND THE SAN JOAQUIN COUNTY EMERGENCY MEDICAL SERVICES AGENCY TO PROVIDE NON-TRANSPORT ADVANCED LIFE SUPPORT SERVICES AND AUTHORIZE THE CHAIRMAN TO EXECUTE THE AGREEMENT
6. ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR THE SECOND QUARTER OF FISCAL YEAR 2014-2015
7. TO ELECT A CHAIRPERSON AND VICE-CHAIRPERSON OF THE SOUTH COUNTY FIRE AUTHORITY BOARD OF DIRECTORS FOR THE 2015 CALENDAR YEAR
8. Items from the Audience
9. Adjournment



Chairperson

January 15, 2015

The City of Tracy is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate, should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the South County Fire Authority regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 333 Civic Center Plaza, Tracy, during normal business hours

October 21, 2014, 5:30 p.m.

Council Chambers, 333 Civic Center Plaza

Web Site: www.ci.tracy.ca.us

1. Chairperson Thoming called the meeting to order at 5:30 p.m.
2. Roll Call found Directors Ahmad, Maciel, Rickman, and Chairperson Thoming present.
3. Items from the Audience - None.
4. Approval of Minutes – It was moved by Director Maciel and seconded by Director Rickman to adopt the special meeting minutes of April 1, 2014, and regular meeting minutes of April 15, 2014. Voice vote found all in favor; passed and so ordered.
5. ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR FISCAL YEAR 2013-2014 – Fire Division Chief Steve Hanlon provided a summary of historical Fire Department response information for fiscal year 2013/2014. The total number of Fire Department incidents in the South County Fire Authority (SCFA) for fiscal year 2013/2014 increased by 1.9% or 120 calls compared to the fiscal year 2012/2013. With the exception of higher than normal structure fire losses in the City of Tracy's area and lower than normal losses in the Mountain House Community Services District, response performance remains on par and consistent.

Staff recommended the Board of Directors accept the South County Fire Authority Response Performance Report for fiscal year 2013/2014.

Director Maciel stated the report reflects SCFA was dispatched to 170 structure fires, 25 of those were out upon arrival of firefighters and 37 were working fires. Director Maciel asked how the remainder of the structure fires was categorized. Division Chief Hanlon responded the remaining were good intent but no fire.

Director Maciel stated because units were dispatched did not mean there was a structure fire. Division Chief Hanlon responded that was correct. Staff captures what they are dispatched to and what was found.

Director Rickman asked if staff compares response time to American Medical Response (AMR). Division Chief Hanlon responded no.

Fire Chief Nero added it is seldom, if at all, that AMR arrive on scene before our units arrive for Emergency Medical Service calls.

Director Thoming stated the report mentions that fire was extinguished prior to arrival of the Fire Department and asked if that was due to a sprinkler system or the resident. Division Chief Hanlon responded there was fire but it was out. The incident is required to be reported as fire by the National Incident Reporting system.

Director Maciel referred to the Safeway fire and asked if large centers like the Safeway Distribution Center have their own fire suppression abilities. Division Chief Hanlon responded it is required by building code. The fire was on Schulte Road at the distribution center and started in a semi-truck and extended into warehouse. The sprinklers contained the fire, but did not put it out.

Director Maciel stated he was not sure if they have a fire hose in a glass case. Division Chief Hanlon responded the fire hose in the glass case is required.

Director Maciel asked if there was training of employees. Division Chief Hanlon responded no. It is rare to see a fire brigade on scene extinguishing the fire.

Fire Chief Nero added there are no installations in our jurisdictions that have organized fire brigades. Those are mostly confined to refineries and high hazard operations. Required.

Director Thoming asked why require the equipment if no one is required to know how to use it. Fire Chief Nero responded the equipment is required in case there is someone to use it, but without having an active and trained fire brigade, which is not required, people are reluctant to get involved.

Director Ahmad asked if there were any adjustments made from the dispatch center recently that improved the turn out time or call processing time. Fire Chief Nero responded no. Approximately a year ago staff did make requests of EMS, the Valley Regional Dispatch Center and headway was made for a temporary period of time. Fire Chief Nero added there was a requirement by San Joaquin Emergency Medical Service Agency (SJEMSA) that they emergency medical dispatch each call, which raised the response time very close to where it was previously. Fire Chief Nero added there has been nothing implemented through the dispatch center to reduce or enhance response time.

Director Ahmad asked if the Fire Department is on the same channel as the ambulance. Division Chief Hanlon responded yes.

Director Ahmad asked about fire suppression and whether the Fire Department is switching. Division Chief Hanlon responded the department switched to a different repeated channel and are assigned a tactical channel.

Executive Director Troy Brown stated the City of Tracy and the Authority should adopt a unified building code. The unified building code comes from State level. The State creates a unified code to propagate through the counties and cities to create an environment where things are the same. This is done for several reasons such as mutual aid so there is some commonality in terms of response around public service.

It was moved by Director Maciel and seconded by Director Rickman to accept the South County Fire Authority Response Performance Report for fiscal year 2013/2014. Voice vote found all in favor; passed and so ordered.

6. ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR THE FIRST QUARTER OF FISCAL YEAR 2014-

2015 – Fire Division Chief Steve Hanlon provided a summary of historical Fire Department response information for the first quarter of fiscal year 2014/2015. The total number Fire Department incidents in the South County Fire Authority for the first quarter of fiscal year 2014/2015 increased by 2.4% or 38 calls compared to the same quarter in fiscal year 2012/2013. Response performance remains on par and consistent.

Staff recommended the Board of Directors accept the South County Fire Authority Response Performance Report for the first quarter of fiscal year 2014/2015.

It was moved by Director Maciel and seconded by Director Rickman to accept the South County Fire Authority Response Performance Report for the first quarter of fiscal year 2014/2015. Voice vote found all in favor; passed and so ordered.

7. RECEIVE AND ACCEPT THE FIRE CHIEF'S INFORMATIONAL UPDATE REGARDING FIRE GOVERNANCE, ADVANCED LIFE SUPPORT AND FIRE SERVICE IN MOUNTAIN HOUSE – Fire Chief Al Nero provided the informational update.

Fire Governance: The City and consultant, Management Partners, provided a presentation to the Local Agency Formation Commission (LAFCo) during their October 9, 2014, meeting. Management Partners presented their fiscal analysis report regarding the effect on the San Joaquin County and the non-detachment policy. Comments were also made by City Manager Troy Brown, Tracy Rural Fire District (TRFD) Chair Tim Smith, Fire Chief Nero, and TRFD's consultant Dwane Milne. After discussion, LAFCo voted to return the report to the City and directed the City to return to LAFCo in February 2015, for a progress report. Their decision included no change in the non-detachment policy, which will continue for the time being. Staff is preparing to return to LAFCo at their February, 2015, meeting with a progress report.

Advanced Life Support: Approximately a year ago the City received a letter from the San Joaquin County Emergency Medical Services Agency (SJEMSA) that suspended SCFA's ability to provide ALS service (paramedic service). After discussion and investigation staff negotiated a temporary agreement that was signed in April, 2014. The Department has met or exceeded all of the requirements of the benchmarks included in the temporary agreement that was signed in April, 2014. The SJEMSA has extended the temporary contract as they develop a long-term successor agreement. That agreement is expected by December 31, 2014. The SCFA may need to convene a special meeting in December 2014, to consider the successor agreement. Fire Chief Nero commended Captain Michael Oliveri and Captain Steve Bliss for their hard work and creative ideas in developing policies and practices to meet all of the benchmarks. The SJEMSA has indicated that process developed by staff will be used as an example for the other ALS providers in the County.

Mountain House: Tracy Rural Fire Protection District (TRFPD) has had a contract with Mountain House Community Service District (MHCS) to provide services. Approximately a year ago a letter was received from MHCS stating they were going to exercise their ability to cancel that contract. MHCS distributed requests for proposal. TRFPD provided a proposal to MHCS to continue the provision of fire services. The proposal is very near the existing contract. Staff is scheduled to provide a presentation to the review panel on October 29, 2014. The French Camp Fire District also submitted

a proposal. According to the schedule, a decision should be made in early December 2014.

Director Maciel asked if the French Camp Fire District is contiguous with Mountain House. Fire Chief Nero responded no. Mountain House has a lot to consider should they wish to contract with that agency.

Chairperson Thoming also thanked Captain Michael Oliveri, Captain Steve Bliss and Division Chief Kellogg and others for their efforts developing policies and practices to meet all of the benchmarks regarding ALS service.

The South County Fire Authority accepted the Fire Chief's informational update regarding Fire Governance, Advanced Life Support and fire service in Mountain House.

8. Items from the Audience - None
9. Adjournment – It was moved by Director Maciel and seconded by Director Rickman to adjourn. Voice vote found all in favor; passed and so ordered. Time: 5:56 p.m.

The above are summary minutes. The above agenda was posted at Tracy City Hall on October 16, 2014.

Chairperson

Attest:

Secretary

SCFA AGENDA ITEM 5

REQUEST

APPROVE AGREEMENT BETWEEN THE SOUTH COUNTY FIRE AUTHORITY, THE CITY OF TRACY AND THE SAN JOAQUIN COUNTY EMERGENCY MEDICAL SERVICES AGENCY TO PROVIDE NON-TRANSPORT ADVANCED LIFE SUPPORT SERVICES AND AUTHORIZE THE CHAIRMAN TO EXECUTE THE AGREEMENT

EXECUTIVE SUMMARY

In October 2014, staff began negotiating a successor agreement with the San Joaquin County Emergency Medical Services Agency to provide non-transportation based Advanced Life Support or "Paramedic" Service to the jurisdictional area of the South County Fire Authority. Both parties have come to a mutual agreement on terms and a two-year successor agreement is brought before the South County Fire Authority Board for approval.

DISCUSSION

Health and Safety Code Section 1797.206 requires local Emergency Medical Services Agencies to be responsible for the implementation of Advanced Life Support (ALS) systems. California Code of Regulations, Chapter 4 requires a paramedic provider to have a written agreement with the local Emergency Medical Services Agency to participate in the Emergency Medical Service delivery system.

The City of Tracy and Tracy Rural Fire Protection District are member agencies of the South County Fire Authority (SCFA). The SCFA entered into an agreement with the San Joaquin County Emergency Medical Services Agency (SJCEMSA) on November 17, 2003 to provide non-transport ALS service within the jurisdictional area of the authority. This agreement terminated on April 30, 2014 and short-term agreements with benchmarks were negotiated.

On May 1, 2014, staff began operating under a short-term agreement that identified specific performance benchmarks for the department to satisfy before a long-term successor agreement could be negotiated. The department achieved all required benchmarks to the satisfaction of the SJCEMSA by the required date of September 30, 2014. Benchmarks included system controls and program reporting requirements. Examples of these benchmarks are listed below:

- Implementation of Electronic patient care reporting (ePCR) software
- Fund a full-time EMS Manager position to manage the ALS program
- A Peer review audit of 100% of ePCR's
- Identify, track and trend key indicators from continuous quality improvement data analysis
- Audit patient care reports for completeness
- Ensure compliance with HIPAA

In the subsequent months, the department continued to operate under the short-term agreement while the successor agreement (Attachment 1) with SJCEMSA was negotiated. If approved, the proposed agreement would be for a term of two years. A two-year term will allow both parties to experience the new conditions of the agreement and allow for adjustments upon renewal if necessary.

FISCAL IMPACT

By entering into this agreement, the department will continue to deliver ALS service within the adopted budget. There is no additional cost as a result of approving this agreement.

RECOMMENDATION

Staff recommends that the SCFA Board of Directors approve the agreement between the SCFA and the SJCEMSA, allowing the fire department to continue providing non-transport Advanced Life Support Services.

Prepared by: Steven C. Bliss, Fire Captain

Reviewed by: David A. Bramell, Interim Fire Chief

Approved by: Troy Brown, Executive Director

Attachment 1: Agreement authorizing the South County Fire Authority and the City of Tracy to provide non-transport advanced life support services as an integrated component of the San Joaquin County Emergency Medical Services System.

1 **Agreement authorizing the South County Fire Authority and the City of Tracy to**
2 **provide advanced life support services as an integrated component of the**
3 **San Joaquin County Emergency Medical Services System**
4

5 This Agreement entered into by and between the COUNTY OF SAN JOAQUIN, a
6 political subdivision of the State of California, hereinafter referred to as "County", the
7 South County Fire Authority, a joint powers authority of the City of Tracy and the Tracy
8 Rural Fire Protection District hereinafter jointly referred to as "Provider".
9

10 WITNESSETH:

11 WHEREAS, Health and Safety Code section 1797.200 authorizes each County
12 to develop a local EMS agency for the administration of emergency medical services;

13 WHEREAS, Health and Safety Code section 1797.204 requires the local EMS
14 agency to plan, implement, and evaluate an EMS system consisting of an organized
15 pattern of readiness and response services based on public and private agreements
16 and operational procedures;

17 WHEREAS, Health and Safety Code section 1797.206 requires the local EMS
18 agencies be responsible for the implementation of advanced life support (ALS) systems;

19 WHEREAS, Provider requests pursuant to Health and Safety Code Section
20 1797.201 to participate in the County's Emergency Medical Services (EMS) system;

21 WHEREAS, Provider requests County authorization to provide ALS services
22 within the County's EMS system;

23
24 WHEREAS County desires the Provider to participate as an integrated component
25 of the County's EMS system.

26
27 NOW, THEREFORE THE PARTIES HERETO AGREE AS FOLLOWS:

28 I. PROVIDER SHALL:

- 29 A. Meet all program requirements, regulations, procedures, policies, and
30 protocols as have been or may be established by the San Joaquin County
31 EMS Agency.

- 1 B. Adhere to and be responsible for compliance to EMS rules and regulations
2 established by the State as adopted and implemented by San Joaquin
3 County EMS Agency.
- 4 C. Voluntarily and in good faith keep the EMS Agency informed of Provider's
5 ability to adhere to EMS Agency policies and procedures and Provider's
6 performance in the EMS system.
- 7 D. Provide non-ambulance based advanced life support (ALS) and basic life
8 support (BLS) services in accordance with the policies and procedures of
9 the San Joaquin County EMS Agency within the City limits of Tracy, the
10 boundaries of the Tracy Rural Fire Protection District, and other service
11 areas as may be approved by the San Joaquin County EMS Agency.
- 12 E. Have and maintain the capability at all times for paramedic units to
13 conduct two-way radio communications with dispatch, base hospitals,
14 receiving hospitals, other EMS providers as specified by the San Joaquin
15 County EMS Agency, and maintain and operate communications
16 equipment so as to ensure continued compatibility in a manner which will
17 not degrade or interfere with the actual or intended operation of the
18 County's communication system.
- 19 F. Be responsible for all expenses related to participation in the County's
20 EMS system.
- 21 G. Data and Medical Records
- 22 1. Maintain an EMS Agency approved electronic PCR (ePCR) that
23 adheres to EMS Agency standards. This ePCR software shall be
24 National EMS Information System (NEMSIS) compliant and HL7
25 compatible, and be pre-approved by the EMS Agency for patient
26 documentation on all patient contacts.
- 27 2. The ePCR shall be accurately completed and transmitted to the
28 receiving hospital emergency department at the conclusion of the call
29 using a secure connection.
- 30 3. The ePCR system shall allow for the timely transmission of required
31 data elements to the EMS Agency in a digital format that allows direct

1 import into the EMS Agency's database in order to allow full
2 countywide integration of ePCR and CAD data. The ePCR system
3 must be capable of capturing and accurately reporting the California
4 EMS Authority's Core Measures as defined by the EMS Agency.
5 Provider's ePCR system shall be compatible with both NEMSIS and
6 EMS Policy No. 6301. Any discrepancy between NEMSIS and EMS
7 Agency policy shall be resolved in favor of compliance with EMS
8 Agency policy. The EMS Agency shall have sole discretion to
9 determine whether Provider complies with EMS Agency policy.

- 10 4. Provider shall provide the EMS Agency with remote read only ePCR
11 access and the ability to generate reports using the ePCR system and
12 training in the use of its ePCR system.
- 13 5. Provider personnel shall accurately and completely describe the
14 prehospital patient care provided in accordance with EMS Agency
15 standards.

16 H. Quality Improvement - Implement a revised quality improvement (QI)
17 program that adheres to EMS Agency standards to include:
18

- 19 1. The ability to identify, track and trend key indicators from CQI data
20 analysis.
- 21 2. Submission of quarterly Key Performance Indicators (KPI) reports to
22 EMS Agency.
- 23 3. Attendance and participation in monthly EMS Agency CQI Council
24 Meetings.
- 25 4. Notifying the EMS Agency of all incidents in which Provider personnel
26 fail to comply with policy and/or contractual requirements.
- 27 5. The formation of a Peer Review Committee (PRC) to review all off-
28 going personnel's PCRs according to the timeline established in the
29 CQI Plan.
- 30 6. The auditing of patient care reports (PCRs) using an audit tool, as
31 approved in an EMS Agency approved QI plan, that identifies the
32 appropriateness of patient documentation and patient care.

1 7. Retrospective prehospital care education and skill competency
2 activities for all prehospital care personnel based upon analysis and
3 recommendations of the PRC and EMS Agency CQI Council.

4 8. Prospective training to ensure Provider personnel have a mastery of
5 EMS Agency policies and procedures.

6 I. Have and maintain a full-time equivalent (FTE) EMS QI or clinical
7 specialist.

8
9 II. HOLD HARMLESS:

10 Provider shall exonerate, indemnify, defend, and hold harmless County from
11 and against any and all claims, demands, losses, damages, defense costs, or
12 liability of any kind or nature which County may sustain or incur or which may
13 be imposed upon it for injury to or death of persons, or damage to property as
14 a result of, arising out of, or in any manner connected with Provider's
15 performance under the terms of this contract, excepting any liability arising
16 out of the intentional or negligent conduct of County. Such indemnification
17 includes any damage to the person(s), or property(ies) of Provider and third
18 persons.

19
20 III. INSURANCE:

21 Provider shall procure and maintain in full force and effect during the term of
22 this agreement comprehensive general and professional liability and medical
23 malpractice insurance.

24
25 IV. FAILURE TO COMPLY:

26 A. The EMS Administrator or EMS Medical Director may immediately
27 terminate this agreement and Provider's authorization to provide ALS
28 services and terminate Provider's authorization to participate in the
29 County's EMS system based on a finding that Provider has failed to
30 comply with any of the terms or conditions of this agreement or that

1 Provider has failed to make corrective actions ordered by the EMS
2 Agency.

3 B. Provider may appeal the EMS Agency's findings in paragraph IV(A) to the
4 Board of Supervisors after it complies with the EMS Agency's directive(s),
5 including but not limited to a directive to terminate or cease service. An
6 appeal must be filed within thirty (30) days of the date of the EMS
7 Agency's finding.

8 C. The EMS Agency's findings and directive(s) shall remain in full force and
9 effect until modified, vacated, or superseded by the Board of Supervisors.

10
11 V. ALTERATION OF AGREEMENT:

12 No alteration, modification, or variation of the terms of this agreement shall be
13 valid unless made in writing and signed by the parties hereto, and no oral
14 understanding or agreement not incorporated herein shall be binding on the
15 parties hereto.

16
17 VI. TERM:

18 The term of this agreement shall commence on February 1, 2015, and shall
19 continue until January 31, 2017, unless terminated earlier or extended
20 pursuant to the terms and conditions of this Agreement.

21
22 VII. COUNTY SHALL:

23 Authorize Provider to participate as an ALS provider in the San Joaquin
24 County EMS system pursuant to the provisions of this agreement and the
25 policies and procedures of the San Joaquin County EMS Agency, until such
26 time that this agreement is terminated.

1 IN WITNESS WHEREOF, the parties hereto have executed this Agreement:

2

County of San Joaquin

By: _____
Dan Burch
EMS Administrator
San Joaquin County EMS Agency

Approved as to form:

South County Fire Authority

J. Mark Myles
County Counsel

By: _____
Jim Thoming
Chairman, Board of Directors of the
South County Fire Authority

By:

Zoey P. Merrill
Deputy County Counsel

City of Tracy

By: _____
Michael Maciel
Mayor
City of Tracy

3

SCFA RESOLUTION ____

APPROVING AN AGREEMENT BETWEEN THE SOUTH COUNTY FIRE AUTHORITY, THE CITY OF TRACY, AND THE SAN JOAQUIN COUNTY EMERGENCY MEDICAL SERVICES AGENCY TO PROVIDE ADVANCED LIFE SUPPORT SERVICES AND AUTHORIZING THE CHAIRPERSON TO EXECUTE THE AGREEMENT

WHEREAS, Health and Safety Code 1797.200 authorizes each County to develop a local Emergency Medical Services (EMS) agency for the administration of Emergency Medical Services, and

WHEREAS, Health and Safety Code section 1797.204 requires the local EMS agency to plan, implement, and evaluate the EMS system consisting of an organized pattern of readiness and response services based on public and private agreements and operational procedures, and

WHEREAS, The San Joaquin County EMS Agency and the South County Fire Authority of which the City of Tracy and Tracy Rural Fire Protection District are member agencies, entered into an agreement on November 17, 2003 to provide Advanced Life Support Services, and

WHEREAS, The San Joaquin County Emergency Medical Services Agency and the City of Tracy have recently negotiated a two year successor agreement, and

WHEREAS, The Fire Department requests, pursuant to Health and Safety Code Section 1797.201, to continue to participate as an Advanced Life Support provider in the County's Emergency Medical Services system;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Directors approves the two year successor agreement with the San Joaquin Emergency Medical Services Agency and the City of Tracy to provide Advanced Life Support Services and authorizes the Chairman to execute the agreement.

* * * * *

The foregoing Resolution ____ was adopted by the South County Fire Authority Board of Directors on the 20th day of January, 2015, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

CHAIRPERSON

ATTEST:

SECRETARY

SCFA AGENDA ITEM 6

REQUEST

ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR THE SECOND QUARTER OF FISCAL YEAR 2014-2015

EXECUTIVE SUMMARY

The following report is a summary of emergency response performance for the second quarter of fiscal year 2014/2015. The total number of fire department incidents in the South County Fire Authority for the second quarter of fiscal year 2014/2015 increased by 1.5%, or 25 calls, compared to the second quarter of fiscal year 2013/2014. Response performance remains on par and consistent.

DISCUSSION

This report presents historical fire department response information for the second quarter of fiscal year 2014/2015.

There were a total of 1,662 incidents in the South County Fire Authority during the second quarter of fiscal year 2014/2015. Of the 1,662 incidents, 1,148 were in the City of Tracy, 289 in the Tracy Rural area, 107 in Mountain House, 63 on area freeways, and 55 to areas outside of the South County Fire Authority.

Emergency medical service calls accounted for 72.1% of all of the calls that the South County Fire Authority was dispatched to during the second quarter of fiscal year 2014/2015. Fire Alarms accounted for 12%, Fires 7.6%, Service calls 4%, and Hazardous Conditions 3.6%.

In the second quarter of fiscal year 2014/2015 the fire department was dispatched to 48 structure fires in all areas of the South County Fire Authority. Seven of those 48 structure fires that the department was dispatched to turned out to be working fires upon arrival of firefighters.

- Four of the 48 dispatches were in the City of Tracy, 4 of those were working fires.
- Nine of the 48 dispatches were in the Tracy Rural Fire Protection District, 2 of those were working fires.
- Seven of the 48 occurred in Mountain House, and 1 of those was a working fire.

The total structure fire loss in the South County Fire Authority for the second quarter of fiscal year 2014/2014 was \$1,238,078 (property and content). Total structure fire loss for the second quarter can be broken down by each jurisdiction as follows:

- City of Tracy Structure Fire Loss: \$431,578
- Tracy Rural Fire Protection District Structure Fire Loss: \$756,000
- Mountain House Community Services District: \$ 50,500

The most significant fire in the City of Tracy was a residential duplex fire that occurred on Wall Street on December 7, 2014. That fire displaced two families and had an estimated loss of \$274,078.

There were two significant fires in the Tracy Rural area; both were fires involving industrial facilities. The first occurred on October 31, 2014 at Ro-Lab, a manufacturer of custom rubber and urethane products, where an oven and two molds burned causing an estimated loss of \$106,000. The second significant fire loss occurred on December 15, 2014 at O-I Glass Plant. One of the three furnaces at O-I Glass burned causing molten glass to flow out of the furnace and threatened the steel structure housing that furnace and two others. That fire took five hours to control and caused \$650,000 in damage. The glass plant was able to stay in operation with the other two furnaces.

There was only one structure fire that occurred in Mountain House during the second quarter. That fire occurred on the second floor of a single family dwelling on Joseph Street and caused \$50,500 in damage.

One of the Department's goals is to confine residential structure fires to the room of origin or less 90% of the time. During the first two quarters of fiscal year 2014/2015 that goal was met 85% of the time in the City (11 of 13 structure fires that occurred in residential occupancies were confined to the room), 100% of the time in the Mountain House Services District (2 of 2 were confined to the room of origin), and there were no residential fires in the Tracy Rural Fire Protection District during either of the first two quarters.

The Average Response times for all "code 3" incidents during the second quarter of fiscal year 2014/2015 were:

- City of Tracy: 4:47
- Tracy Rural Fire Protection District 6:43
- Mountain House Community Services District 5:37

The South County Fire Authority has had formally agreed upon response standards since consolidation in 1999. On April 15, 2008 the South County Fire Authority Board agreed to modify those standards to what they are today.

The response standard for first-arriving units includes the four response time segments, "Call Processing," "Turnout Time," "Travel Time," and the "Total Reflex Time." Pages 8, 9, and 10 of the Response Performance Report displays how the department did at meeting the response time standards. Those pages display each of the time components by percentage and percentile, and compares them to both the desired benchmarks and to the acceptable baselines.

During the second quarter of fiscal year 2014/2015 the department responded to 35% of all emergency incidents inside of the City of Tracy within the total reflex performance objective of 6.5 minutes. The 90th percentile for all incidents in the City was 9 minutes and 26 seconds (9:26) meaning 90% of all incidents were responded to in 9:26 or less.

In the second quarter of fiscal year 2014/2015 the fire department responded to 58% of all emergency incidents in the Tracy Rural Fire Protection District within the total reflex performance objective of 10 minutes. The 90th percentile for all incidents in the rural area was 12 minutes and 42 seconds (12:42); 90% of all incidents were responded to within 12:42 or less.

Response performance in the Mountain House Community Services District was 28% for all emergency incidents within the total reflex performance objective of 6.5 minutes. The 90th percentile for all incidents was 10 minutes (10:00).

FISCAL IMPACT

There is no fiscal impact related to receiving this report

RECOMMENDATION

Staff recommends the Board of Directors accept the South County Fire Authority Response Performance Report for the second quarter of fiscal year 2014/2015.

Prepared by: Steve Hanlon, Fire Division Chief

Reviewed by: David A. Bramell, Interim Fire Chief

Approved by: Troy Brown, Executive Director

Attachment: South County Fire Authority Response Performance Report – Second Quarter of Fiscal Year 2014/2015



South County Fire Authority Response Performance Report



Second Quarter of Fiscal Year 2014/2015 (October 1, 2014 through December 31, 2014)

This report reflects incident responses for all jurisdictions of the South County Fire Authority for the second Quarter of Fiscal Year 2014/2015. It includes fire department response for the City of Tracy, the Tracy Rural Fire Protection District, and the town of Mountain House.

Tables and charts display the numbers of incidents occurring in each jurisdiction of the South County Fire Authority; responses per company, an analysis of the residential structure fires confined to the room of origin or less, a summary of the major fires that have occurred, and detailed charts that display response performance for the second quarter of Fiscal Year 2014/2015.

Incidents by Type – Second Quarter 2014/2015

The following table displays the percentage of incident types dispatched in each jurisdiction of the South County Fire Authority during the second quarter of Fiscal Year 2014/2015.

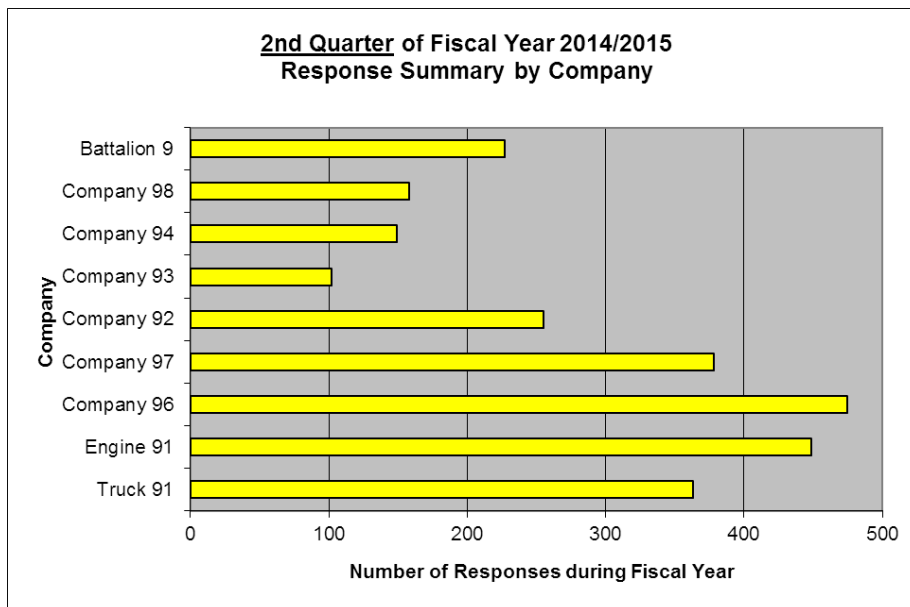
<u>Call Type</u>	<u>City</u>	<u>Rural</u>	<u>Mt. House</u>	<u>Freeway</u>	<u>Other</u>	<u>TOTALS</u>
Fires	3.8%	17.3%	6.5%	20.6%	23.6%	7.6%
EMS/Rescue	74.6%	64.4%	70.1%	69.8%	69.1%	72.1%
Hazardous Condition	2.9%	4.5%	5.6%	6.3%	7.3%	3.6%
Service	4.0%	4.2%	5.6%	3.2%	0.0%	4.0%
Alarm	13.9%	9.3%	12.1%	0.0%	0.0%	12.0%
Other	0.8%	0.3%	0.0%	0.0%	0.0%	0.6%
TOTALS	1148	289	107	63	55	1662
Percentage of Total	69.1%	17.4%	6.4%	3.8%	3.3%	

Responses by Company of the South County Fire Authority

This table shows the number of responses that each fire unit was attached to during the second quarter of Fiscal Year 2014/2015. These responses incorporate multiple units that have responded to a single incident.

<u>Company</u>	<u>City</u>	<u>Rural</u>	<u>Mt. House</u>	<u>Freeway</u>	<u>Other</u>	<u>TOTALS</u>
Truck 91	248	69	12	31	3	363
Engine 91	381	41	10	12	5	449
Company 96	389	51	10	20	5	475
Company 97	298	66	1	11	2	378
Company 92	158	65	0	21	11	255
Company 93	10	74	0	13	5	102
Company 94	28	59	16	17	29	149
Company 98	12	30	98	10	8	158
Battalion 9	100	70	10	40	7	227
TOTALS	1624	525	157	175	75	2556
Percentage of Total	63.5%	20.5	6%	7%	3%	100%
Reserve Engine 95	93	33	4	10	3	143
Reserve Engine 90	4	2	1	0	0	7
Haz-Mat 9	0	0	0	0	0	0
OES 349	0	0	0	0	0	0

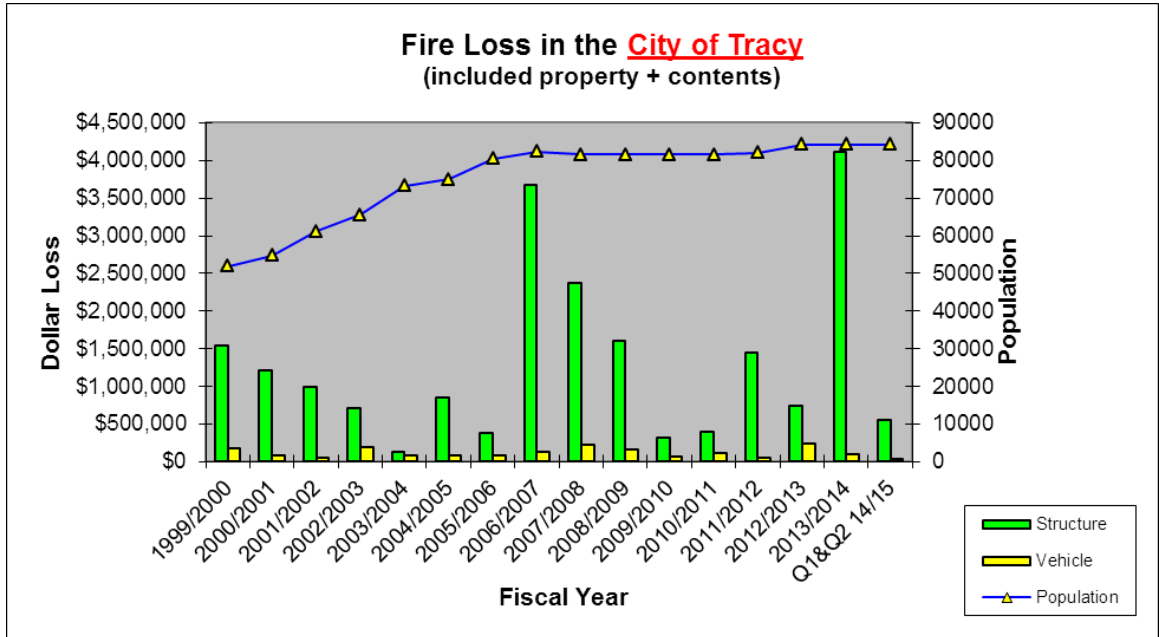
The chart below displays the number of responses per company during the second quarter of Fiscal Year 2014/2015. The data for this bar chart is from the table above.



Structure Fire Loss – City of Tracy

During the second quarter of Fiscal Year 2014/2015 the Fire Department was dispatched to 32 reported structure fires inside of the City of Tracy. Four (4) of those 32 dispatches turned out to be working fires that required actions by the Fire Department to extinguish. Total property and content structure fire loss in the City of Tracy during the second quarter of Fiscal Year 2014/2015 was \$431,578.

The following chart displays Structure Fire and Vehicle Fire loss in the City of Tracy for each fiscal year since 1999.



The following table lists all of the structure fires that had over \$10,000 in combined property and content loss inside of the City of Tracy during the second quarter of Fiscal Year 2014/2015.

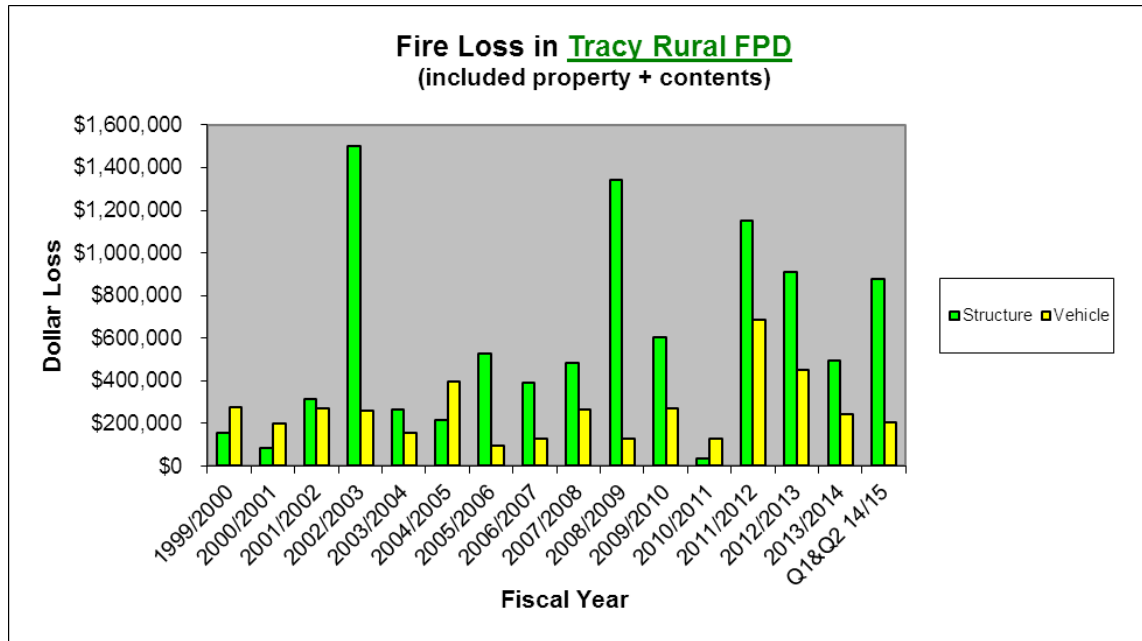
City of Tracy Structure Fire Loss

Date	Address	Dollar Loss
11/12/2014	1316 Perry Rd.	\$110,000
12/7/2014	2643 W. Evelyn Ct.	\$45,000
12/15/2014	1524 Wall St.	\$274,078

Structure Fire Loss – Tracy Rural Fire Protection District

During the second quarter of Fiscal Year 2014/2015 the Fire Department was dispatched to nine (9) reported structure fires in the Tracy Rural Fire Protection District. Two (2) of those nine (9) reported structure fires turned out to be a working fires upon arrival of the Fire Department. Total property and content structure fire loss in the Tracy Rural Fire Protection District during the second quarter of Fiscal Year 2014/2015 was \$756,000. The largest structure fire loss occurred on 12/15/2014 at the Owens Brockway Glass Plant (\$650,000).

The following chart displays Structure Fire and Vehicle Fire loss in the Tracy Rural Fire Protection District for each fiscal year since 1999.



The following table lists all of the structure fires that had over \$10,000 in combined property and content loss inside of the Tracy Rural Fire Protection District during the second quarter of Fiscal Year 2014/2015.

Tracy Rural Fire Protection District Structure Fire Loss

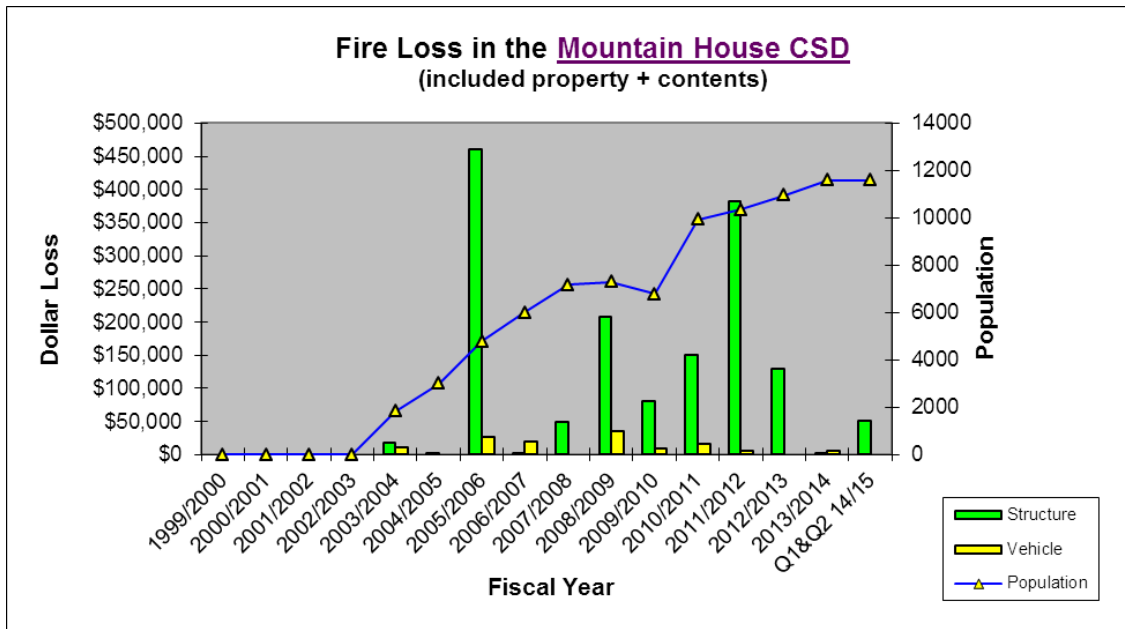
Date	Address	Dollar Loss
10/31/2014	8830 W. Linne Rd.	\$106,000
12/15/2014	14700 W. Schulte Rd.	\$650,000

Structure Fire Loss – Mountain House Community Services District

The South County Fire Authority began serving the Mountain House Community Services District with two personnel per shift from Fire Station 94 on July 15, 2003. On December 8, 2005 the Mountain House Fire Station 98 opened and staffing was increased to three per shift.

The Department was dispatched to seven (7) structure fires inside of the Mountain House Community Services District during the second quarter of Fiscal Year 2014/2015. One (1) of those seven (7) turned out to be a working fire. Total property and content structure fire loss in the Mountain House Community Services District during Fiscal Year 2014/2015 was \$50,500.

The following chart displays Structure Fire and Vehicle Fire loss in the Mountain House Community Services District for each fiscal year since 2003.



The following table lists all of the structure fires that had over \$10,000 in combined property and content loss during the second quarter of Fiscal Year 2014/2015.

MHCSD Structure Fire Loss

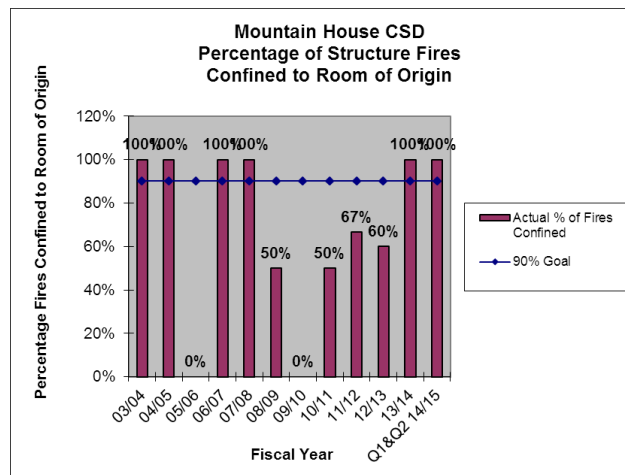
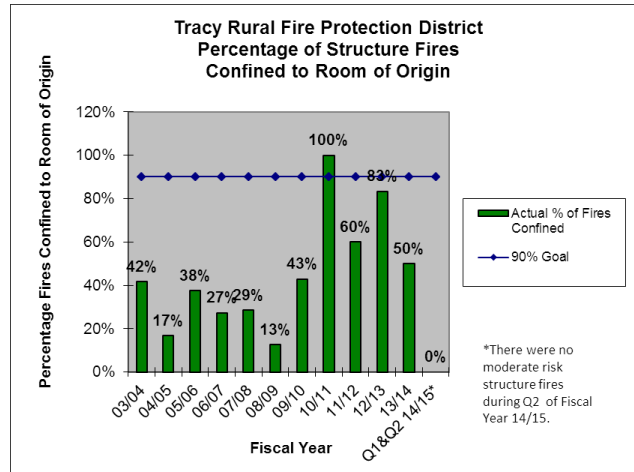
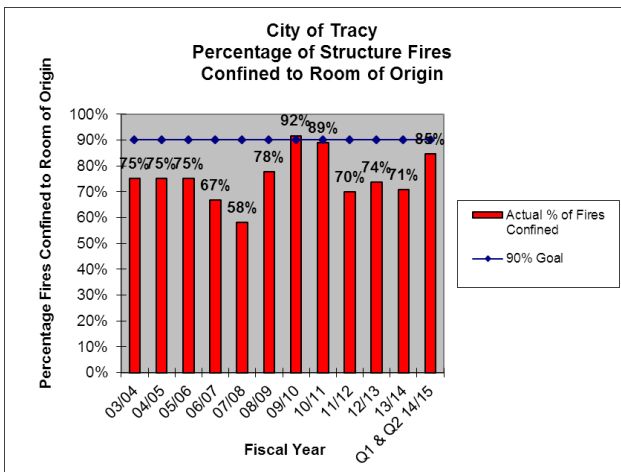
Date	Address	Dollar Loss
10/9/2014	809 Joseph St.	\$50,500

“Moderate Risk” Structure Fires Confined to Room of Origin

The majority of structure fires in the South County Fire Authority occur in residential structures. When an effective response force can be assembled to safely mitigate these types of fires, the outcome is usually positive. The following are the South County Fire Authority moderate risk structure fire objectives:

- To confine “moderate risk” structure fires to the room of origin or less 90% of the time in the City.
- To confine “moderate risk” structure fires to the room of origin or less 90% of the time in the District.

The following charts display the percentage of moderate risk structure fires confined to the room of origin or less since Fiscal Year 2003/2004.



Average Response Times

The following are the average response times for each jurisdiction of the South County Fire Authority for the second quarter of Fiscal Year 2014/2015. This time begins at dispatch and stops when the first arriving unit is at the scene. It only includes “code 3” emergency incidents.

- City of Tracy

Q2 FY 14/15 - **4:47**

- Tracy Rural Fire Protection District

Q2 FY 14/15 – **6:43**

- Mountain House Community Services District

Q2 FY 14/15 - **5:37**

A Detailed Look at all of the Components of Response Time

The tables on the following pages display each of the components of response time for the second quarter of Fiscal Year 2014/2015 and for fiscal year 2013/2014. The components of response time are “call processing,” “turnout time,” “travel time,” and the sum of the three, “total reflex time.”

There are two sets of tables for the City and two sets for the Tracy Rural Fire Protection District. The two tables above the center line display how the fire department has performed during the past quarter compared to the “benchmark” and the “baseline.” The two tables below the center line display the “benchmark” and the “baseline” for Fiscal Year 2013/2014.

Benchmarks are the desired level of service.

Baselines are the lower end of the acceptable best practices range (established by the Commission on Fire Accreditation International).

90th percentile time means that for a set of values at least ninety percent (90%) of them are less than or equal to the time displayed.

City of Tracy Response Performance - Q2 FY 2014/2015 and FY 2013/2014

SCFA Existing Response Performance Objectives (BENCHMARKS)

City of Tracy - Second Quarter Fiscal Year 2014/2015

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	9% @ 1:00	3:12	Call Processing	0% @ 1:00	1:21	Call Processing	10% @ 1:00	3:08
Turnout Time	39% @ 1:00	1:53	Turnout Time	50% @ 1:00	2:53	Turnout Time	64% @ 1:00	2:02
Travel Time	68% @ 4:00	5:26	Travel Time	75% @ 4:00	4:09	Travel Time	67% @ 4:00	5:36
Total Reflex Time	33% @ 6:00	9:28	Total Reflex Time	25% @ 6:00	7:32	Total Reflex Time	35% @ 6:00	9:26

SCFA Existing Response Performance Objectives (Urban BASELINES from CFAI)

City of Tracy - Second Quarter Fiscal Year 2014/2015

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	23% @ 1:30	3:12	Call Processing	42% @ 1:30	1:21	Call Processing	28% @ 1:30	3:08
Turnout Time	75% @ 1:30	1:53	Turnout Time	82% @ 1:30	2:53	Turnout Time	90% @ 1:30	2:02
Travel Time	88% @ 5:12	5:26	Travel Time	73% @ 5:12	4:09	Travel Time	87% @ 5:12	5:36
Total Reflex Time	80% @ 8:12	9:28	Total Reflex Time	83% @ 8:12	7:32	Total Reflex Time	80% @ 8:12	9:26

SCFA Existing Response Performance Objectives (BENCHMARKS)

City of Tracy - Fiscal Year 2013/2014

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	10% @ 1:00	3:15	Call Processing	8% @ 1:00	2:42	Call Processing	11% @ 1:00	3:16
Turnout Time	41% @ 1:00	1:50	Turnout Time	31% @ 1:00	2:24	Turnout Time	64% @ 1:00	1:55
Travel Time	74% @ 4:00	5:15	Travel Time	77% @ 4:00	5:13	Travel Time	72% @ 4:00	5:28
Total Reflex Time	42% @ 6:00	8:56	Total Reflex Time	41% @ 6:00	8:32	Total Reflex Time	40% @ 6:00	9:07

SCFA Existing Response Performance Objectives (Urban BASELINES from CFAI)

City of Tracy - Fiscal Year 2013/2014

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	25% @ 1:30	3:15	Call Processing	44% @ 1:30	2:42	Call Processing	29% @ 1:30	3:16
Turnout Time	77% @ 1:30	1:50	Turnout Time	69% @ 1:30	2:24	Turnout Time	92% @ 1:30	1:55
Travel Time	89% @ 5:12	5:15	Travel Time	90% @ 5:12	5:13	Travel Time	88% @ 5:12	5:28
Total Reflex Time	83% @ 8:12	8:56	Total Reflex Time	87% @ 8:12	8:32	Total Reflex Time	83% @ 8:12	9:07

Tracy Rural Fire Protection District Response Performance - Q2 FY 2014/2015 and FY 2013/2014

SCFA Existing Response Performance Objectives (BENCHMARKS)								
Tracy Rural Fire Protection District - <u>Second Quarter</u> Fiscal Year 2014/2015								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	8% @ 1:00	3:57	Call Processing	0% @ 1:00	1:15	Call Processing	9% @ 1:00	3:28
Turnout Time	29% @ 1:00	2:17	Turnout Time	0% @ 1:00	1:46	Turnout Time	49% @ 1:00	2:15
Travel Time	84% @ 7:30	8:22	Travel Time	100% @ 7:50	5:41	Travel Time	83% @ 7:30	8:38
Total Reflex Time	65% @ 9:30	12:33	Total Reflex Time	100% @ 9:30	8:22	Total Reflex Time	62% @ 9:30	12:42

SCFA Existing Response Performance Objectives (Rural BASELINES from CFAI)								
Tracy Rural Fire Protection District - <u>Second Quarter</u> Fiscal Year 2014/2015								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	4% @ 1:30	3:57	Call Processing	100% @ 1:30	1:15	Call Processing	27% @ 1:30	3:28
Turnout Time	68% @ 1:30	2:17	Turnout Time	100% @ 1:30	1:46	Turnout Time	4% @ 1:30	2:15
Travel Time	99% @ 13:00	8:22	Travel Time	100% @ 13:00	5:41	Travel Time	99% @ 13:00	8:38
Total Reflex Time	97% @ 16:00	12:33	Total Reflex Time	100% @ 16:00	8:22	Total Reflex Time	97% @ 16:00	12:42

SCFA Existing Response Performance Objectives (BENCHMARKS)								
Tracy Rural Fire Protection District - <u>Fiscal Year</u> 2013/2014								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	10% @ 1:00	3:41	Call Processing	13% @ 1:00	2:12	Call Processing	12% @ 1:00	3:48
Turnout Time	32% @ 1:00	1:55	Turnout Time	38% @ 1:00	2:41	Turnout Time	56% @ 1:00	2:02
Travel Time	79% @ 7:30	9:03	Travel Time	88% @ 7:50	6:29	Travel Time	78% @ 7:30	9:32
Total Reflex Time	61% @ 9:30	13:27	Total Reflex Time	88% @ 9:30	8:56	Total Reflex Time	60% @ 9:30	14:04

SCFA Existing Response Performance Objectives (Rural BASELINES from CFAI)								
Tracy Rural Fire Protection District - <u>Fiscal Year</u> 2013/2014								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	27% @ 1:30	3:41	Call Processing	50% @ 1:30	2:12	Call Processing	31% @ 1:30	3:48
Turnout Time	74% @ 1:30	1:55	Turnout Time	50% @ 1:30	2:41	Turnout Time	89% @ 1:30	2:02
Travel Time	97% @ 13:00	9:03	Travel Time	88% @ 13:00	6:29	Travel Time	95% @ 13:00	9:32
Total Reflex Time	95% @ 16:00	13:27	Total Reflex Time	100% @ 16:00	8:56	Total Reflex Time	94% @ 16:00	14:04

Mountain House Community Services District Response Performance - Q2 FY 2014/2015 and FY 2013/2014

SCFA Existing Response Performance Objectives (BENCHMARKS)

Mt. House CSD - Second Quarter Fiscal Year 2014/2015

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	5% @ 1:00	3:11	Call Processing	0% @ 1:00	1:23	Call Processing	8% @ 1:00	3:02
Turnout Time	32% @ 1:00	1:59	Turnout Time	0% @ 1:00	1:56	Turnout Time	58% @ 1:00	1:57
Travel Time	52% @ 4:00	8:48	Travel Time	100% @ 4:00	1:44	Travel Time	53% @ 4:00	6:40
Total Reflex Time	26% @ 6:00	11:22	Total Reflex Time	100% @ 6:00	5:03	Total Reflex Time	28% @ 6:00	10:00

SCFA Existing Response Performance Objectives (Urban BASELINES from CFAI)

Mt. House CSD - Second Quarter Fiscal Year 2014/2015

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	23% @ 1:30	3:11	Call Processing	100% @ 1:30	1:23	Call Processing	28% @ 1:30	3:02
Turnout Time	62% @ 1:30	1:59	Turnout Time	100% @ 1:30	1:56	Turnout Time	95% @ 1:30	1:57
Travel Time	80% @ 5:12	8:48	Travel Time	100% @ 5:12	1:44	Travel Time	80% @ 5:12	6:40
Total Reflex Time	67% @ 8:12	11:22	Total Reflex Time	100% @ 8:12	5:03	Total Reflex Time	68% @ 8:12	10:00

SCFA Existing Response Performance Objectives (BENCHMARKS)

Mt. House CSD - Fiscal Year 2013/2014

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	8% @ 1:00	3:27	Call Processing	0% @ 1:00	1:26	Call Processing	9% @ 1:00	3:24
Turnout Time	29% @ 1:00	1:55	Turnout Time	0% @ 1:00	2:55	Turnout Time	59% @ 1:00	1:56
Travel Time	60% @ 4:00	5:25	Travel Time	0% @ 4:00	6:45	Travel Time	55% @ 4:00	5:55
Total Reflex Time	30% @ 6:00	9:15	Total Reflex Time	0% @ 6:00	11:06	Total Reflex Time	28% @ 6:00	9:41

SCFA Existing Response Performance Objectives (Urban BASELINES from CFAI)

Mt. House CSD - Fiscal Year 2013/2014

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	26% @ 1:30	3:27	Call Processing	100% @ 1:30	1:26	Call Processing	30% @ 1:30	3:24
Turnout Time	73% @ 1:30	1:55	Turnout Time	0% @ 1:30	2:55	Turnout Time	93% @ 1:30	1:56
Travel Time	88% @ 5:12	5:25	Travel Time	0% @ 5:12	6:45	Travel Time	84% @ 5:12	5:55
Total Reflex Time	75% @ 8:12	9:15	Total Reflex Time	0% @ 8:12	11:06	Total Reflex Time	74% @ 8:12	9:41

SCFA AGENDA ITEM 7

REQUEST

TO ELECT A CHAIRPERSON AND VICE-CHAIRPERSON OF THE SOUTH COUNTY FIRE AUTHORITY BOARD OF DIRECTORS FOR THE 2015 CALENDAR YEAR

EXECUTIVE SUMMARY

Annually the Board of Directors will elect a Chairperson and Vice-Chairperson from its members. These positions rotate from each member agency and the Chairperson and Vice-Chairperson shall not be appointed from the same member agency.

DISCUSSION

Per the Joint Exercise of Powers Agreement of the South County Fire Authority, the governing board shall be administered by a board of Directors consisting of four members. Two members shall be Tracy City Council members and two members shall be Tracy Rural Fire Protection District Board members.

The Board of Directors will elect annually a Chairperson and Vice-Chairperson from its members. The Chairperson and Vice-Chairperson shall rotate from each member agency, and the Chairperson and Vice-Chairperson shall not be appointed from the same member agency.

As the previous election of a Chairperson for the South County Fire Authority Board was conducted during the January 21, 2014 meeting, with the Chairperson being elected from the Tracy Rural Fire Protection District and the Vice-Chairman being elected from the City of Tracy, the Board must rotate the 2015 election and the Chairperson will be elected from the City of Tracy and the Vice-Chairperson will be elected from the Tracy Rural Fire Protection District.

In the event of the disqualification, or permanent inability to serve as the Chairperson during the year, another member from the same agency shall be appointed Chairperson to fulfill the one-year term.

The Chairperson shall sign all contracts on behalf of the Authority and shall perform other duties that may be imposed by the Board of Directors. The Vice-Chairperson shall act, sign contracts, and perform all of the Chairperson's duties in the temporary absence of the Chairperson.

FISCAL IMPACT

There is no fiscal impact related to this item.

RECOMMENDATION

That the Board of Directors of the South County Fire Authority, by motion, elect for calendar year 2015 a Chairperson from the City of Tracy and a Vice-Chairperson from the Tracy Rural Fire Protection District.

Prepared by: Carol Zandona, Executive Assistant

Reviewed by: David A. Bramell, Interim Fire Chief

Approved by: Troy Brown, Executive Director