

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **SOUTH COUNTY FIRE AUTHORITY** is hereby called for:

**Date/Time:** **Tuesday, April 19, 2016, 5:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **Council Chambers**  
**333 Civic Center Plaza, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the South County Fire Authority on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. *Items from the Audience - In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052 any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Board Member to sponsor the item for discussion at a future meeting.*
4. Approval of the January 19, 2016, regular meeting minutes.
5. ACCEPT REPORT CLARIFYING HOW LEGAL SUPPORT SERVICES ARE PROVIDED TO THE SOUTH COUNTY FIRE AUTHORITY BOARD OF DIRECTORS (SCFA BOARD) AND ACKNOWLEDGE THAT THE CITY ATTORNEY IS PROVIDING LEGAL SUPPORT TO THE SCFA BOARD PURSUANT TO SECTION 7.4 OF THE JOINT POWERS AGREEMENT
6. AUTHORIZE THE CHAIRPERSON TO SIGN THE JOINT HAZARDOUS MATERIALS RESPONSE TEAM AGREEMENT BETWEEN SAN JOAQUIN COUNTY AND THE ELEVEN PARTICIPATING FIRE SERVICE AGENCIES FOR MUTUAL AID AND INTERJURISDICTIONAL HAZARDOUS MATERIALS RESPONSE
7. ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR THE SECOND QUARTER OF FISCAL YEAR 2015-2016
8. Items from the Audience
9. Adjournment

**Posting Date: April 12, 2016**

The City of Tracy is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate, should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the South County Fire Authority regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 333 Civic Center Plaza, Tracy, during normal business hours

**January 19, 2016, 6:00 p.m.**

Council Chambers, 333 Civic Center Plaza

*Web Site: [www.ci.tracy.ca.us](http://www.ci.tracy.ca.us)*

1. Chairperson Rickman called the meeting to order at 6:00 p.m.
2. Roll Call found Directors Ahmad, Maciel, Vice-Chairperson Smith and Chairperson Rickman present.
3. Items from the Audience - None

Bill Sartor, Assistant City Attorney, addressed the Board stating the Tracy Rural Fire District board would like to look into provisions of the Joint Powers Agreement relative to legal counsel. At the next regular South County Fire Authority meeting, the counsel for the Tracy Rural Fire District, and City staff will present a joint staff report to address when it might be beneficial to appoint an independent legal advisory and clarify the rules.

4. Approval of Minutes – It was moved by Vice-Chairperson Smith and seconded by Director Ahmad to adopt the regular meeting minutes of October 20, 2015. Voice vote found all in favor; passed and so ordered.
5. ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR THE FIRST QUARTER OF FISCAL YEAR 2015-2016 – Dave Bramell, Division Chief, presented the staff report.

The report is a summary of emergency response performance for the first quarter of fiscal year 2015/2016. The total number of Fire Department incidents in the South County Fire Authority for the first quarter of fiscal year 2015/2016 increased by 15.9% or 256 calls compared to the same quarter in fiscal year 2014/2015. Response performance remains on par and consistent.

Board Member comments and questions followed.

Vice-Chairperson Smith asked if the higher loss in Tracy Rural was due to response time. Division Chief Bramell responded those particular details on incidents are not in the report, but staff can get that information to the board.

Director Ahmad requested statistics on how long it takes a second engine company to arrive on scene. Division Chief Bramell responded the reporting system does record the individual response times of unit, and staff can extract that data.

The South County Fire Authority accepted the report.

6. RECEIVE INFORMATION REGARDING THE CURRENT STATUS OF THE FIRE DEPARTMENT'S HAZARDOUS MATERIAL RESPONSE PROGRAM AS IT RELATES TO HAZARDOUS MATERIAL VEHICLES AND THE USE OF MUTUAL AID FOR HAZARDOUS MATERIAL INCIDENTS – Randall Bradley, Fire Chief, presented the staff report.

Recently the Fire Department permanently placed the vehicle that was used as the primary hazardous material response vehicle (HM 9) out of service due to mechanical failure, reliability, age, mileage, maintenance costs and safety concerns. When the vehicle was placed out of service, all of the equipment was relocated to a reserve fire engine that continues to serve as the primary Fire Department Hazardous Material response vehicle. At no time was service levels reduced due to the previous hazardous material unit's operational status. The Fire Department maintained and continues to maintain an effective hazardous materials response capability. Staff identified three options for replacement and will be returning to the City, Tracy Rural Fire District Board and the South County Fire Authority (SCFA) Board with a recommendation.

Option 1 - CalOES was authorized to purchase twelve Type II Hazardous Materials Response Vehicles that will be placed strategically throughout the state to bolster the state's hazardous materials response capabilities. While staff is confident SCFA will be chosen as one of the twelve sites, a final decision will be made in mid-calendar year 2016. If the vehicle is assigned to SCFA, the vehicle can be used for all SCFA responses but must remain available and be staffed as a state resource when requested. Due to the very low frequency of hazardous material responses within the SCFA jurisdiction (and anticipated state responses), the assigned vehicle would be used as SCFA primary hazardous response apparatus.

Option 2 - Apply for an Assistance to Firefighter Grant in the 2016/2017 funding period.

Option 3 - Purchase a Hazardous Materials Vehicle - If Option 1 or Option 2 is not realized, the department plans to request funding in a future budget year.

Mutual Aid: Staff provided information regarding the current status of the Fire Department's hazardous materials response program as it relates to hazardous material response vehicles and the use of mutual aid for hazardous material responses.

Board Member comments and questions followed.

Vice-Chairperson Smith asked if the City does not get a grant, would Plan C funds be used to purchase a vehicle. Troy Brown, City Manager, responded staff will have to check if Plan C funds are available for the vehicle.

Veronica Vargas addressed the board regarding a succession plan, planning ahead and making sure budgets are allocated, and having the right fee structure for fire services and safety.

The South County Fire Authority Board accepted the report.

7. TO ELECT A CHAIRPERSON AND VICE-CHAIRPERSON OF THE SOUTH COUNTY FIRE AUTHORITY BOARD OF DIRECTORS FOR THE 2016 CALENDAR YEAR – Division Chief Bramell presented the staff report.

Annually the Board of Directors will elect a Chairperson and Vice-Chairperson from its members. These positions rotate from each member agency and the Chairperson and Vice-Chairperson shall not be appointed from the same member agency.

Director Smith was elected as Chairperson, and Director Maciel was elected as Vice-Chairperson.

8. Items from the Audience – None
9. Adjournment – It was moved by Vice-Chairperson Maciel and seconded by Chairperson Smith to adjourn. Voice vote found all in favor; passed and so ordered. Time: 6:35 p.m.

The above are action minutes. The above agenda was posted at Tracy City Hall on January 12, 2016.

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Chairperson

Attest:

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Secretary

SCFA AGENDA ITEM 5

REQUEST

**ACCEPT REPORT CLARIFYING HOW LEGAL SUPPORT SERVICES ARE PROVIDED TO THE SOUTH COUNTY FIRE AUTHORITY BOARD OF DIRECTORS (SCFA BOARD) AND ACKNOWLEDGE THAT THE CITY ATTORNEY IS PROVIDING LEGAL SUPPORT TO THE SCFA BOARD PURSUANT TO SECTION 7.4 OF THE JOINT POWERS AGREEMENT**

EXECUTIVE SUMMARY

The Tracy Rural Fire Protection District's attorney has informed staff that his client has requested that this item be placed on a South County Fire Authority Board meeting agenda to clarify who the City Attorney is representing when attending SCFA meetings.

DISCUSSION

Mark Bowman, attorney for the Tracy Rural Fire Protection District ("District"), contacted the City of Tracy's City Attorney office, on behalf of his client, to request that an item be placed on a South County Fire Authority ("SCFA") meeting agenda to clarify who the City Attorney is representing when attending SCFA. According to its attorney, the current District Board was not sure whether the City Attorney was representing the SCFA Board of Directors or the City of Tracy when attending SCFA meetings. The City Attorney has advised the District's counsel that, when attending JPA board meetings, the City Attorney is providing legal support to the SCFA Board of Directors pursuant to its duties under the Joint Exercise of Powers Agreement ("JPA Agreement") for the SCFA.

Section 7.4 of the JPA Agreement provides, in relevant part, that

"The City of Tracy shall provide administrative support functions to the Authority. Administrative support functions shall include, but not be limited to, financial, **legal**, information systems, human resources, records management, clerical and support for Board of Directors' meetings." [emphasis added].

Based on the City Attorney's representation, the District's Attorney has advised that District Board agrees to allow the City Attorney to act as staff counsel during meetings of the SCFA Board of Directors. The District's Attorney also advised the District Board will have its attorney attend SCFA meetings to monitor and point out potential conflicts, if any occur.

FISCAL IMPACT

There is no fiscal impact related to receiving this report.

RECOMMENDATION

By motion, accept this report and acknowledge that the SCFA Board of Directors understands that the City Attorney is providing legal support for SCFA Board of

SCFA Agenda Item 5

April 19, 2016

Page 2

Directors' meetings pursuant to Section 7.4 of the JPA Agreement.

Prepared by: Daniel G. Sodergren, City Attorney

Reviewed by: Randall Bradley, Fire Chief

Approved by: Troy Brown, Executive Director

SCFA AGENDA ITEM 6

REQUEST

**AUTHORIZE THE CHAIRPERSON TO SIGN THE JOINT HAZARDOUS MATERIALS RESPONSE TEAM AGREEMENT BETWEEN SAN JOAQUIN COUNTY AND THE ELEVEN PARTICIPATING FIRE SERVICE AGENCIES FOR MUTUAL AID AND INTERJURISDICTIONAL HAZARDOUS MATERIALS RESPONSE**

EXECUTIVE SUMMARY

The Fire Department has been signatory to the San Joaquin County Joint Hazardous Materials Response Team Agreement since its inception over twenty years ago. Oversight of this agreement has shifted from the San Joaquin Office of Emergency Services to the Environmental Health Department. The agreement has been updated to reflect this change and requires updated signatures of the eleven participating agencies.

DISCUSSION

The cost of maintaining hazardous materials emergency response capabilities within the boundaries of San Joaquin County, including within the incorporated cities of the County, can be reduced by a coordinated effort of the cities, fire districts, the County of San Joaquin, and federal and state agencies.

Greater efficiency and planning and response can be achieved by joining the efforts of the cities, fire districts, the County of San Joaquin, and federal and state agencies through creation of a Joint Hazardous Materials Response Team, centralization of hazardous materials records, and coordination of training and the use of vehicles, special equipment, and personnel.

Tracy Fire/SCFA has been an active member of the San Joaquin County Joint Hazardous Materials Team (Joint Team) since inception over 20 years ago. The department has actively participated in the administration of the Joint Team by regularly attending scheduled meetings and serving as the chair of the steering committee.

In 2013, oversight of the Joint Team shifted from the San Joaquin County Office of Emergency Services to the San Joaquin Environmental Health Department (EHD). EHD is required to update this agreement for San Joaquin County and desires to update the signatory agencies to the agreement.



FISCAL IMPACT

There is no financial impact

RECOMMENDATION

Staff recommends the South County Fire Authority Board of Directors authorize the Chairperson to sign the San Joaquin County Joint Hazardous Materials Response Team Agreement between San Joaquin County and the eleven participating fire service agencies for mutual aid and interjurisdictional hazardous materials response.

Prepared by: Andrew Kellogg, Fire Division Chief

Reviewed by: Randall Bradley, Fire Chief

Approved by: Troy Brown, Executive Director

Attachment: Agreement for Joint Hazardous Materials Response Team within San Joaquin County

AGREEMENT FOR JOINT HAZARDOUS MATERIALS RESPONSE TEAM  
WITHIN SAN JOAQUIN COUNTY

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the COUNTY OF SAN JOAQUIN, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the cities of LODI, hereinafter referred to as "LODI," STOCKTON, hereinafter referred to as "STOCKTON," SOUTH COUNTY FIRE AUTHORITY, hereinafter referred to as "SCFA," MANTECA, hereinafter referred to as "MANTECA," and the LATHROP-MANTECA RURAL COUNTY FIRE PROTECTION DISTRICT, hereinafter referred to as "LATHROP-MANTECA," the WOODBRIDGE RURAL FIRE PROTECTION DISTRICT, hereinafter referred to as "WOODBRIDGE," the RIPON CONSOLIDATED FIRE DISTRICT, hereinafter referred to as "RIPON FIRE," the CLEMENTS RURAL FIRE DISTRICT, hereinafter referred to as "CLEMENS," the ESCALON RURAL FIRE DISTRICT, hereinafter referred to as "ESCALON," the WATERLOO MORADA FIRE DISTRICT, hereinafter referred to as "WATERLOO MORADA," and the DEFENSE LOGISTICS AGENCY FIRE DEPARTMENT, hereinafter referred to as "DEFENSE DEPOT SAN JOAQUIN."

RECITALS:

This Agreement is made with reference to the following facts:

1. The cost of maintaining hazardous materials emergency response capabilities within the boundaries of San Joaquin County, including within the incorporated cities of the County, can be reduced by a coordinated effort of the cities, fire districts, the County of San Joaquin, and federal and state agencies.
2. Greater efficiency and planning and response can be achieved by joining the efforts of the cities, fire districts, the County of San Joaquin, and federal and state agencies through creation of a Joint Hazardous Materials Response Team, centralization of hazardous materials records, and coordination of training and the use of vehicles, special equipment, and personnel.

ARTICLE 1. CREATION OF SAN JOAQUIN JOINT HAZARDOUS MATERIALS RESPONSE TEAM

A San Joaquin Joint Hazardous Materials Response Team, hereinafter referred to as "TEAM," is hereby created to provide technical services at the scene of a hazardous materials incident within the boundaries of San Joaquin County. Each of the parties to this Agreement agrees to designate a number of individuals commensurate with the size of its organization to serve on the TEAM under its operational and training policies.

Each party to this Agreement will be responsible to ensure that the individuals designated to fulfill its commitment under this paragraph are trained to the "Hazardous Materials Specialist" or "Technician" level pursuant to the statutes and regulations governing certification by the State of California and maintain annual physical and joint training standards as set by the Joint Team Steering Committee established in

Article 3 below. Individuals designated as part of the TEAM serve on an “on-call basis” for any response within the unincorporated boundaries of the COUNTY and the boundaries of the entities that are parties to this Agreement.

It is anticipated that each jurisdiction will respond initially to an incident using its available resources as set forth in the TEAM policies and procedures prior to the activation of additional parties. No party to this Agreement shall be required to pay any compensation to any other party to this agreement for services rendered hereunder, the mutual advantages and protection afforded by this Agreement being considered adequate compensation to all parties.

ARTICLE 2. PROVISION OF VEHICLES AND SPECIALIZED EQUIPMENT

Emergency response vehicles and specialized hazardous materials vehicles and equipment obtained and maintained by parties to this Agreement will be made available to support TEAM operations and response to emergency incidents under this Agreement. It will be the responsibility of the entity owning the vehicles and specialized equipment to maintain its vehicles and equipment and deliver them to the incident site if requested.

ARTICLE 3. TEAM STEERING COMMITTEE

A Team Steering Committee (TSC) is hereby established which consists of one representative of each of the party jurisdictions to this Agreement. It will be the responsibility of the TSC to set the policies and rules for the governance of the Committee, for annual physical and joint training standards for TEAM members, for joint operation and mobilization of the TEAM, and for common charge rates and conditions for response to non-signatory jurisdictions. The representative of each party jurisdiction must attend at least one-half of scheduled meetings of the TSC each year. COUNTY will provide staff support for the Committee.

The TSC shall confirm in writing that the proposed contribution to TEAM operations of each party to this Agreement is commensurate with the size of the party’s organization by a majority vote of the team representatives.

The TSC will be responsible for overseeing training standards, certification and recertification, and the monitoring requirements for certification. The TSC will keep staff records of each TEAM member and ensure that member parties notify TEAM members of medical tests requirements or training needed to maintain certification and expertise required under this Agreement. The TSC will not have any operational authority over the TEAM.

ARTICLE 4. NATIONAL INCIDENT MANAGEMENT SYSTEM

All TEAM operations shall be in conformance to the National Incident Management System (NIMS), the California Standardized Emergency Management System (SEMS), and all existing California mutual aid agreements.

ARTICLE 5. CENTRAL HAZARDOUS MATERIALS RECORDS CENTER

COUNTY will establish and maintain a centralized hazardous materials records center with records pertaining to hazardous materials business plans and other records pertinent to responding to a hazardous materials incident such that the information will be available to each of the parties of this Agreement.

ARTICLE 6. TERM OF AGREEMENT

This agreement shall be effective from the date executed by all parties until December 31, 2021. This agreement may be terminated prior to the conclusion of the term by mutual agreement of a majority of the member parties. This Agreement rescinds Agreements A-91-1628, A-01-1297, and A-09-278.

ARTICLE 7. WITHDRAWAL OF PARTY

Any party to this Agreement may withdraw as a party to this Agreement prior to the termination of the term of this Agreement upon giving 30 days prior written notice to other parties.

ARTICLE 8. REMOVAL OF PARTIES FROM AGREEMENT

The TSC shall annually review participation of each party to the agreement for compliance with its terms and requirements. Any party which has failed to meet one or more of the terms of this Agreement, or has failed to maintain the documented commensurate contribution to TEAM operations, shall be given notice and be required to submit a remedial action plan within 60 days to the TSC. Failure to implement the remedial action plan within 180 days of its approval by the TSC will authorize the TSC by majority vote of all parties present to remove the non-complying party from this Agreement and the mutual benefits resulting therefrom. Such removal will be effective 30 days after the vote for such action by the TSC.

ARTICLE 9. ADDITIONAL PARTIES

Additional parties, who are public entities, including special districts, within the geographical boundaries of San Joaquin County, may join in this Agreement and become member entities upon execution of an Exhibit to this Agreement in which the entity agrees to be subject to the conditions and terms of this Agreement. The executed Exhibit shall become a part of this Agreement automatically after the expiration of thirty days following notification by the new party to all other parties of the execution of the Exhibit.

Provided however, in the event any existing party to the Agreement gives the other parties notice of its objection to the addition of the particular entity within the thirty day notice period, the addition of

such party to the Agreement shall require a two-thirds majority vote of the member parties present at a noticed meeting to address the issue.

ARTICLE 10. LIABILITY

Each party to this Agreement , insofar as it may legally do so, agrees to hold harmless all other parties to this Agreement, their officers, agents, and employees from and against claims and demands resulting from performance of this Agreement, including but not limited to performance of TEAM duties.

Each party to this Agreement shall be liable for worker’s compensation benefits for personnel who are employed by them and injured in the performance of TEAM duties.

IN WITNESS WHEREFORE THE PARTIES HAVE EXECUTED THIS AGREEMENT AS FOLLOWS:

ATTEST: MIMI DUZENSKI  
Clerk of the Board of Supervisors  
of the County of San Joaquin,  
State of California

By \_\_\_\_\_  
Deputy Clerk

COUNTY OF SAN JOAQUIN, a  
political subdivision of the  
State of California

By \_\_\_\_\_  
Moises Zapien, Chair  
Board of Supervisors

“COUNTY”

ATTEST:

By \_\_\_\_\_  
City Clerk

CITY OF LODI

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_

“LODI”

ATTEST:

By \_\_\_\_\_  
City Clerk

CITY OF STOCKTON

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_

“STOCKTON”

ATTEST:

By \_\_\_\_\_  
City Clerk

CITY OF MANTECA

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_  
"MANTECA"

SOUTH COUNTY FIRE AUTHORITY

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_  
"SCFA"

LATHROP-MANTECA RURAL COUNTY  
FIRE PROTECTION DISTRICT

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_  
"LATHROP-MANTECA"

WOODBIDGE RURAL FIRE  
PROTECTION DISTRICT

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_  
"WOODBIDGE"

RIPON CONSOLIDATED FIRE DISTRICT

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_

“RIPON FIRE”

CLEMENTS RURAL FIRE DISTRICT

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_

“CLEMENTS”

ESCALON RURAL FIRE DISTRICT

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_

“ESCALON”

DEFENSE LOGISTICS AGENCY FIRE  
DEPARTMENT

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_

“DEFENSE DEPOT SAN JOAQUIN”

WATERLOO MORADA FIRE DISTRICT

By \_\_\_\_\_  
Signature

Title \_\_\_\_\_

“WATERLOO MORADA”

APPROVED AS TO FORM:

J. MARK MYLES  
County Counsel

By \_\_\_\_\_  
Zayante (Zoey) P. Merrill,  
Deputy County Counsel



SCFA RESOLUTION \_\_\_\_\_

AUTHORIZING THE CHAIRPERSON TO SIGN THE JOINT HAZARDOUS MATERIALS TEAM AGREEMENT BETWEEN SAN JOAQUIN COUNTY AND THE ELEVEN PARTICIPATING FIRE SERVICE AGENCIES FOR MUTUAL AID AND INTERJURISDICTIONAL HAZARDOUS MATERIALS RESPONSE

WHEREAS, the cost of maintaining hazardous materials emergency response capabilities within the boundaries of San Joaquin County, including within the incorporated cities of the County, can be reduced by a coordinated effort of the cities, and

WHEREAS, greater efficiency and planning and response can be achieved by joining the efforts of the cities, fire districts, the County of San Joaquin, and federal and state agencies through creation of a Joint Hazardous Materials Response Team, centralization of hazardous materials records, and coordination of training and the use of vehicles, special equipment, and personnel, and

WHEREAS, Tracy Fire/SCFA has been an active member of the San Joaquin County Joint Hazardous Materials Team (Joint Team) since its inception over 20 years ago and has continually participated in the administration of the Joint Team by attending meetings and serving as the chair of the steering committee, and

WHEREAS, this agreement is authorized and provided for by provisions of the Health and Safety and Government Codes of the State of California and acts and statues of the Federal Government, where applicable;

NOW, THEREFORE, BE IT RESOLVED, That the South County Fire Authority Board of Directors authorizes the Chairperson to sign the San Joaquin County Joint Hazardous Materials Response Team Agreement between San Joaquin County and the eleven participating fire service agencies for mutual aid and interjurisdictional hazardous materials response.

\* \* \* \* \*

The foregoing Resolution \_\_\_\_\_ was adopted by the South County Fire Authority on the 19th day of April, 2016, by the following vote:

- AYES: BOARD MEMBERS:
- NOES: BOARD MEMBERS:
- ABSENT: BOARD MEMBERS:
- ABSTAIN: BOARD MEMBERS:

\_\_\_\_\_  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
BOARD CLERK

SCFA AGENDA ITEM 7

REQUEST

**ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR THE SECOND QUARTER OF FISCAL YEAR 2015-2016**

EXECUTIVE SUMMARY

The following report is a summary of emergency response performance for the second quarter of Fiscal Year 2015/2016. The total number fire department incidents in the South County Fire Authority for the second quarter of Fiscal Year 2015/2016 increased by 14.2% or 221 calls compared to the same quarter in Fiscal Year 2014/2015. Response performance remains on par and consistent.

DISCUSSION

This report presents historical fire department response information for the second quarter of Fiscal Year 2015/2016.

There were a total of 1,776 incidents in the South County Fire Authority during the second quarter of Fiscal Year 2015/2016. Of the 1,776, there were 1,297 in the City of Tracy, 343 in the Tracy Rural area, 67 on area freeways, and 69 to areas outside of the South County Fire Authority. There have been no responses into the community of Mountain House since September 13, 2015.

Emergency medical service calls accounted for 71.8% of all the calls that the South County Fire Authority was dispatched to during the second quarter of Fiscal Year 2015/2016. Fire Alarms accounted for 11.3%, Fires 8.5%, Service Calls 4.5%, and Hazardous Conditions 3.9%.

In the second quarter of Fiscal Year 2015/2016, the fire department was dispatched to 40 structure fires in all areas of the South County Fire Authority. Nine of those 40 structure fires that the department was dispatched to turned out to be working fires requiring extinguishment action of firefighters upon their arrival.

- Thirty-three of the 40 structure fire dispatches were in the City of Tracy and seven of those were fires requiring action by firefighters to contain and extinguish.
- Seven of the 40 dispatches were in the Tracy Rural Fire Protection District and two of those were working fires.

The total structure fire loss in the City of Tracy during the second quarter of Fiscal Year 2015/2016 was \$197,400 (property and content).

The total structure fire loss in the Tracy Rural Fire Protection District during the second quarter of Fiscal Year 2015/2016 was \$65,000 (property and content).

One of the Department's goals is to confine residential structure fires to the room of origin or less 90% of the time. For the first two quarters of Fiscal Year 2015/2016 that goal was met 82% of the time in the City of Tracy (nine of the 11 City structure fires occurred in residential occupancies and all seven were confined to the room or better) and 50% of the time in the Rural areas (two of four Rural residential structure fires were confined to the room or better).

The Average Response time for all "code 3" incident types during the second quarter of Fiscal Year 2015/2016 were:

- City of Tracy: 4:41
- Tracy Rural Fire Protection District 6:52

The South County Fire Authority also looks at each of the four response time segments, "Call Processing," "Turnout Time," "Travel Time," and the "Total Reflex Time." Page 7 and 8 of the Response Performance Report displays each of these time components by percentage and percentile and compares them to both the desired benchmarks and to the acceptable baselines.

In the second quarter of Fiscal Year 2015/2016 the department responded to 31% of all emergency incidents inside of the City of Tracy within the total reflex performance objective of 6.5 minutes. The 90<sup>th</sup> percentile for all incidents in the City was 9 minutes and 34 seconds (9:34) meaning 90% of all incidents were responded to in 9:34 or less.

In the second quarter of Fiscal Year 2015/2016, the fire department responded to 60% of all emergency incidents in the Tracy Rural Fire Protection District within the total reflex performance objective of 10 minutes. The 90<sup>th</sup> percentile for all incidents in the rural area was 14 minutes and 05 seconds (14:05); 90% of all incidents were responded to within 14:05 or less.

### FISCAL IMPACT

There is no fiscal impact related to receiving this report

### RECOMMENDATION

Staff recommends the Board of Directors accept the South County Fire Authority Response Performance Report for the second quarter of Fiscal Year 2015/2016.

Prepared by: Steve Hanlon, Project Specialist

Reviewed by: Randall Bradley, Fire Chief

Approved by: Troy Brown, Executive Director

Attachment: South County Fire Authority Response Performance Report - Second Quarter of Fiscal Year 2015/2016



# South County Fire Authority Response Performance Report



## Second Quarter of Fiscal Year 2015/2016 (October 1, 2015 through December 31, 2015)

This report reflects incident responses for all jurisdictions of the South County Fire Authority for the second Quarter of Fiscal Year 2015/2016. It includes fire department response for the City of Tracy and the Tracy Rural Fire Protection District. The South County Fire Authority stopped providing fire services to Mountain House Community Services District on September 13, 2015.

Tables and charts display the numbers of incidents occurring in each jurisdiction of the South County Fire Authority, responses per company, an analysis of the residential structure fires confined to the room of origin or less, a summary of the major fires that have occurred, and a detailed chart on response performance for the second quarter of Fiscal Year 2015/2016.

### Incidents by Type – Second Quarter 2015/2016

The following table displays the percentage of incident types dispatched in each jurisdiction of the South County Fire Authority during the second quarter of Fiscal Year 2015/2016.

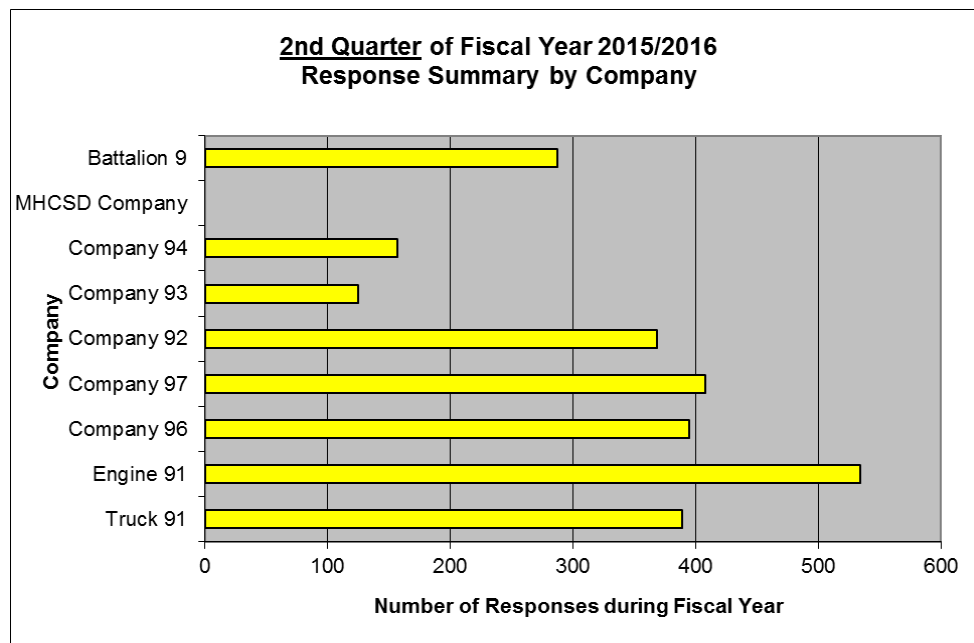
<b>Call Type</b>	<b>City</b>	<b>Rural</b>	<b>Mt. House</b>	<b>Freeway</b>	<b>Other</b>	<b>TOTALS</b>
Fires	5.2%	11.7%	None	17.9%	44.9%	8.5%
EMS/Rescue	72.9%	71.4%	None	74.6%	52.2%	71.8%
Hazardous Condition	2.9%	7.3%	None	7.5%	2.9%	3.9%
Service	4.7%	5.2%	None	0.0%	0.0%	4.5%
Alarm	14.3%	4.4%	None	0.0%	0.0%	11.3%
Other	0.0%	0.0%	None	0.0%	0.0%	0.0%
<b>TOTALS</b>	<b>1297</b>	<b>343</b>	<b>0</b>	<b>67</b>	<b>69</b>	<b>1776</b>
Percentage of Total	73.0%	19.3%	0.0%	3.8%	3.9%	

## Responses by Company of the South County Fire Authority

This table shows the number of responses that each fire unit was attached to during the second quarter of Fiscal Year 2015/2016. These responses incorporate single unit and multiple unit incident responses.

<b>Company</b>	<b>City</b>	<b>Rural</b>	<b>Mt. House</b>	<b>Freeway</b>	<b>Other</b>	<b>TOTALS</b>
<b>Truck 91</b>	260	86	0	34	9	389
<b>Engine 91</b>	467	54	0	9	4	534
<b>Company 96</b>	298	71	0	23	3	395
<b>Company 97</b>	303	89	0	14	2	408
<b>Company 92</b>	239	91	0	25	14	369
<b>Company 93</b>	15	92	0	12	6	125
<b>Company 94</b>	54	45	0	20	38	157
<b>MHCSD Company</b>	0	0	0	0	0	0
<b>Battalion 9</b>	124	105	0	48	10	287
<b>TOTALS</b>	<b>1760</b>	<b>633</b>	<b>0</b>	<b>185</b>	<b>86</b>	<b>2664</b>
Percentage of Total	66.1%	23.8%	0.0%	6.9%	3.2%	100.0%
Reserve Engine 95	98	30	0	11	5	144
Reserve Engine 98	52	13	0	9	0	74
Reserve Engine 90	1	2	0	2	1	6
Haz-Mat 9	0	0	0	0	0	0
OES 349	0	0	0	0	0	0
Water Tender 93	0	2	0	1	0	3

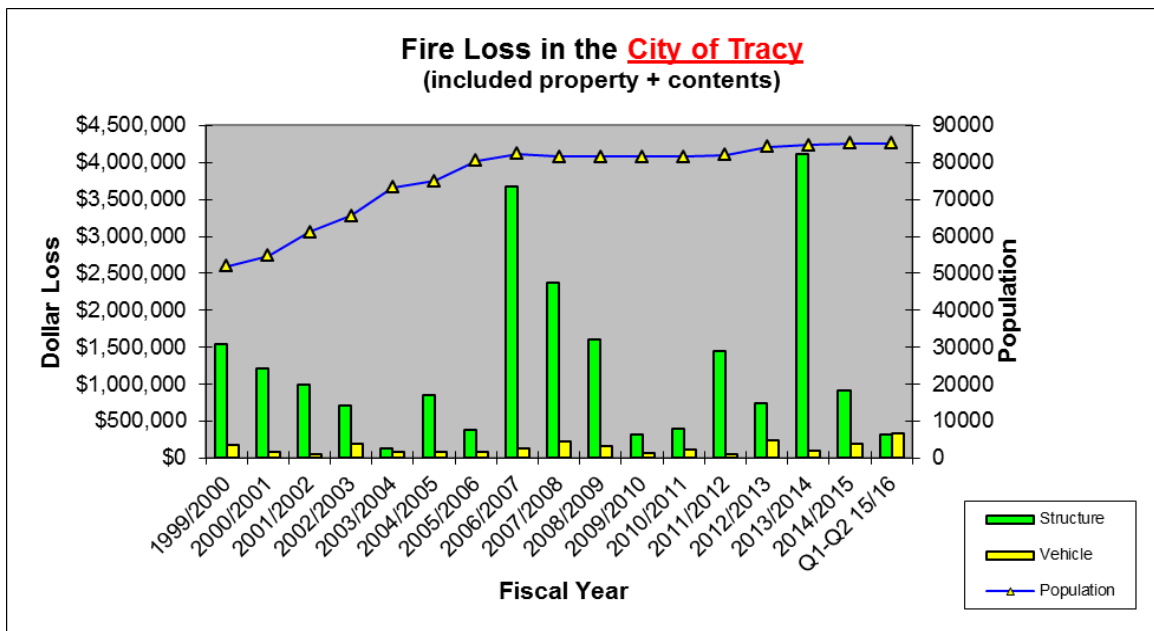
The chart below displays the number of responses per company during the second quarter of Fiscal Year 2015/2016. The data for this bar chart is from the upper portion of the table above.



## Structure Fire Loss – City of Tracy

During the second quarter of Fiscal Year 2015/2016, the Fire Department was dispatched to 33 reported structure fires inside of the City of Tracy. Seven of those 33 dispatches turned out to be working fires that required actions by the Fire Department to extinguish. Total property and content structure fire loss in the City of Tracy during the second quarter of Fiscal Year 2015/2016 was \$197,400. The most significant structure fire in the City during that period was a residential fire that occurred on 12/26/15 at a single family home located at 306 Sami Court (\$85,000 property and content loss). Other notable structure fires that occurred in the City of Tracy during the second quarter included a storage building at the Delta Disposal property at 205 E. Third Street on 10/9/15, that extended to a neighbor’s dog run, a residential kitchen fire that occurred at a single family home at 435 E. Beverly Place on 12/22/15, and a fully involved abandoned residence at 2 W. South St. that occurred on 12/24/15.

The following chart displays Structure Fire and Vehicle Fire loss in the City of Tracy for each fiscal year since 1999. The vehicle fire spike seen in Fiscal Year 2015/2016 is attributed to an armored car fire that occurred in the parking lot of Home Depot on 7/20/15 (Property & Content loss was estimated at \$125,000). None of the content money in that fire was lost.



The following table lists all of the structure fires that had over \$10,000 in combined property and content loss inside of the City of Tracy during the second quarter of Fiscal Year 2015/2016.

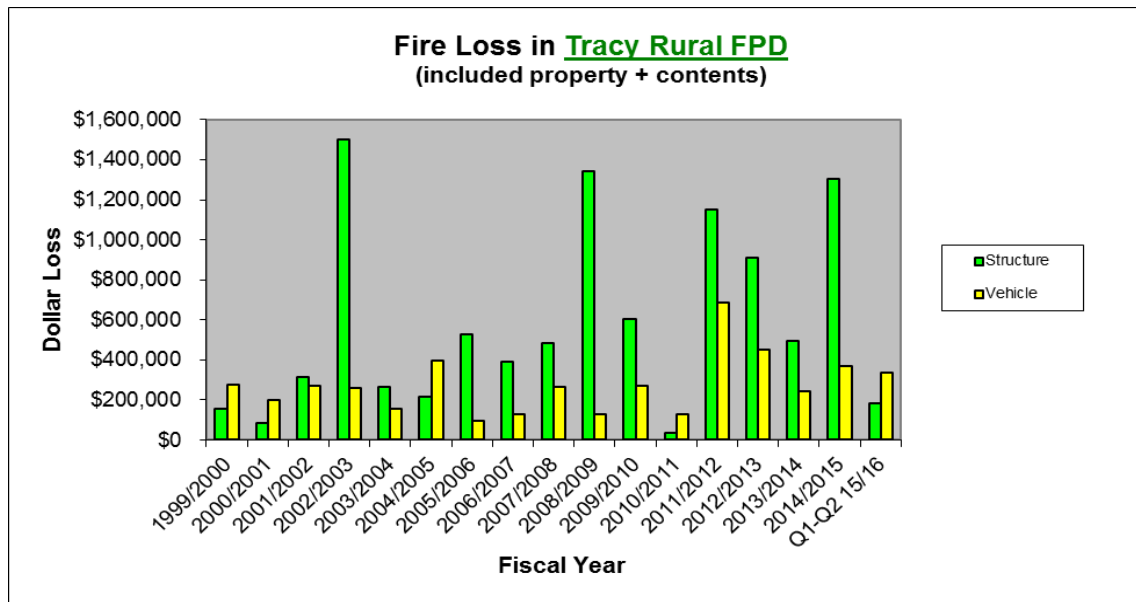
### City of Tracy Structure Fire Loss

Date	Address	Dollar Loss
10/09/2015	205 E. Third Street	\$40,000
12/22/2015	435 E. Beverly Place	\$30,000
12/24/2015	2 W. South Street	\$30,000
12/26/2016	306 Sami Court	\$85,000

## Structure Fire Loss – Tracy Rural Fire Protection District

During the second quarter of Fiscal Year 2015/2016 the Fire Department was dispatched to 7 reported structure fires in the Tracy Rural Fire Protection District. Two of those 7 reported structure fires turned out to be a working fire upon arrival of the Fire Department. Total property and content structure fire loss in the Tracy Rural Fire Protection District during the second quarter of Fiscal Year 2015/2016 was \$65,000. Both of the working structure fires in the Rural area during the past quarter occurred in recreational vehicles used as permanent homes. One occurred at the Morehead RV Park, 24221 S. Chrisman Road, on 11/9/16 (\$40,000 loss) and the other occurred at the Orchard RV Park, 2701 Highway 132, on 12/5/15 (\$25,000 loss).

The following chart displays Structure Fire and Vehicle Fire loss in the Tracy Rural Fire Protection District for each fiscal year since 1999.



The following table lists all of the structure fires that had over \$10,000 in combined property and content loss inside of the Tracy Rural Fire Protection District during the second quarter Fiscal Year 2015/2016.

### Tracy Rural Fire Protection District Structure Fire Loss

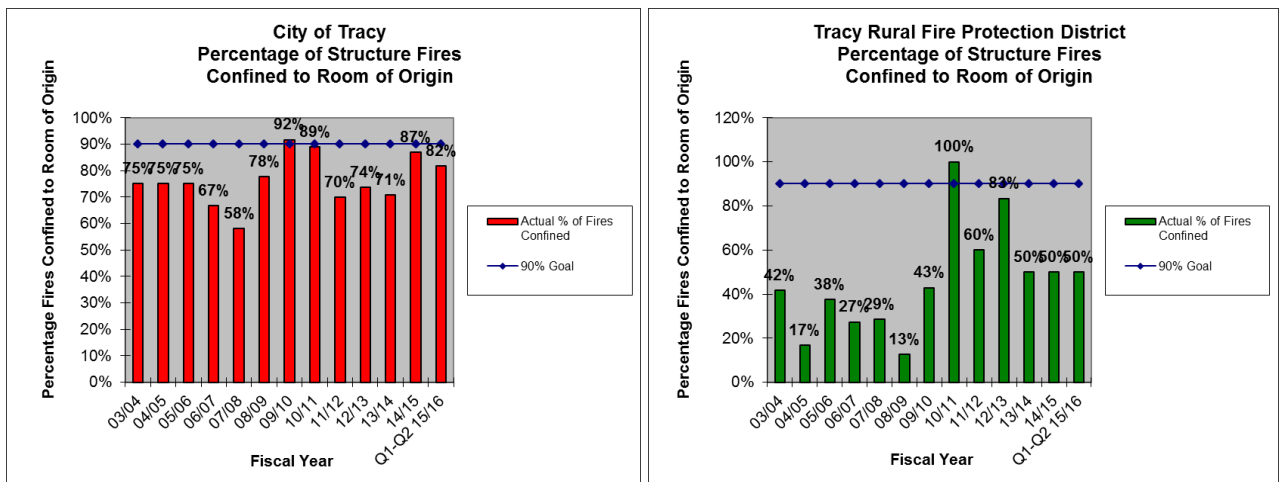
Date	Address	Dollar Loss
11/9/2015	24221 S. Chrisman Road	\$40,000
12/5/2015	2701 State Highway 132	\$25,000

## “Moderate Risk” Structure Fires Confined to Room of Origin

The majority of structure fires in the South County Fire Authority occur in residential structures. When an effective response force can be assembled to safely mitigate these types of fires, the outcome is usually positive. The following are the South County Fire Authority Moderate risk structure fire objectives:

- To confine “moderate risk” structure fires to the room of origin or less 90% of the time in the City.
- To confine “moderate risk” structure fires to the room of origin or less 90% of the time in the District.

The following charts display the percentage of moderate risk structure fires confined to the room of origin or less since Fiscal Year 2003/2004.



## Average Response Times

The following are the average response times for each jurisdiction of the South County Fire Authority for the second quarter of Fiscal Year 2015/2016. This time begins at dispatch and stops when the first arriving unit is at the scene. It only includes “code 3” emergency incidents.

- **City of Tracy**  
Q2 FY 15/16 - **4:41**
- **Tracy Rural Fire Protection District**  
Q2 FY 15/16 - **6:52**



## **A Detailed Look at all of the Components of Response Time**

The tables on the following pages display each of the components of response time for the second quarter of Fiscal Year 2015/2016 and for Fiscal Year 2014/2015. The components of response time are “call processing,” “turnout time,” “travel time,” and the sum of the three, “total reflex time.”

There are two sets of tables for each of the jurisdictions of the South County Fire Authority. The two tables above the center line on each page displays how the fire department has performed during the past quarter compared to the “benchmark” and the “baseline.” The two tables below the center line display the “benchmark” and the “baseline” for Fiscal Year 2014/2015.

Benchmarks are the desired level of service.

Baselines are the lower end of the acceptable best practices range (established by the Commission on Fire Accreditation International).

90th percentile time means that for a set of values at least ninety percent (90%) of them are less than or equal to the time displayed.

**City of Tracy Response Performance - Q2 FY 2015/2016 and FY 2014/2015**

**SCFA Existing Response Performance Objectives (BENCHMARKS)**

**City of Tracy - Second Quarter Fiscal Year 2015/2016**

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	8% @ 1:00	<b>3:23</b>	Call Processing	0% @ 1:00	<b>2:23</b>	Call Processing	8% @ 1:00	<b>3:32</b>
Turnout Time	37% @ 1:00	<b>1:56</b>	Turnout Time	40% @ 1:00	<b>1:46</b>	Turnout Time	63% @ 1:00	<b>2:01</b>
Travel Time	73% @ 4:00	<b>5:18</b>	Travel Time	90% @ 4:00	<b>3:30</b>	Travel Time	71% @ 4:00	<b>5:22</b>
Total Reflex Time	36% @ 6:00	<b>9:17</b>	Total Reflex Time	30% @ 6:00	<b>7:27</b>	Total Reflex Time	31% @ 6:00	<b>9:34</b>

**SCFA Existing Response Performance Objectives (BASELINES)**

**City of Tracy - Second Quarter Fiscal Year 2015/2016**

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	21% @ 1:30	<b>3:23</b>	Call Processing	0% @ 1:30	<b>2:23</b>	Call Processing	18% @ 1:30	<b>3:32</b>
Turnout Time	74% @ 1:30	<b>1:56</b>	Turnout Time	70% @ 1:30	<b>1:46</b>	Turnout Time	90% @ 1:30	<b>2:01</b>
Travel Time	89% @ 5:12	<b>5:18</b>	Travel Time	100% @ 5:12	<b>3:30</b>	Travel Time	88% @ 5:12	<b>5:22</b>
Total Reflex Time	80% @ 8:12	<b>9:17</b>	Total Reflex Time	90% @ 8:12	<b>7:27</b>	Total Reflex Time	76% @ 8:12	<b>9:34</b>

**SCFA Existing Response Performance Objectives (BENCHMARKS)**

**City of Tracy - Fiscal Year 2014/2015**

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	9% @ 1:00	<b>3:18</b>	Call Processing	7% @ 1:00	<b>2:14</b>	Call Processing	10% @ 1:00	<b>3:19</b>
Turnout Time	36% @ 1:00	<b>1:54</b>	Turnout Time	32% @ 1:00	<b>2:39</b>	Turnout Time	62% @ 1:00	<b>1:58</b>
Travel Time	72% @ 4:00	<b>5:24</b>	Travel Time	79% @ 4:00	<b>5:13</b>	Travel Time	70% @ 4:00	<b>5:40</b>
Total Reflex Time	35% @ 6:00	<b>9:33</b>	Total Reflex Time	41% @ 6:00	<b>8:19</b>	Total Reflex Time	34% @ 6:00	<b>9:37</b>

**SCFA Existing Response Performance Objectives (BASELINES)**

**City of Tracy - Fiscal Year 2014/2015**

EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	23% @ 1:30	<b>3:18</b>	Call Processing	52% @ 1:30	<b>2:14</b>	Call Processing	26% @ 1:30	<b>3:19</b>
Turnout Time	75% @ 1:30	<b>1:54</b>	Turnout Time	64% @ 1:30	<b>2:39</b>	Turnout Time	91% @ 1:30	<b>1:58</b>
Travel Time	89% @ 5:12	<b>5:24</b>	Travel Time	90% @ 5:12	<b>5:13</b>	Travel Time	87% @ 5:12	<b>5:40</b>
Total Reflex Time	80% @ 8:12	<b>9:33</b>	Total Reflex Time	90% @ 8:12	<b>8:19</b>	Total Reflex Time	79% @ 8:12	<b>9:37</b>

**Tracy Rural Fire Protection District Response Performance - Q2 FY 2015/2016 and FY 2014/2015**

SCFA Existing Response Performance Objectives (BENCHMARKS)								
Tracy Rural Fire Protection District - <u>Second Quarter</u> Fiscal Year 2015/2016 (without E93)								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	9% @ 1:00	<b>3:42</b>	Call Processing	0% @ 1:00	<b>2:01</b>	Call Processing	8% @ 1:00	<b>3:46</b>
Turnout Time	29% @ 1:00	<b>2:20</b>	Turnout Time	50% @ 1:00	<b>1:59</b>	Turnout Time	49% @ 1:00	<b>2:18</b>
Travel Time	88% @ 7:30	<b>7:44</b>	Travel Time	50% @ 7:50	<b>13:02</b>	Travel Time	82% @ 7:30	<b>9:10</b>
Total Reflex Time	68% @ 9:30	<b>12:01</b>	Total Reflex Time	0% @ 9:30	<b>15:36</b>	Total Reflex Time	60% @ 9:30	<b>14:05</b>

SCFA Existing Response Performance Objectives (Rural BASELINES from CFAI)								
Tracy Rural Fire Protection District - <u>Second Quarter</u> Fiscal Year 2015/2016 (without E93)								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	27% @ 1:30	<b>3:42</b>	Call Processing	0% @ 1:30	<b>2:01</b>	Call Processing	23% @ 1:30	<b>3:46</b>
Turnout Time	61% @ 1:30	<b>2:20</b>	Turnout Time	100% @ 1:30	<b>1:59</b>	Turnout Time	83% @ 1:30	<b>2:18</b>
Travel Time	99% @ 13:00	<b>7:44</b>	Travel Time	50% @ 13:00	<b>13:02</b>	Travel Time	98% @ 13:00	<b>9:10</b>
Total Reflex Time	98% @ 16:00	<b>12:01</b>	Total Reflex Time	100% @ 16:00	<b>15:36</b>	Total Reflex Time	97% @ 16:00	<b>14:05</b>

SCFA Existing Response Performance Objectives (BENCHMARKS)								
Tracy Rural Fire Protection District - <u>Fiscal Year</u> 2014/2015								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	8% @ 1:00	<b>3:28</b>	Call Processing	0% @ 1:00	<b>2:01</b>	Call Processing	8% @ 1:00	<b>3:31</b>
Turnout Time	28% @ 1:00	<b>2:52</b>	Turnout Time	0% @ 1:00	<b>2:11</b>	Turnout Time	48% @ 1:00	<b>2:50</b>
Travel Time	83% @ 7:30	<b>8:25</b>	Travel Time	83% @ 7:50	<b>6:07</b>	Travel Time	81% @ 7:30	<b>8:40</b>
Total Reflex Time	60% @ 9:30	<b>13:11</b>	Total Reflex Time	50% @ 9:30	<b>13:26</b>	Total Reflex Time	58% @ 9:30	<b>13:25</b>

SCFA Existing Response Performance Objectives (Rural BASELINES from CFAI)								
Tracy Rural Fire Protection District - <u>Fiscal Year</u> 2014/2015								
EMS Incidents		90th Percentile	Structure Fire Incidents		90th Percentile	All Incident Types		90th Percentile
Call Processing	22% @ 1:30	<b>3:28</b>	Call Processing	67% @ 1:30	<b>2:01</b>	Call Processing	26% @ 1:30	<b>3:31</b>
Turnout Time	61% @ 1:30	<b>2:52</b>	Turnout Time	67% @ 1:30	<b>2:11</b>	Turnout Time	79% @ 1:30	<b>2:50</b>
Travel Time	99% @ 13:00	<b>8:25</b>	Travel Time	83% @ 13:00	<b>6:07</b>	Travel Time	98% @ 13:00	<b>8:40</b>
Total Reflex Time	96% @ 16:00	<b>13:11</b>	Total Reflex Time	100% @ 16:00	<b>13:26</b>	Total Reflex Time	96% @ 16:00	<b>13:25</b>