

April 19, 2016, 5:00 p.m.

Council Chambers, 333 Civic Center Plaza

Web Site: www.ci.tracy.ca.us

1. Chairperson Smith called the meeting to order at 5:00 p.m.
2. Roll Call found Directors Ahmad, Rickman and Chairperson Smith present. Vice Chairperson Maciel absent.
3. Items from the Audience – Robert Tanner asked about the process to clean up an empty lot that has weeds growing over the fence at Adams and Eleventh Streets. Fire Chief Bradley responded the lot has been reported and the Fire Department is going through the process to get it cleaned up.
4. Approval of Minutes – It was moved by Director Rickman and seconded by Director Ahmad to adopt the regular meeting minutes of January 19, 2016. Voice vote found all in favor; passed and so ordered. Vice Chairperson Maciel absent.
5. ACCEPT REPORT CLARIFYING HOW LEGAL SUPPORT SERVICES ARE PROVIDED TO THE SOUTH COUNTY FIRE AUTHORITY BOARD OF DIRECTORS (SCFA BOARD) AND ACKNOWLEDGE THAT THE CITY ATTORNEY IS PROVIDING LEGAL SUPPORT TO THE SCFA BOARD PURSUANT TO SECTION 7.4 OF THE JOINT POWERS AGREEMENT - Dan Sodergren, City Attorney, provided the staff report.

Mark Bowman, attorney for the Tracy Rural Fire Protection District (“District”), contacted the City of Tracy’s City Attorney office, on behalf of his client, to request that an item be placed on a South County Fire Authority (“SCFA”) meeting agenda to clarify who the City Attorney is representing when attending SCFA. According to its attorney, the current District Board was not sure whether the City Attorney was representing the SCFA Board of Directors or the City of Tracy when attending SCFA meetings. The City Attorney has advised the District’s counsel that, when attending JPA board meetings, the City Attorney is providing legal support to the SCFA Board of Directors pursuant to its duties under the Joint Exercise of Powers Agreement (“JPA Agreement”) for the SCFA.

Based on the City Attorney’s representation, the District’s Attorney has advised that District Board agrees to allow the City Attorney to act as staff counsel during meetings of the SCFA Board of Directors. The District’s Attorney also advised the District Board will have its attorney attend SCFA meetings to monitor and point out potential conflicts, if any occur.

Director comments and questions followed.

Chairperson Smith did not agree with having one attorney representing both when discussing JPA and governance. Mr. Sodergren responded if those issues arise, and

the City's Attorney determined there was a conflict, outside counsel would be recommended. Mr. Bowman agreed with what he heard. Mr. Bowman stated he would only be attending to represent the District not the JPA.

The South County Fire Authority Board of Directors accepted the report.

6. AUTHORIZE THE CHAIRPERSON TO SIGN THE JOINT HAZARDOUS MATERIALS RESPONSE TEAM AGREEMENT BETWEEN SAN JOAQUIN COUNTY AND THE ELEVEN PARTICIPATING FIRE SERVICE AGENCIES FOR MUTUAL AID AND INTERJURISDICTIONAL HAZARDOUS MATERIALS RESPONSE – Division Chief Dave Bramell provided the staff report.

The Fire Department has been signatory to the San Joaquin County Joint Hazardous Materials Response Team Agreement since its inception over twenty years ago. Oversight of this agreement has shifted from the San Joaquin Office of Emergency Services to the Environmental Health Department. The agreement has been updated to reflect this change and requires updated signatures of the eleven participating agencies.

Director comments and questions followed.

It was moved by Director Rickman and seconded by Director Ahmad to adopt SCFA Resolution 2016-001 authorizing the Chairperson to sign the joint hazardous materials team agreement between San Joaquin County and the eleven participating fire service agencies for mutual aid and interjurisdictional hazardous materials response. Voice vote found all in favor; passed and so ordered. Vice Chairperson Maciel absent.

7. ACCEPT A REPORT ON THE SOUTH COUNTY FIRE AUTHORITY EMERGENCY RESPONSE PERFORMANCE FOR THE SECOND QUARTER OF FISCAL YEAR 2015-2016 – Division Chief Dave Bramell provided the staff report.

The report is a summary of emergency response performance for the second quarter of Fiscal Year 2015/2016. The total number fire department incidents in the South County Fire Authority for the second quarter of Fiscal Year 2015/2016 increased by 14.2% or 221 calls compared to the same quarter in Fiscal Year 2014/2015. Response performance remains on par and consistent.

Director comments and questions followed.

Director Rickman asked if AMR is unable to handle an EMS call and the call is routed to fire, is there a mechanism to account for that response time. Director Rickman added sometimes there is a huge delay. Fire Chief Bradley responded currently there is no formal reporting mechanism for when fire was not originally dispatched. EMS is putting in a new computerized system. Staff will return with a formal report.

Chairperson Smith commended the report and suggested the report would be more accurate and less confusing if there was a category added showing those areas that were annexed by the city but not detached from the district. Fire Chief Bradley agreed and said staff is working on getting the information and a map to identify those areas.

It was moved by Director Rickman and seconded by Director Ahmad to accept the report. Voice vote found all in favor; passed and so ordered. Vice Chairperson Maciel absent.

- 8. Items from the Audience - None
- 9. Adjournment: Time: 5:25 p.m.

The above are action minutes. The above agenda was posted at Tracy City Hall on April 12, 2016.

Chairperson

Attest:

Secretary