

NOTICE OF SPECIAL MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Special meeting of the **Tracy City Council** is hereby called for:

Date/Time: **Tuesday, February 4, 2020, 5:30 p.m.**
(or as soon thereafter as possible)

Location: **Council Chambers, City Hall**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy City Council on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the audience - *In accordance with Council Meeting Protocols and Rules of Procedure*, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, Council Members may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Council.
4. ESTABLISH PUBLIC APPOINTMENT PROTOCOLS FOR THE SELECTION OF PARKS AND COMMUNITY SERVICES COMMISSIONERS, INTERVIEW APPLICANTS AND MAKE APPOINTMENTS
5. Adjournment



Mayor

Thursday, January 30, 2020

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6105), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 333 Civic Center Plaza, Tracy, during normal business hours.

AGENDA ITEM 4

REQUEST

ESTABLISH PUBLIC APPOINTMENT PROTOCOLS FOR THE SELECTION OF PARKS AND COMMUNITY SERVICES COMMISSIONERS, INTERVIEW APPLICANTS AND MAKE APPOINTMENTS

EXECUTIVE SUMMARY

On January 31, 2020, the terms of three Parks and Community Services Commissioners expired. A recruitment was conducted and five applicants were interviewed by the appointed Council subcommittee. The subcommittee's recommendation was brought before City Council at the January 21, 2020, Council meeting, where Council agreed to suspend their current appointment process and bring back all applicants for a public appointment process. This item requests that Council establish protocols for this public appointment process such as selecting questions and establishing time limits, interview five applicants, and make appointments.

DISCUSSION

On January 31, 2020, terms expired for three Parks and Community Services Commissioners. A recruitment was conducted beginning November 1, 2019, and ended on December 19, 2019, during which time six applications were received.

On January 14, 2020, a Council subcommittee consisting of Council Member Arriola and Council Member Vargas, interviewed five of the six applicants (an applicant did not show up for their interview), and brought their recommendation to fill the vacancies to the full Council at the January 21, 2020, Council meeting. Council Member Ransom, Mayor Pro Tem Young and Mayor Rickman did not agree with the subcommittee's recommendation, so City Council, by motion, agreed to suspend the current rules as stated in Council's Policy Establishing the Council Selection Process for Appointments to City Advisory Bodies (Resolution No. 2020-009 Attachment C), and bring back all applicants for a public appointment process at a special meeting on February 4, 2020.

Copies of the applicant's completed applications (Attachment A), and suggested interview questions (Attachment B), are attached to the staff report, for Council review and consideration. The suggested interview questions are provided to the Council subcommittee's for their selection.

Once Council selects the interview questions and determines how much time to allocate for responses, Council will interview applicants. Upon conclusion of the interviews, Council will discuss and make appointments.

STRATEGIC PLAN

This agenda item is a routine operational item and does not relate to the Council's strategic priorities.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommends that the City Council select interview questions from the suggested list of questions (Attachment B), determine the amount of time allocated for each applicant to respond to the questions, interview, discuss and appoint three applicants to serve on the Parks and Community Services Commission for four year terms ending on January 31, 2024.

Prepared by: Adrienne Richardson, City Clerk

Reviewed by: Midori Lichtwardt, Assistant City Manager

Approved by: Jenny Haruyama, City Manager

ATTACHMENTS:

- A. Parks and Community Services Applications (5)
- B. Suggested Interview Questions
- C. Resolution No. 2020-009

Residency verified by Utility Bill. LMB

RECEIVED CITY CLERK'S OFFICE Page 1 of 6

City of Tracy

2019 NOV 25 PM 3: 24

Commission Application

CITY OF TRACY TRACY, CA

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Monday, November 25, 2019**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6105.

Commission Applying for: Parks and Community Services Commission

Name: Jimenez Linda A.
Last First M.I.

Telephone: [Redacted] Same
Daytime Evening

Address: [Redacted] 95376

E-mail Address (Optional): [Redacted]

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No
If, NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? No

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain.

How many meetings have you attended of the Parks and Community Services Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

It has been an honor and my pleasure to serve the City of Tracy and Tracy residents as a Tracy City Parks and Community Services Commissioner since 2008. I became involved in 2008 wanting to serve the City as a result of my young grandchildren participating in Tracy sports leagues, football, baseball, softball and soccer. At that time there were not

enough playing fields for teams to practice and compete. In addition, there were numerous other issues, in my opinion, that needed to be address, such as providing activities for children, teens and seniors that were of interest to these age groups. I felt strongly if I was complaining about the lack of sports fields and activities, then I must step up and do something to make a positive change for my grandchildren and my community. My passion for service has not faltered. As a Commissioner I have a long history of positive changes that have benefited Tracy residents. Serving as a City of Tracy Parks and Community Services Commissioner during these past 11 years, I have made every effort to attend all monthly scheduled meetings and special meetings which results in my attendance in excess of 132+ meetings I have attended and participated as a Commissioner during my 11 years of service.

List related educational background:

Throughout my professional career I have always strived to improve my educational understanding and quality of work by enrolling in classes and seminars that have enhanced my knowledge. A few of the courses that have been beneficial in my role as a Commissioner are: "Working Well with Difficult People" (State of California Superior Court); "Time Management – Meeting Deadlines" (Santa Clara University); Accounting courses assisting me to understand budgets and numerous park seminar classes I have taken attending the California Association of Park & Recreation Commissioners & Board Members conferences in Sacramento and local sponsored mini conferences and meetings in Manteca and the Bay Area. At the CAPRCBM conferences I have had the opportunity to receive current information regarding topics such as Activity scheduling for teens and seniors, Homelessness in City Parks, California Parks Department updates and most importantly the opportunity to meet and discuss park and activity issues with Commissioner Colleagues throughout California.

List your current occupation and related employment history:

I am retired as a California State University Administrative Analyst. While employed with the CSU, I administered in excess of \$13+ Million Dollars in federal and state grant funds awarded by the National Institutes of Health, National Science Foundation and Louis Stokes Alliance for Minority Participation. Overseeing these funds required me to adhere to federal and state guidelines and rulings to ensure we remained in compliance to continue to submit grant applications and be awarded funds. I am proud of my accomplishments in maintaining our numerous research programs in compliance and continually year after year receiving federal and state funding and passing annual financial audits. My work in this area assists me in understanding the City's budget, budget process and how funds are allocated to the Parks & Recreation Department.

Prior to my CSU employment, I was employed by the State of California Superior Court. I was employed in the Court Investigations Unit. Training and my experiences in research and investigation has assisted me in analyzing and evaluating requests brought to the Commission for review and input.

Why do you want to serve on the Parks and Community Services Commission?

It has been a pleasure serving as a Parks and Community Services Commissioner for 11 years. As mentioned previously, I began my service when my grandchildren were young participating in sports. I am delighted to have the opportunity to participate in the beginning idea and plans to have a large park stadium dedicated for use by the numerous sports leagues in Tracy. I sat on the Commission listening to citizens, attending focus group meetings, evaluating the needs of the community and making decisions how to move forward in obtaining the play fields the City needed residents were demanding. It has been a long process which ultimately lead to the opening of Legacy Fields. I am thankful that I participated as a Commissioner seeing this dream of playing fields become a reality.

My passion to continue to serve as a Parks & Community Services Commission is the same as when I first began participating 11 years ago. I have a history of knowledge as a result of my commission participation that is beneficial to assist the current Commission understand the history of the City and parks prior to their appointment. Excluding myself, our current Commission are all newly appointed Commissioners. I am the sole Commissioner that can provide the history and process of why and where we are today. I believe this is an important aspect to retain an individual who can provide historical background and knowledge, provide the process we undergo as Commissioners, how community needs are requested and met and the changes requested from the past to the present. I am delighted to have served in my role as a Commissioner regarding numerous requests by our Community: Legacy Fields, a 2nd Dog Park at Pescadero Park for small dogs; Repairing cracks and holes at the Pescadero Skate Park; Concept of a community swim center; Renovating the Lolly Hansen Senior Center and the beginning of a plan to create a Multi-Purpose Recreation Center for numerous uses by residents to name a few of the projects I have been involved with during my service to our City and residents. I would like the opportunity to continue my community service with the additional projects approved and projects under consideration by City Council.

Discuss the most important contribution you feel you can make as a member of the Parks and Community Services Commission.

As previously stated above, as the only long-serving Commissioner serving today on a panel of recently newly appointed Commissioners, I bring to the Commission the

knowledge and history of 11 years of service. There have been numerous times at Commission meetings when Commission members have asked questions that I have been able to provide a response of what occurred in the past that has led to current discussions and decisions made today. In my opinion, my role today is to also serve as a Mentor to a Commission of newly appointed individuals.

There are several requests by our Community that appear year after year, such as the request for a Disc Golf playing area and Motor Cross-Bike mound area I would like to be able to keep in the minds of the Commission of requested community needs that have not yet been addressed. There has always been a request for a 2nd Skate Park, which will be developed in one of the new home building projects approved by City Council.

My 11 years of knowledge and experience serving as a Parks and Community Services Commissioner provides an opportunity to relate the history of our City to the forefront in assisting a panel of new Commissioners understand how and why we got to where we are today. My ability to analyze and evaluate projects and requests brought to the Parks & Community Services Commission for review has been extremely helpful. Example: new housing construction includes the development of community parks which is brought to the Parks & Community Services Commission for review and input. My years of community service have provided me the insight to review, analyze and ask developers questions regarding the park plans they propose. When the Ellis Project came before the Commission, the Commission viewed a beautifully landscape park that would have small rolling berms along one side of the park and long cement row seating installed within grassy ground levels for residents to sit and enjoy outdoor concerts in the park. I was the only Commissioner that raised concerns and requested the Ellis Developers change their plans to move the rolling hill berms back several feet. As the plan was now, children would climb the small hill and roll down onto the sidewalk and into the street of oncoming traffic because there was not enough safety space designed into the layout to avoid this dangerous situation. My second request was for ADA access to the cement rows of seating that was only accessible by walking down several levels of grassy area. How is an individual who walks with a cane or uses a wheelchair able to sit to listen to your summer concerts? The developer recognized the need for these updates and enacted new plans for the final model. In another developer review, I asked the question, "Where are the drinking fountains in the park located?" The developer forgot about installing a drinking fountain in the park which would be, according to the developer, immediately corrected. My years of service has provided me the opportunity and benefit of knowing how and what to look for when reviewing proposed park and/or amenity plans to request adjustments if needed in the best interest of our community residents.

Describe your involvement in community activities, volunteer and civic organizations:

I have had the privilege of serving for 3 years as the Parks & Community Services Commission Liaison to the Tracy Friends for Parks & Community Service, also referred to

as the "Parks Foundation". The TFPCS is a 501c(3) non-profit organization providing funds to improve and enhance the City of Tracy. The Foundation provides funding for park and community needs and services within Tracy. It has been in my Liaison role that I have been able to participate at Foundation meetings informing their Board of community requests and needs. For example, when the City was unable due to funding create a small dog park, I relayed the request to the Foundation which provided the funding and labor to add a section to the existing Pescadero Dog Park. We now have a large and small dog park. As the liaison to the Foundation, I informed the Board of the need to purchase a new Bingo machine for the Lolly Hansen Senior Center to replace the old machine that was no longer in use. The Foundation donated a large amount of funds for this purchase which has enabled playing Bingo once again at the enjoyment of the seniors. I also volunteer my time and service at the Concerts in the Downtown Plaza beverage station during the summer. We raise funds selling beverages at concerts for the Park Foundation which in turn are donated for projects to improve our City approved by the Foundation Board of Directors.

Do you, or any close family members, have business interest holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

I do not, nor does any member of my family residing in Tracy own or operate a business or have an interest in a business in Tracy.

My daughter has a home in Tracy in which my name also appears on the Title of the Home. This action is to protect the home in the event something happened to her, I would have access to the house and vice a versa.

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

N/A

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No problems, or issues. I have for 11 years annually complete Form 700 and attended ethics trainings when scheduled.

X I have attached proof of residency.

I have attached optional additional materials (such as a resume, etc.)

Sign 	Date <u>11/25/19</u>
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Residency verified by CDL
CMB

City of Tracy

RECEIVED
CITY CLERK'S OFFICE

2019 DEC 19 PM 4:20

Commission Application Recruitment Extended

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, December 19, 2019**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6105.

Commission Applying for: Parks and Community Services Commission

Name: Krogh Jacy C
Last First M.I.

Telephone: [REDACTED] [REDACTED]
Daytime Evening

Address [REDACTED] 95376
Street Zip

Email Address (Optional) [REDACTED]

Do you reside within the Tracy City Limits? Yes No
 Are you registered to vote at the above address? Yes No
 If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain. _____

How many meetings have you attended of the Parks and Community Services Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)
3 - personal interest in agenda item

List related educational background: _____

Bachelor of Arts - Public Administration

CSU, chico

List your current occupation and related employment history: _____

Safeway Inc. Manager of Asset Protection

18 years in the field

Why do you want to serve on the Parks and Community Services Commission? _____

To continue serving on a commission - to be part of the process.

Discuss the most important contribution you feel you can make as a member of the Parks and Community Services Commission. _____

I come to this opportunity with an open mind. I enjoy participating in the process of receiving input from the public on projects and matters brought forth and asking my own questions and analysis.

Describe your involvement in community activities, volunteer and civic organizations: _____

participate in adult softball

Volunteer with Boy Scouts of America

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

Employer, Safeway Inc.; operates a supermarket in The City

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No

I have attached proof of residency

I have attached optional additional materials (such as a resume, etc.)

Signature



Date

12/15/2021

Jacy C. Krogh, CFI

Education / Certifications

Bachelor of Arts degree in Public Administration
California State University, Chico

Certified Forensic Interviewer
Center for Interviewer Standards and Assessment

Professional Experience

Regional Asset Protection Manager <i>June 2016 to present</i>	Safeway Inc. (Albertsons Companies)	Pleasanton, CA
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Manages security and protection of company assets (people, data, property, brand) for assigned region of company locations. Responsible for timely response to the needs of internal customers especially in areas of violations of company policy and/or criminal activity. Currently managing a large geographic region of stores and other properties in Northern California. Other duties include management of real property and community engagement.

Loss Prevention Manager <i>June 2013 to June 2016</i>	Amazon.com	Tracy, CA
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Managed loss prevention, investigations and physical security for two large fulfillment centers totaling over 3 million square feet and with an associate population of over 6,000 (9,000 during peak season). Led a team of investigators to conduct investigations primarily into theft, workplace violence, criminal activity and company policy violations. Also served as a physical security project manager for four large scale projects which included the installation of access controls, closed-circuit video surveillance and life safety systems.

Senior Investigator / Regional Investigator <i>May 2006 to May 2013</i>	Safeway Inc.	Pleasanton, CA
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Held various roles of increasing responsibility including District Investigator, Regional Investigator and Senior Investigator for Corporate Security. Duties included conducting investigations into employee misconduct and organized retail crime, executive protection, and special projects. Special project manager for security technology projects including CCTV and product protection. Also managed loss prevention for distribution and transportation operations.

Loss Prevention Supervisor <i>January 2005 to May 2006</i>	JCPenney Co. Inc.	Chico, CA
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Managed the loss prevention and safety functions for a single department store supervising a fluctuating staff of 2-3 associates. Investigated and resolved internal and external theft and partnered with management to ensure the profitability of the store.

Prior Work History Available Upon Request

Civic Experience

Planning Commissioner <i>January 2017 to March 2018</i>	City of Tracy
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Member, Transportation Advisory Commission <i>May 2014 to January 2017</i>	City of Tracy
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City of Tracy

Residency verified
by COT utility Bill
LMB

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Monday, November 25, 2019**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6105.

Commission Applying for: **Parks and Community Services Commission**

Name: Levoit III Conrado D.
Last First M.I.

Telephone: [REDACTED] [REDACTED]
Daytime Evening

Address [REDACTED] 95376
Street Zip

Email Address (Optional) [REDACTED]

RECEIVED
 CITY CLERK'S OFFICE
 2019 NOV 21 AM 11:24
 CITY OF TRACY
 TRACY, CA

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No

If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? NO. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

How many meetings have you attended of the Parks and Community Services Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

Commissioner - Jan 2016 - Jan 2020

List related educational background: _____

Attended CPRS Conferences + Workshops

Attended COT Workshops

List your current occupation and related employment history: _____

Business Owner of Silvercreek Security Academy
and Trive Integrated Services based in Tracy

Why do you want to serve on the Parks and Community Services Commission? _____

Parks make life Better...

I want to encourage our community to live
healthy and social by participating in Park and
Community Events in a safe Environment.

Discuss the most important contribution you feel you can make as a member of the Parks and Community Services Commission. _____

To be an advocate for our residents by listening
and seeing to that their questions + concerns
are answered.

Describe your involvement in community activities, volunteer and civic organizations: _____

Ambassador - Tracy Chamber of Commerce

Past President - SouthSide Community Org.

Board Member - Noah Arc of Tracy

Commissioner - Park + Community Commission

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

- No -

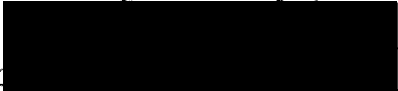
Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

- No -

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

- Yes -

- I have attached proof of residency
- I have attached optional additional materials (such as a resume, etc.)

Signature  Date 11.21.2019

Residency confirmed via
Utility Bill. LMS

City of Tracy

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Tuesday, February 19, 2019**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6105.

Commission Applying for: **Parks and Community Services Commission**

Name: SINGH RAJDEEP
Last First

Telephone: [REDACTED] [REDACTED]
Daytime Evening

Address: [REDACTED] 95304
Street Zip

Email Address (Optional) [REDACTED]

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 2019 NOV 25 PM 2:59
 CITY OF TRACY
 TRACY, CA

Do you reside within the Tracy City Limits? Yes No
 Are you registered to vote at the above address? Yes No
 If NO, explain why I AM NOT ELIGIBLE TO VOTE YET

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? NO. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? YES. If so, please explain. _____

My wife, Simran Kaur is a current Tracy School Board Member.

How many meetings have you attended of the Parks and Community Services Commission? _____
 Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.) _____
I am currently serving on the Parks and Community Services Commission.

List related educational background: I graduated from San Jose State University with Bachelor's of Science in Business Administration with concentration in Management Information Systems. I'm currently in the process of obtaining my Masters Degree in Public Health.

List your current occupation and related employment history: My professional experience encompasses working in various industries such as IT and Health Care. I am working at Kaiser Permanente as a Pharmacy Consultant. My primary focus is analyzing the business needs and working with cross functional teams to execute project plans. My role is to work as subject matter expert to advise leadership and establish strategies for internal and external stakeholders.

Why do you want to serve on the Parks and Community Services Commission? _____
Parks are heart of the city, which help in strengthening and uniting the community together. Parks play vital role in setting a greater image and support cities economic development. I have the passion and skills that are valuable to drive the mission of "Parks and Community Services Commission".

Discuss the most important contribution you feel you can make as a member of the Parks and Community Services Commission. The most important contribution I can bring as a member of the "Parks and Community Services Commission" is to be committed and work hard to: strengthens community image, supports economic development, increase cultural unity, protect environmental resources, and facilitates community problems.

Describe your involvement in community activities, volunteer and civic organizations: _____
I have been involved with various organizations in efforts for community building. I am involved in Sikhs for Humanity, Sikhs for Humanity, Sikhs of Tracy, and Sikhs of Manteca. I organize community building events for these groups such as serving meals at Homeless shelters within San Joaquin County, setting up cultural events (Diwali - Festival of Lights at Mountain House). I helped in organizing 700 meals for fire victims in Sanoma County

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No, I do not have any business in Tracy

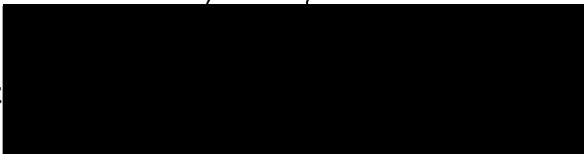
Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

I work at Kaiser Permanente. I am not apprised of any equity interest Kaiser may have in the City of Tracy.

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

I do not have any issues filling out a Form 700.

- I have attached proof of residency
- I have attached optional additional materials (such as a resume, etc.)

Signature		Date	<u>11.25.2019</u>
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Residency verified by CDL MB

City of Tracy

RECEIVED
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Commission Application

Recruitment Extended

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, December 19, 2019**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6105.

Commission Applying for: **Parks and Community Services Commission**

Name: TAYLOR, Sr Joe L.
Last First M.I.

Telephone: _____
Daytime Evening

Address _____ 95316
Street Zip

Email Address (Optional) _____

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No

If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? NO. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

How many meetings have you attended of the Parks and Community Services Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

SEVERAL ABOUT A YEAR AGO

List related educational background: _____

PETERSON HIGH - SUNNYVALE

DELTA JR COLLEGE - MATH

LOS POSITAS - MATH

List your current occupation and related employment history: _____

ESTIMATOR / PLANNER / BUYER

SCREEN-TECH - 3YRS SPACSONIC - 10YRS

Why do you want to serve on the Parks and Community Services Commission? _____

I HAVE RAISED 5 KIDS IN TRACY. WE PLAYED SOFTBALL, BASEBALL, BASKETBALL, SOCCER AND VOLLEYBALL. I HAVE COMMIT THEM ALL. I SEE LACK OF PLACES AND ACTIVITIES IN OUR TOWN. I LIKE TO SEE MORE

Discuss the most important contribution you feel you can make as a member of the Parks and Community Services Commission. _____

MY EXPERIENCE AS COACH, BOARD MEMBER AND REFEREE HAS GIVEN ME LOTS OF KNOWLEDGE OF HOW WE USE OUR PARKS & OPEN SPACES

Describe your involvement in community activities, volunteer and civic organizations: _____

HELP IN BRIGHTER X-MAS, BUT NOT UNTIL RECENTLY DO I HAVE THE TIME TO WORK ON COMMISSION. MY 5 KIDS ARE GROWN AND LIVING THERE OWN LIVES

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

NOPE


Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

NONE

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

NO PROBLEM AT ALL

- I have attached proof of residency
- I have attached optional additional materials (such as a resume, etc.)

Signature  Date 12/5/19

Parks & Community Services Commission
Suggested Interview Questions

Questions

1. Please share your experience, training and interest in the Parks & Community Services Commission. Include any involvement you have had in serving local community groups such as task forces, service clubs, fraternal groups, or boards and commissions.
2. If you are selected for the Parks & Community Services Commission, explain your understanding of the role and responsibilities you would have as a Commissioner.
3. How do you feel about making a decision for the overall good of the community that may be unpopular with neighbors, organizations or against what you believe in?
4. What will you do to foster teamwork and cooperation among the Board/Commissioners?
5. Give an example of a time when you had to resolve a conflict or reach agreement with opposing groups and/or individuals. What did you do?
6. Discuss what you perceive as positive effects of Parks and Recreation activities. Any negative impacts or needs?
7. What programs and/or facilities would you work to include in the Department operation?
8. In your opinion, what are the top three issues facing Tracy's parks and recreation system, and how should the Department address them?
9. How can the Parks and Community Services Department stay responsive to community and participant needs in delivering high quality recreation programs to Tracy given a limited budget?
10. How do you see your role relative to City staff and how will you work with City staff to have positive outcomes?
11. Do you have any further qualifications or information which would assist us in evaluating your qualifications for serving on the Commission?

RESOLUTION 2020-009

ADOPTING A COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS TO CITY ADVISORY BODIES AND REPEALING RESOLUTION NO. 2004-089 AND RESOLUTION NO. 2004-152

WHEREAS, In March 2004, the Tracy City Council adopted Resolution No. 2004-089 establishing a policy for the selection process and defining residency requirements for appointee bodies ("Policy") in accordance with Government Code sections 54970 et seq. that was last amended in May 2004, via Resolution No. 2004-152;

WHEREAS, The current policy states that the Mayor (or designee) and a selected Council member shall serve on a selection subcommittee to review applications to serve on an advisory body, interview applicants, and make a recommendation to the full Council on a candidate for appointment to an advisory body,

WHEREAS, In practice, Council appoints any two Council members to a subcommittee to review applications and interview applicants for an appointment to an advisory body, and

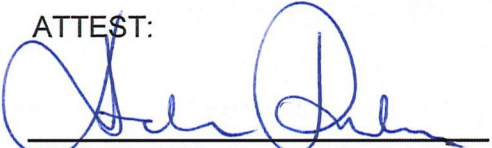
WHEREAS, Council wishes to amend the policy to accurately reflect its current practice.

NOW, THEREFORE, the City Council of the City of Tracy hereby adopts the Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies, attached as Exhibit A, and thereby repeals and supersedes Resolution No. 2004-089, and Resolution No. 2004-152.

The foregoing Resolution 2020-009 was passed and adopted by the Tracy City Council on the 21st day of January, 2020, by the following vote:

AYES: COUNCIL MEMBERS: ARRIOLA, RANSOM, VARGAS, YOUNG, RICKMAN
NOES: COUNCIL MEMBERS: NONE
ABSENT: COUNCIL MEMBERS: NONE
ABSTAIN: COUNCIL MEMBERS: NONE


MAYOR

ATTEST:

CITY CLERK

**COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS TO
CITY ADVISORY BODIES
(Exhibit “A” to Resolution No. 2020-009)**

SECTION 1: PURPOSE

To establish a selection process for appointments to City advisory bodies including defining residency requirements, in accordance with Government Code sections 54970 et seq.

SECTION 2: SELECTION PROCESS FOR APPOINTEE BODIES

- A. On or before December 31st of each year, the City Clerk shall prepare an appointment list of all regular and ongoing boards, commissions and committees that are appointed by the City Council of the City of Tracy. The list shall contain the following information:
 - 1. A list of all appointee terms which will expire during the next calendar year, with the name of the incumbent appointee, the date of the appointment, the date the term expires and the necessary qualifications for the position.
 - 2. A list of all boards, commissions and committees whose members serve at the pleasure of the Council and the necessary qualifications of each position.
 - 3. The list of appointments shall be made available to the public for a reasonable fee that shall not exceed actual cost of production. The Tracy Public Library shall receive a copy of the list.

- B. Whenever a vacancy occurs in any board, commission or committee, whether due to expiration of an appointee’s term, resignation, death, termination or other causes, a special notice shall be posted in the office of the City Clerk, The Tracy Public Library, the City website, and in other places as directed within twenty (20) days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the City Council for at least ten (10) working days after the posting of the notice in the Clerk’s office. If Council finds an emergency exists, the Council may fill the unscheduled vacancy immediately.

- C. Appointments shall be made for the remainder of the term created by the vacancy except as follows:
 - 1. If appointee will fill an un-expired term with six months or less remaining, the appointment shall be deemed to be for the new term.
 - 2. If the vacancy is filled by an emergency appointment the appointee shall serve only on an acting basis until the final appointment is made pursuant to section 2.

- D. The Council shall use the following selection process to provide an equal opportunity for appointment to a board, commission or committee:

1. Council shall appoint two Council members to serve on a subcommittee to review applications, interview applicants and recommend a candidate for appointment to the board, commission or committee.
 2. If the Council subcommittee determines there are multiple qualified candidates, the subcommittee can recommend the Council establish an eligibility list that can be used to fill vacancies that occur in the following twelve (12) months.
 3. At the Council subcommittee's discretion, the chair (or designee) of the board, committee or commission for which a member will be appointed, can participate in the interviews.
- E. In the event there are not two or more applicants than vacancies on any board, commission or committee, the filing deadline may be extended by the City Clerk.
- F. An individual already serving on a City of Tracy board, committee or commission may not be appointed to serve on an additional City of Tracy board, committee, or commission concurrently.

SECTION 3: DEFINITION OF RESIDENCY REQUIREMENTS

- A. The following definitions shall be used to determine whether residency requirements are met for boards and commissions to which the Tracy City Council appoints members:
1. Tracy Planning Area means the geographical area defined in the City of Tracy General Plan and any amendments thereto.
 2. City of Tracy means within the city limits of the City of Tracy.
 3. Citizen means a resident of the City of Tracy.
 4. Tracy School District means the geographical area served by the Tracy Unified School District.
 5. Sphere of Influence shall be the geographical area approved by the Local Agency Formation Commission (LAFCo) of San Joaquin County and any amendments thereto.
- B. Residency, as defined above and as set forth in the applicable bylaws for each board or commission, shall be verified annually by the City Clerk. The residency must be verifiable by any of the following means:
1. Voter registration,
 2. Current California Driver's License or Identification,

3. Utility bill information (phone, water, cable, etc.),
 4. Federal or State tax returns.
- C. Members of boards or commissions shall notify the City Clerk in writing within thirty (30) days of any change in residency. If the change in residency results in the board member or commissioner no longer meeting the residency requirements, the member shall tender their resignation to the City Clerk who shall forward it to the City Council.